

Interlake-Eastern

Regional Health Authority

Board of Directors Meeting
Thursday, March 21, 2013
Meeting Number 09.2013.03.21
Kin Place Health Complex
Primary Care Multi-Purpose Room
689 Main Street, Oakbank

MINUTES

Board of Directors Present:

| | | |
|----------------|--------------|-------------|
| D. Fitzpatrick | M. Alexander | D. Cain |
| T. Conroy | S. Day | A. Gaffray |
| F. Goranson | C. Hart | O. Johnston |
| D. Pepe | D. Rudyk | U. Wendt |

Regrets:

| | | |
|----------|-------------|----------|
| D. Kelly | M. Craddock | H. Slaby |
|----------|-------------|----------|

RHA Staff present:

| | | |
|-------------------------------|------------------------|-----------------|
| J. Stinson, CEO | L. Cicierski (am only) | B. MacKenzie |
| B. Magnusson | C. Ostapyk | R. Van Denakker |
| G. Wilson (<i>Recorder</i>) | | |

Guests:

Tony Kwong, Liaison, Manitoba Health
Pat Olafson, Regional Director Mental Health & Crisis Services (11:30 – 12:00)

1. Call to Order & Adoption of Agenda

The Chair called the meeting to order at 10:40 a.m. The Agenda was adopted as presented.

Motion by M. Alexander, seconded by A. Gaffray.

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 09.2013.03.1.0

2. Adoption of Minutes

The February 21st, 2013 minutes were reviewed and adopted with corrections:
Page 4, under 6.2, sentence to include “and interest” – “Manitoba Health would then make principle and interest repayments on our behalf to the Department of Finance.”
Page 5, spelling correction – Projects for medical device processing, and clinical surgical
Page 6, GST/PST net recovery for the former NEHA should be \$14,645.

Motion by S. Day, seconded by O. Johnston.

BE IT RESOLVED THAT:

The minutes from the February 21st, 2013 Board meeting be adopted as amended.

MOTION CARRIED: 09.2013.03.2.0

3. Business Arising

3.1 Interlake-Eastern RHA Logo

At the February Board meeting the Board requested a survey be sent to all Board members to vote on the preferred Interlake-Eastern RHA logo. C. Cicierski presented the preferred logo. Discussion followed. After a show of hands, consensus of the Board is to go with the presented logo, "Interlake-Eastern Regional Health Authority" with the suggestion that the words "Regional Health Authority" be made smaller to align with the words "Interlake-Eastern".

Motion by F. Goranson, seconded by T. Conroy.

BE IT RESOLVED THAT:

The Interlake-Eastern RHA Board of Directors approves the new logo as "Interlake-Eastern Regional Health Authority" as presented at the March 21, 2013 Board meeting and with the suggestion that the words "Regional Health Authority" be in a smaller font to align with the words "Interlake-Eastern".

7 for / 4 opposed

MOTION CARRIED: 09.2013.03.3.1

U. Wendt left the meeting at 11:15 a.m.

3.2 Vision, Mission, Values Statements

At the Board's direction, Interlake-Eastern RHA staff were given an opportunity to complete an online opinion survey regarding the proposed Vision, Mission and Values.

J. Stinson presented the Board with a presentation providing the Board with a sampling of examples of staff feedback/comments along with suggested changes for consideration.

Vision: The Board agreed to include "people" in the statement.

"Connecting people and communities to excellent health services – Today and Tomorrow."

Mission: After a lengthy discussion, all agreed to leave the statement as written at the February 8th, 2013 Board retreat.

"In partnership with our communities and through our culture of quality customer service, we are dedicated to delivering health services in a timely, reliable and accessible manner. We achieve our success through an engaged and empowered staff."

Values: The Board agreed to include "clients, patients, staff and communities" in the "Respect" statement and include "built on a foundation of client, patient and staff safety" in the "Excellence" statement.

Collaboration – We will maintain the highest degree of integrity, accountability and transparency with our communities, health partners and our staff.

Accessibility – We will ensure timely and reasonable access to appropriate health programs and services.

Respect – We are committed to a health care environment that treats all clients, patients, staff and communities with compassion, empathy and understanding.

Excellence – We are committed to excellence in all of our programs, services, and initiatives built on a foundation of client, patient and staff safety.

Innovation – We will lead based on best practice evidence and have the courage to address challenges with honesty and creativity.

Quality Customer Service – We will cultivate and support a culture of quality customer service committed to providing a positive experience for clients, patients, staff and other stakeholders.

Motion by F. Goranson, seconded by O. Johnston.

BE IT RESOLVED THAT:

The Interlake-Eastern RHA Board of Directors approves the Interlake-Eastern RHA Vision, Mission and Values as presented by the Chief Executive Officer and as amended at their Board Meeting of March 21st, 2013.

MOTION CARRIED: 09.2013.03.3.2

4. New Business

4.1 Strategic Planning Dates

J. Stinson noted that at the last Board meeting the Board decided to set aside a couple of dates for strategic planning. J. Stinson will engage B. Frith to facilitate the development process of the RHA Strategic Plan. The Board agreed to Monday, April 22nd as the first day for the Strategic Plan development. The meeting will be held in Oakbank from 10:00 to 4:00. Additional days will be set as necessary.

4.2 Report on the Healthy Together Now Conference – Making the Healthy Choice Easy

A. Gaffray provided a verbal report on the Regional Healthy Together Now Conference held in Lac du Bonnet on March 5th. The speakers and presentations were very interesting and well done. All in all, the day was very informative for all who attended, despite the bad weather.

4.3 Report on Retrieving the Spirit Conference – Prescription Drug Abuse in Aboriginal Communities

A detailed verbal report was provided by O. Johnston and D. Rudyk who attended the conference in Winnipeg, March 12-14, 2013. Both agreed the speakers were great and all in all the three day conference was very good with approximately 150 people attending. Interlake-Eastern RHA staff involved with the planning along with the Organizing Committee are to be commended on a job well done.

4.4 Presentation: Pat Olafson, Regional Director Mental Health & Crisis Services

Pat Olafson provided the Board with a presentation regarding the Canadian Mental Health Association (CMHA) Interlake Region. CMHA Interlake provides mental health housing supports for the “west” through a Service Purchase Agreement.

J. Stinson provided some background information noting that a letter from the Canadian Mental Health Association (CMHA) Interlake Region, was sent to the Board Chair, requesting an opportunity to meet with the Board and present their housing project.

The Interlake-Eastern RHA has in fact already submitted a letter of support for the emergency / transitional housing project in Selkirk and our staff are already meeting. A meeting scheduled next week to discuss the conditions attached and what can we do to make this a win-win situation.

It was agreed that this is a programmatic issue and should be dealt with the programs. A letter will be sent to the CMHA – Interlake Region, indicating the Board encourages ongoing dialogue between the CMHA and the Interlake-Eastern RHA Mental Health Program regarding this issue but does not see a need to meet at this time.

The Board thanked Pat Olafson for her presentation. Pat left the meeting at 12:05 p.m.

A lunch break was called at 12:07 p.m.
The meeting reconvened at 1:00 p.m.

5. Chair's Report

The Board Chair sends regrets as she is attending Governance meetings in Winnipeg today with the Minister, Deputy Minister and RHAM Council of Chairs.

D. Fitzpatrick put forth a Board resolution for approval requesting a medical leave of absence for M. Craddock.

Motion by D. Cain, seconded by T. Conroy.

BE IT RESOLVED THAT:

The Board of Directors grants Murray Craddock a medical leave of absence for the March 21 and April 18, 2013 Board meetings.

MOTION CARRIED: 09.2013.03.5.0

6. Standing Committee Reports

6.1 Executive Committee

The Executive Committee met and reviewed the Executive Committee Terms of Reference.

The Board Self-Evaluation result will be discussed at the April meeting.

6.2 Finance Committee

Approved Finance Committee minutes of February 13th, 2013 are included in the board package for information.

C. Ostapyk presented the financial snapshot as of January 31st, 2013. Provision of global funding significantly impacted January results. Projecting a surplus of \$374K to March 31, 2013 based on increase in global funding. Pressures continue in EMS and Home Care. Reciprocal recovery adjustment may still be provided. IMG physician return of service repayment issue may impact forecasted results.

Motion by S. Day, seconded by T. Conroy.

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Finance Statements for the period ending January 31, 2013 as presented.

MOTION CARRIED: 09.2013.03.6.2

Included in the Board package for information is the Board Finance Committee meeting schedule for 2013-2014.

S. Day asked when are the Board appointment letter expected to be sent out? J. Stinson will follow up with the Minister's office.

6.3 Policy and Planning Committee

The March 14th, 2013 scheduled Policy and Planning Committee meeting was cancelled due to a number of regrets. The next meeting is scheduled for April 11th, 2013.

6.4 Audit Committee

C. Ostapyk provided the Audit Committee report in U. Wendt's absence.

The approved Audit Committee minutes of February 13th, 2013, are included in the Board package for information along with the Board Audit Committee meeting schedule for 2013/2014. The Audit Committee met with the Auditors and reviewed the auditing plan of the financial statements for year ending March 31, 2013. The Auditors noted there were no issues with the interim Audit done in early March. The Committee was satisfied with the plan presented.

7. Chief Executive Officer Report

J. Stinson highlighted portions of the CEO Report to the Board and provided an opportunity for questions.

CHA Learning handout: Taking health governors to the next level, is part of the Governance Development Program education sessions. Courses are taken online over a period of 8 weeks at a cost of \$400 per course. If any board member is interested in taking these sessions, please advise the Board Chair.

Canadian Health Leadership Conference, June 9 – 11, 2013 in Niagara Falls. J. Stinson noted that there were 5 Directors interested in attending this conference. After discussion, the Board agreed that this year, the Board Chair and Vice Chair would attend along with the CEO, a Vice President and a member of the Regional Management Team.

The Deputy Minister has asked J. Stinson to sit as a member of the Manitoba Cancer Partnership Steering Committee. This Committee is responsible for the implementation of the Cancer Patient Journey project that has been identified as one of the top four priorities for health services in Manitoba.

Interviews have been completed for the Physician "Recruitment Officer position and we will be making an employment offer soon.

Discussion ensued around the planning concept regarding the installation of an MRI in a temporary facility. R. Van Denakker provided the Board with background information.

Communities continue to raise concerns about regional physician numbers with the RHA, the Minister's office and local MLAs. J. Stinson and other senior staff are actively meeting with communities to address concerns, squelch rumours and incorrect information, and honestly share the issues that these challenges are rooted in.

The recent labour settlement for paramedics in Winnipeg will have a negative impact on rural RHAs ability to recruit and retain paramedics as the wage gap is once again significant. The provincial EMS report speaks to the disparity.

Discussion regarding the long term care complaints reported in the CEO report. It was noted that a "Consumer Concerns" policy is being rolled out shortly. All complaints and follow up will tracked in a database and will be reported to the Quality & Patient Safety Committee on a quarterly basis.

Initial meet and greet meetings are being planned with six First Nations communities in the coming months to introduce the new region and the role of our First Nations and Metis Manager, Lynette Klein.

8. Correspondence / Information

The following was included in the Board package for information:

- The Voice of Patients, Clients and Families
- March and April 2013 Board Calendars

Other handouts provided at the meeting:

- Interlake-Eastern RHA Mental Health – Presentation
- Financial Snapshot – Presentation
- HIROC – Overview of Medical Organizations presentation
- CHA's Online Courses

9. Round Table

O. Johnston: Going into year 3 of being involved in Accreditation. He noted that First Nations are exploring other areas and are considering moving to another body.

T. Conroy: In follow up to her concern brought up at the last Board meeting, she noted that unfortunately the terminally ill patient passed away a couple of days after being admitted back in hospital and does not want any follow up done. She would however like to ensure that when terminally ill patients are discharged that all supports are in place prior to discharge.

C. Hart: Community is busy getting prepared for flooding. Having discussions regarding wait times for ambulance services. J. Stinson noted that our Regional Director of EMS is working on addressing these issues.

D. Cain: Noted that he knows of someone receiving dialysis in Gimli and that this client praises how wonderful the staff are.

M. Alexander: A community member requiring Heart Monitor was told he had to go St. Rose Hospital to have the Heart Monitor fitted. Can this not be done in Ashern? R. Van Denakker will follow up with DSM.

M. Alexander also noted that a pharmacist in her community has been known to ask someone who is picking up their prescription, "Why were you at the doctor's this morning (or afternoon)?" Does a pharmacist have the right to ask that question? Is this appropriate? J. Stinson noted that he will ask J. Coleman to follow up with our Regional Director of Pharmacy.

S. Day: Thank you to O. Johnston, D. Rudyk and A. Gaffray for their detailed conference reports. A reminder to Board members that all Expense Claims need to be submitted by the end of month.

A. Gaffray: Thank you to J. Stinson for attending the Winnipeg River Health Committee meeting. The Committee felt it was very positive.

10. Next Meeting:

**Inaugural and Regular Meeting
April 18th, 2013 10:00 – 4:30 pm
Kin Place Health Complex – MPR
Oakbank, Manitoba**

11. In-Camera

Motion by D. Pepe, seconded by M. Alexander.

BE IT RESOLVED THAT:

The meeting move "in-camera" at 3:26 p.m.

MOTION CARRIED: 09.2013.03.11.0A

Motion by M. Alexander, seconded by D. Cain.

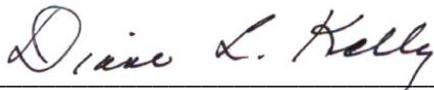
BE IT RESOLVED THAT:

The meeting move "out-of-camera" at 4:11 p.m.

MOTION CARRIED: 09.2013.03.11.0B

12. Adjournment

Motion by O. Johnston, the meeting be adjourned at 4:11 p.m.



Diane Kelly
Board Chair