



Interlake–Eastern Regional Health Authority

Board of Directors Meeting Thursday, May 22, 2014

Pinewood Lodge
Whiteshell Provincial Park

Meeting Number 03.2014.05.22

MINUTES

Present: D. Kelly, Chair M. Alexander D. Cain
T. Conroy S. Day D. Fitzpatrick
A. Gaffray F. Goranson C. Hart
O. Johnston D. Pepe H. Slaby
D. Thorsteinson U. Wendt

Regrets: D. Rudyk

RHA Staff: J. Stinson, CEO
C. Ostapyk, VP Finance & CFO
G. Wilson, Executive Assistant (Recorder)

1. Call to Order & Adoption of Agenda

The Chair called the meeting to order at 9:06 a.m. The Agenda was adopted with the following additions:

7.2 Policy and Planning Committee

Moved by H. Slaby, seconded by S. Day.

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 03.2014.04.1.0

2. Attendance

Motion by H. Slaby, seconded by O. Johnston.

BE IT RESOLVED THAT:

The Board of Directors excuse D. Rudyk from meeting attendance.

MOTION CARRIED: 03.2014.04.2.0

3. Adoption of Minutes

The April 24, 2014 Inaugural Meeting minutes were reviewed and adopted as presented.

Moved by A. Gaffray, seconded by T. Conroy.

BE IT RESOLVED THAT:

The minutes from the April 24, 2014 Inaugural Meeting be adopted as presented.

MOTION CARRIED: 03.2014.04.3.0A

The April 24, 2014 Regular Meeting minutes were reviewed and adopted as presented.

Moved by D. Pepe, seconded by H.Slaby.

BE IT RESOLVED THAT:

The minutes from the April 24, 2014 Regular Meeting be adopted as presented.

MOTION CARRIED: 03.2014.04.3.0B

4. Business Arising

4.1 Update on Board Education

The Board Executive met with Mr. Allan Goddard to discuss the development of a customized Board Education workshop. The workshop will focus on strategic thinking at a board level. Mr. Goddard will submit a proposal and it will be brought to the June Board meeting.

5. New Business

5.1 2015-2016 Health Plan Presentation

The 2015-2016 Annual Health Plan submission is due to Manitoba Health by June 2, 2014.

C. Ostapyk provided an overview of the Health Plan:

- annual component
 - overview of Interlake-Eastern RHA direction
 - priorities, goals and objectives
 - resource allocation
 - major issues and plans to address
 - efficiencies
 - Core Operating schedules
- Board and Management component
- Specific schedules (capital, equipment, etc.)

A reminder to the Board the Health Plan is considered planning advice to the Minister for budgetary purposes and therefore it is not a public document.

Moved by O. Johnston, seconded by M. Alexander.

BE IT RESOLVED THAT:

The Board of Directors approves the 2015-16 Health Plan for submission to Manitoba Health as per the presentation made to the Board on May 22, 2014

MOTION CARRIED: 03.2014.05.5.1

Thank you to C. Ostapyk and her staff for all their work in the preparation and putting the information together.

5.2 Annual General Meeting

This year the Interlake-Eastern RHA Annual General Meeting will be held on Monday, October 6th on the west side of the lake as per Board policy. A location needs to be determined and venue booked soon. After some discussion, the Board agreed to hold the Annual General Meeting in the town of Arborg. Members of the working group to plan and organize the event were identified as: D. Kelly, F. Goranson, T. Conroy, D. Cain, D. Fitzpatrick, D. Thorsteinson, J. Stinson, L. Cicierski and G. Wilson. Meetings will be done by teleconference calls.

Chair's Report

Volunteer Appreciation Teas have been held throughout the region this past month. All agreed the Teas were successful and well attended. A big thank you to the organizing committee and all staff who helped host these events.

Governance meetings with the Minister and Deputy Minister on May 8th. The Minister asked for suggested topics for future meetings. Discussions held regarding the STARS ambulance (back in the air); Board recruitment (skill base, role, and expectations).

The Minister is proposing an Award for outstanding contribution for front line / management staff. This award will be called the Hero Award.

Council of Chairs meeting: Introduced Mr. Bill Tholl, new President and CEO of the merged organizations of the Canadian Healthcare Association and the Association of Canadian Academic Health Organization.

Call for Nominations for the Judge George Award: This award is presented by the Council of Chairs recognizing individuals providing outstanding services in the health care field in Manitoba and particularly those of a voluntary nature. The deadline for submission is August 1st, 2014. D. Kelly noted that this might be a great opportunity for the RHA to recognize the enormous contributions of Dr. Reid to our region.

ACTION – J. Stinson will work with D. Fitzpatrick and Dr. Reid's family to complete the nomination form.

The Board Chair will attend the opening of the Cancer Navigation Services office at 237 Manitoba Avenue on May 27th at 1:00 p.m.

D. Kelly indicated that she will be away on vacation from May 31 to June 18th.

6. Standing Committee Reports

7.1 Finance Committee

S. Day reported the Finance Committee met on May 14th. C. Ostapyk presented the preliminary financial statements as of March 31, 2013. Year to date deficit at time of report indicates \$836K. EMS and Home Care continue to experience service pressures. Basic equipment purchasing largely completed. The 2013/14 Audit done today – awaiting final entries.

It was noted that the March financials are preliminary at this time are being provided to the Board for information only. A motion is not required.

Contribution to the Specialized Services for Children and Youth Capital Project

The Finance Committee discussed providing support to the Specialized Services for Children and Youth Capital project. This provincial program directly benefits many families, clients, and patients in our Region. The Committee recommends the Board consider providing \$5,000 in support of this project. Discussion ensued. Need to ensure that we are not setting precedence. J. Stinson stated that a letter would be sent along with the donation articulating why the RHA is donating to this project. There was also some discussion in regards to the Health Promotion funding and if there was any reduction at the community level. J. Stinson indicated there has been no reduction and funding is continuing.

It was agreed that this item will be deferred to the June Board meeting.

Ink and Paper:

The Finance Committee recommends the Board approve a once per year payment of \$200.00 to each Director for the costs of ink and paper.

Moved by S. Day, seconded by D. Pepe.

BE IT RESOLVED THAT:

The Board of Directors approves a payment of \$200.00 to each Director of the Board to cover costs of ink and paper for the year 2014-15.

MOTION CARRIED: 02.2014.04.7.1

Note revised date for the following Committee meetings:

Friday, June 20 at 12:00 noon – Audit Committee

Friday, June 20 at 1:00 pm – Joint Audit /Finance Committee

Friday, June 20 at 2:15 pm – Finance Committee

7.2 Policy and Planning Committee

H. Slaby noted the Policy and Planning Committee began the review of the Board policies in October 2012 and completed the review in May 2014. The final draft copy of the Board Policy Manual will be provided to the Board at the June meeting. The Board will have the summer to review and bring back any suggestions/comments to the August Board meeting.

7. Chief Executive Officer Report

J. Stinson provided a verbal report.

An open house will be held over the next couple of months in regards to the Selkirk Regional Health Centre project.

We continue to have challenges with housing in Berens River.

Tours of Interlake-Eastern RHA facilities are being planned for the Board. Tentative dates are Friday, August 8th – West side and Friday August 15th – East side.

8. Correspondence / Information

The following was included in the Board package for information:

- Revised Board of Directors Meeting Schedule 2014-2015
- June 2014 Board Calendar

Other handouts provided at the meeting:

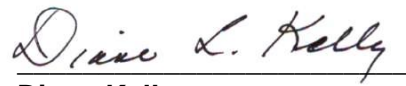
- Financial presentation

9. Next Meeting:

**June 26, 2014 10:00 – 4:30
Corporate Office Boardroom
233 Main Street, Selkirk**

10. Adjournment

Moved by D. Pepe the meeting be adjourned at 12:06 p.m.



Diane Kelly
Board Chair