



# Interlake–Eastern Regional Health Authority

**Board of Directors Meeting**  
**Thursday, September 24, 2015**  
**Corporate Office Boardroom, 233 Main Street, Selkirk**  
**Meeting Number 06.2015.09.24**

## **MINUTES**

<b>Present:</b>	O. Johnston, Chair	M. Alexander	D. Cain ( <i>arrived 1:30 pm</i> )
	S. Day	T. Conroy	D. Fitzpatrick
	R.A. Furgala	A. Gaffray	D. Pepe
	D. Rudyk	R. Saini	D. Thorsteinson
	U. Wendt		
<b>Regrets:</b>	F. Goranson		
<b>RHA Staff:</b>	R. Van Denakker, CEO		
	C. Ostapyk, VP Finance & CFO		
	B. MacKenzie, VP Community Services & CAHO		
	R. Dallinger, VP Human Resources		
	G. Wilson, Executive Assistant (Recorder)		
<b>Guest</b>	T. Kwong, Manitoba Health Liaison		
	P. McPherson, Health Director, Black River FN		

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### **1. Call to Order & Adoption of Agenda**

The Chair called the meeting to order at 10:02 a.m. He welcomed guest observer P. McPherson. The CEO introduced Randy Dallinger, VP of Human Resources, to the Board.

Added to the agenda under Business Arising: 4.4 LHIG Meetings

**Moved by M. Alexander, seconded by S. Day**

**BE IT RESOLVED THAT:**

**The agenda be adopted as amended.**

**MOTION CARRIED: 06.2015.09.1.0**

### **2. Attendance**

**Moved by T. Conroy, seconded by D. Fitzpatrick**

**BE IT RESOLVED THAT:**

**The Board of Directors excuses Faye Goranson from meeting attendance.**

**MOTION CARRIED: 06.2015.09.2.0**

### **3. Adoption of Minutes**

The August 27, 2015 Board Minutes were reviewed.

**Moved by D. Rudyk, seconded by A. Gaffray**

**BE IT RESOLVED THAT:**

**The minutes from the August 27, 2015 Board meeting be adopted as presented.**

**MOTION CARRIED: 06.2015.09.3.0**

## **4. Business Arising**

### **4.1 Board Facility Tours**

The Board agreed to Friday, October 9<sup>th</sup> as the day for the Board to tour some of the region's facilities. G. Wilson will provide information/details via email.

### **4.2 Board Retreat**

The Lakeview Hecla Resort has been tentatively booked for the Board Retreat (November 25<sup>th</sup> evening, November 26<sup>th</sup> and November 27<sup>th</sup> morning). The Board confirmed the dates are good. R. Van Denakker will draft an agenda including discussion topics such as sustainability, clinical services plan, PCH plan, etc.

### **4.3 Annual General Meeting Update**

An update was provided on the Annual General Meeting plans. Health and wellness exhibits will open to the public at 6:00 p.m. Staff are diligently working on the presentations. Arrangements have been made for the Board, Senior Leadership and the three leaders of the LHIG groups to have dinner at the Pinawa Club prior to the meeting. O. Johnston noted that the supper invitation is also extended to spouses/partners.

### **4.4 LHIG Meeting Update**

The Board Liaison provided an update from the September meetings. All reported good discussion is occurring. The groups had discussions on the second question; how do they currently access health information about the region and what kind of information do they want? They will go back to their communities and provide feedback at the next meeting. Minutes from the meetings will be provided to the Board for information.

## **5. Standing Agenda Item**

### **5.1 Health System Performance and Sustainability**

R. Van Denakker provided information in regards to the Advisory Committee on Health System Performance and Sustainability that will be chaired by the Deputy Minister and report directly to the Minister of Health. Dr. Brock Wright has been appointed by the Government to chair and oversee progress. Working groups have been formed and will focus on four categories: 1) developing a provincial clinical and preventive health services plan; 2) working with Doctors Manitoba and health system on appropriateness/utilization management and other opportunities to achieve \$50 million in medical and health care system efficiencies; 3) working with MNU and health system to advance nursing resource optimization; and 4) workplace injury reduction and WCB cost reductions.

R. Van Denakker noted that Senior Leadership will be developing a framework and action plan towards the development of a regional clinical services and prevention plan. A straw dog will be developed and presented to the Board at the upcoming fall retreat.

## **6. New Business**

### **6.1 Annual Report 2014-2015**

The draft Interlake-Eastern RHA 2014-2015 Annual Report was emailed to the Board last week for review. L. Cicierski thanked everyone who provided their comments and distributed two

revised pages (page 6 and 34). The final report will be sent to the Minister of Health by September 30<sup>th</sup> and the final copy will also be emailed to the Board. She noted that printed copies of the Annual Report will be made available at the Annual General Meeting.

**Motion by D. Thorsteinson, seconded by T. Conroy**

**BE IT RESOLVED THAT:**

**The Interlake-Eastern RHA Board of Directors approves the 2014-2015 Annual Report for submission to the Minister of Health as presented including the suggested revisions identified.**

**MOTION CARRIED: 06.2015.09.6.1**

The CEO and Board acknowledged the tremendous amount of work that is put into the Annual Report and wished to thank L. Cicierski for pulling it together.

## **6.2 Aboriginal Health**

R. Van Denakker attended a number of First Nation community meetings with Health Directors, Chiefs, Tribal Councils etc. Topics of discussion included employment rates, prescription drug abuse, etc. He noted that 30% of those utilizing our facilities are First Nation. Disparities in health and economic status are reflected and continue to be priorities within our primary health care and wellness programs. Does the region need to look at taking a much more deliberate approach in order to optimize the service experience in our region, develop programs that would see an increase to workforce of 20%? With the Board's support the CEO would like to take forward to Senior Leadership and have some strategic discussions on a go forward basis.

## **7. Chair's Report**

### **7.1 MMF/IERHA MOU Agreement**

O. Johnston noted that a revised Manitoba Metis Federation (MMF) / Interlake-Eastern RHA Memorandum of Understanding Agreement was included in the Board package for information. The Board is invited to attend the signing of the MOU at the Selkirk Hospital MPR on November 6<sup>th</sup>, at 11:00 AM. The MMF Employment and Training Minister, John Fleury, will be signing on behalf of the MMF and our CEO will be signing for the RHA. O. Johnston, D. Rudyk and T. Conroy hope to attend.

### **7.2 Council of Chairs Minutes**

The minutes from the May 14<sup>th</sup>, 2015 Council of Chairs meeting are included in the Board package for information. O. Johnston provided a brief report on the September 10<sup>th</sup> meetings with the Minister, Deputy Minister and the Council of Chairs.

### **7.3 MCHP Workshop AGENDA – October 20, 2015**

The Agenda for the Manitoba Centre for Health Policy 22<sup>nd</sup> Annual RHA Workshop is included for information.

### **7.4 Board Governance & Education Session AGENDA**

The Agenda for the RHAM Board Governance and Education Session being held on October 21<sup>st</sup> is included for information. The program will focus on Risk Management in the morning and Patient Safety in the afternoon.

## **7.5 2015 Fall Schedule – Board Performance training – Crown Corporates Council**

The Crown Corporation Council Fall 2015 Board Performance Training Schedule is included in the Board package for information. A new course was added called Special Topics in Governance: the Audit Committee.

The Board Chair attended the CancerCare Manitoba Board of Directors Annual General Meeting on Thursday, September 17, 2015. He noted that this was their first AGM.

The Board Chair called a break for lunch at 11:56 a.m.  
The meeting was reconvened at 12:35 p.m.

## **8. Standing Committee Reports**

### **8.1 Executive Committee**

The Board Executive Committee met on September 15<sup>th</sup> to discuss the region's financial deficit and follow up to our presentation to the Minister of Health regarding hospital stabilization plan in January. O. Johnston provided a brief report and noted the Executive recommends on a go forward basis, a briefing note be provided to the Minister which would indicate our position on operating a deficit and our intentions in relations to deficit management and plans regarding health system performance and sustainability.

**Moved by T. Conroy, seconded by D. Fitzpatrick**

**BE IT RESOLVED THAT:**

**The Executive Committee recommends to the Board that a briefing note be drafted to the Minister of Health indicating our position on operating a deficit, our intentions in relation to deficit management and plans regarding health system performance and sustainability.**

**MOTION CARRIED: 06.2015.09.8.1**

### **8.2 Finance Committee**

The approved Finance Committee minutes from August 19, 2015 are included in the Board package for information.

C. Ostapyk presented the financial update as of July 31, 2015. Year to date deficit sits at \$6,344K which is a negative variance to budget of \$2,706K. Some of the drivers include MGEU Facility Support contract impacted vacation banks (which are not funded); tracking overtime in acute care, long term care and EMS; mandatory education days for 380 staff in acute care in 1<sup>st</sup> quarter and May payroll accrual adjustment expensed in July. The forecasted deficit to March 31, 2015 sits currently at \$13,502K which is significantly over budget and expects it will increase.

Other highlights brought forward:

- Cash continues to be closely monitored
- Basic equipment process began in August
- Salary analysis worksheets are being developed
- Approval to award the construction contract for the new EMS building in St. Laurent was received.

**Moved by S. Day, seconded by M. Alexander**

**BE IT RESOLVED THAT:**

**The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending July 31, 2015 as presented.**

**MOTION CARRIED: 06.2015.09.8.2**

A lengthy discussion followed with regards to the region`s deficit and deficit management plans.

D. Cain arrived at 1:30 p.m.

### **8.3 Policy and Planning Committee**

Notice of Intent for approval was provided at the last Board meeting. Copies of the proposed new appendix: Appendix 10 – CEO Engagement along with the proposed revisions to Gl. 1 – Definition and Appendix 1 Glossary of Acronyms are included in the Board package.

**Moved by T. Conroy, seconded by D. Fitzpatrick**

**BE IT RESOLVED THAT:**

**The Board of Directors approves the addition of Appendix 10 – CEO Engagement to the Board Policy Manual as recommended by the Policy and Planning Committee.**

**MOTION CARRIED: 06.2015.09.8.3A**

**Moved by T. Conroy, seconded by D. Fitzpatrick**

**BE IT RESOLVED THAT:**

**The Board of Directors approves the revision to Board Policy Gl. 1 – Definitions as recommended by the Policy and Planning Committee.**

**MOTION CARRIED: 06.2015.09.8.3B**

**Moved by T. Conroy, seconded by D. Pepe**

**BE IT RESOLVED THAT:**

**The Board of Directors approves the revision to Board Policy Manual Appendix 1 – Glossary of Commonly Used Acronyms as recommended by the Policy and Planning Committee.**

**MOTION CARRIED: 06.2015.09.8.3C**

The next Policy and Planning Committee meeting is scheduled for October 15<sup>th</sup>, 2015 at 1:00 p.m.

### **8.4 Audit Committee**

The approved minutes from the June 18, 2015 Board Audit Committee meeting as well as the Joint Audit and Finance Committee meeting are included for information.

U. Wendt provided a report from the September 16<sup>th</sup> meeting. The Committee reviewed the process for financial reporting to the Board as well as form, content and level of detail of financial reports to the Board. He noted that C. Ostapyk would be happy to go through the financial reports in detail with any Director who would request it.

The next Audit Committee meeting is scheduled for December 16<sup>th</sup>, 2015 via teleconference.

### **8.5 Quality and Patient Safety Committee**

The next Quality and Patient Safety Committee meeting is scheduled for November 18, 2015 at 11:00 a.m.

## 9. Chief Executive Officer Report

R. Van Denakker highlighted portions of the CEO Report to the Board and provided opportunity for questions. Also attached to the CEO Report is the Capital Projects Dashboard (July) and the PCH and Supportive Housing Waitlist (July), for information.

- Recruitment efforts continue for the vacant VP of Acute Care and Chief Nursing Officer position. Senior Leadership is now considering procuring the services of a recruiter to broaden the search for this key position.
- Selkirk Regional Health Centre project continues to proceed well.
- St. Laurent EMS Station project was awarded to Langreen Construction. Contractor working on design development and hopes to start construction early November.
- Powerview-Pine Falls Primary Health Care & Traditional Healing Centre project continues on schedule. Concrete foundations are being installed and framing will commence soon.
- Lac du Bonnet PCH – approximately 2-3 weeks away of completing design development.
- Accreditation – the Quality team is working with teams to comply with several ROPs and to provide Accreditation Canada a report in November. A four year accreditation plan will be completed shortly. With the plan, program leaders will be aware of the tasks and timelines associated with the accreditation cycle, etc.
- R. Van Denakker proudly announced that Cynthia Sinclair, Program Manager of our PCH program has just been identified as this year's winner of the LEAN congress Health Innovation Award in the leadership category for her work on antipsychotic medication reduction in long term care. Her work is a reflection of a whole series of people in this RHA who already recognize what the right thing is to do and are doing it. A letter from the Board will be sent to Cynthia acknowledging her commitment to the great work she and her team are doing.

D. Cain noted that perhaps a Board Policy should be developed in regards to sending a letter of recognition to staff. T. Conroy stated she will take forward to the Policy and Planning Committee.

- The Fisher Branch PCH will be visited by delegates from both Australia and Ukraine this month wanting to learn more about the Chez Nous model of long term care.
- A Physician Recruitment Officer position was successfully filled. Health Christensen started September 21, 2015.
- The CEO continues to work on building community partnerships and has committed to meeting with all towns, rural municipalities and first nation councils in our region every two years.
- Letter from the Deputy Minister of Health stating the department has reviewed and approved the region's proposed 2016-17 health plan in accordance with *The Regional Health Authorities Act*, as well as the region's 2016-2021 strategic plan based upon the criteria set out in the strategic plan guidelines.

## 10. Quality and Patient Safety Issues (from CEO Report to the Board)

None identified.

## 11. Correspondence / Information

The following was included in the Board package for information:

- Spiritual Health Services Regional Workshop, *Healing Through the Power of Story* November 18-19, 2015
- A thank you card from H. Slaby was circulated.
- October Board Calendar – include Board Facility Tour (Oct 9 2015)

Handouts provided at the meeting for information:

- Financial presentation
- Letter re 2016-17 Annual Health Plan and 2016-2021 Strategic Plan

**12. Round Table**

**13. Next Meeting:**

**October 22, 2015 (10:00 a.m. – 4:30 p.m.)  
Corporate Office Boardroom**

**14. In-Camera**

**Moved by D. Cain, seconded by D. Pepe**

**BE IT RESOLVED THAT:**

**The meeting move “in-camera” at 2:42 p.m.**

**MOTION CARRIED: 06.2015.09.14.0A**

**Moved by R.A. Furgala, seconded by M. Alexander**

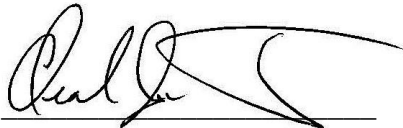
**BE IT RESOLVED THAT:**

**The meeting move “out-of-camera” at 3:10 p.m.**

**MOTION CARRIED: 06.2015.09.14.0B**

**15. Adjournment**

Moved by D. Pepe the meeting be adjourned at 3:11 p.m.



**Oral Johnston  
Board Chair**