



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, June 26, 2014
Corporate Office Boardroom
233 Main Street, Selkirk
Meeting Number 04.2014.06.26

MINUTES

Present: D. Kelly, Chair M. Alexander D. Cain
T. Conroy S. Day D. Fitzpatrick
A. Gaffray (10:40) F. Goranson O. Johnston
D. Rudyk H. Slaby D. Thorsteinson
U. Wendt

Regrets: C. Hart, D. Pepe

RHA Staff: J. Stinson, CEO
C. Ostapyk, VP Finance & CFO
R. Van Denakker, VP Corporate Services
D. Fey, VP Primary Care
G. Wilson, Executive Assistant (Recorder)

Guest: T. Kwong, Manitoba Health Liaison

1. Call to Order & Adoption of Agenda

The Chair called the meeting to order at 10:01 a.m. The Agenda was adopted as circulated.

Moved by M. Alexander, seconded by H. Slaby.

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 04.2014.06.1.0

2. Attendance

Moved by H. Slaby, seconded by D. Cain.

BE IT RESOLVED THAT:

The Board of Directors excuses C. Hart and D. Pepe from meeting attendance.

MOTION CARRIED: 04.2014.06.2.0

3. Adoption of Minutes

The May 22, 2014 Board Minutes were reviewed and adopted as presented.

Moved by T. Conroy, seconded by F. Goranson.

BE IT RESOLVED THAT:

The minutes from the May 22, 2014 Board meeting be adopted as presented.

MOTION CARRIED: 04.2014.06.3.0

4. Business Arising

4.1 Board Education Workshop – Proposal from Allan Goddard

J. Stinson will review and forward the proposal to the Board Executive for their review and bring back for discussion at the August Board meeting. The Board agreed the education day will be held separate from a Board meeting and identified the timeframe being the first or second week in November.

4.2 National Healthcare Conference - Banff

O. Johnston and T. Conroy provided a verbal report on the National Health Leadership Conference they attended along with two other staff, Karen Stevens-Chambers, Regional Director of Home Care/Palliative Care and Katherine Podaima, Regional Director of Acute Care – ER and Medicine. They noted that this was an excellent conference and each sessions attended was very good. They both expressed their appreciation to the Board for the opportunity to attend.

4.3 Specialized Services for Children & Youth - Contribution

This was presented at the May Board meeting and after some discussion it was decided to bring back to the June meeting. J. Stinson provided clarification in regards to the questions that arose. As this provincial program directly benefits many families, clients and patients in our Region, it is recommended the Board consider providing \$5,000 in support of the capital construction of the new Specialized Services for Children and Youth Centre.

Moved by U. Wendt, seconded by D. Cain.

BE IT RESOLVED THAT:

The Board of Directors approves a contribution of \$5,000 in support of the Capital construction of the new Specialized Services for Children and Youth Centre.

MOTION CARRIED: 04.2014.06.4.3

4.4 Judge George Award – Nomination

J. Stinson and D. Fitzpatrick will work together to complete the Judge J.M. George Memorial Award Nomination form and submitted to the Council of Chairs by August 1.

4.5 Annual General Meeting

As agreed at the May Board meeting, the Annual General Meeting will be held in Arborg on October 6. The venue has been booked.

A brief discussion followed regarding some thoughts for a panel discussion and a keynote speaker. J. Stinson will pursue the suggested ideas.

4.6 Board Tours

Arrangements will be made for the Board to tour some of our Facilities on the West side and East side of the region. Please hold the following dates:

Friday, August 8 – West side tour (meeting point – Selkirk)

Friday, August 15 – East side tour (meeting point – Beausejour)

For the purpose of organizing logistics, the Board is asked to advise G. Wilson if they will attend any or both days of the tour.

5. New Business

5.1 Icelandic River Community Foundation Request

The Board unanimously agreed, via email, to support releasing funds to the Icelandic River Community Foundation. A formal resolution is now required.

Moved by D. Fitzpatrick, seconded by T. Conroy.

BE IT RESOLVED THAT:

The Board of Directors approves the request from the Icelandic River Community Foundation to release up to \$55,000 from the funds held in trust by the Interlake-Eastern RHA. These funds will be used to plan and develop a business plan for an 80-bed Personal Care Home in Arborg.

MOTION CARRIED: 04.2014.06.5.1

5.2 Drug Shortages – Briefing Note

J. Stinson noted the Drug Shortages briefing note prepared by Kurt Schroeder, Regional Director Pharmacy Program, is being provided to the Board for information and awareness.

5.3 Audited Financial Statements 2013-2014

Doug Einarson, BDO, was introduced and welcomed. The Audited Financial Statements for the fiscal year ending 2013/2014 were presented with opportunity for questions and discussion during and following the presentation. The Consolidated Financial Statements reflect a deficit of \$1,120,412. D. Einarson reviewed the Management Letter and the Independent Auditor's Report.

At this time, D. Einarson expressed his appreciation for the excellent cooperation and communication with the Auditors and staff.

The Board also wished to express their thanks and acknowledge the exemplary work done by C. Ostapyk and the entire Finance Team.

Motion by S. Day, seconded by U. Wendt.

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern Regional Health Authority Consolidated Financial Statements for the year ended March 31, 2014.

MOTION CARRIED: 04.2014.06.5.3

D. Einarson left the meeting at 2:08 p.m.

D. Cain left the meeting at 2:30 p.m.

5.4 Dr. Anozie Presentation

2:10 p.m. A delegation of approximately 16 people arrived, including Dr. Anozie, Mr. Palubeski, Mr. Greg Dewar, Selkirk MLA, Mr. Larry Johannson, Mayor, City of Selkirk, and other surrounding council members.

Dr. Anozie presented a proposal to develop a Transitional Care Site and Wellness Centre in Selkirk. The presentation included vision, objectives, wellness centre concept plan, and business case requirements. Discussion followed.

Moving forward, Dr. Anozie would like to see the Board approve a resolution supporting the proposal and that clearly outlines how involved in the project the Interlake-Eastern RHA Board intends to be (e.g. assist with lobbying government, etc.).

Mr. Dewar was asked to arrange a meeting with the Premier and Minister of Health to hear Dr. Anozie's proposal presentation.

The delegation left at 3:11 p.m.

5.5 Accreditation Overview Presentation

Kathy Pragnell, Manager-Quality & Patient Safety and also the Accreditation lead for the RHA provided an overview on What is Accreditation, The Qmentum Program, Standards, Required Organizational Practices, Survey tools, Self-Assessment and the Board's role in the process. The Interlake-Eastern RHA's on site Survey Visit is scheduled for June 15-19, 2015.

C. Ostapyk, lead for the Governance Standards, provided a brief presentation on governance overview, approach, governance ROP, and distributed a copy of the Governance Standards.

The Board Chair, Diane Kelly, Dave Cain and Ulrich Wendt were asked to do an initial review of all standards.

The Board is asked to complete the Governance Functioning Tool on-line survey by the end of July. C. Ostapyk will bring preliminary results to the August Board meeting.

Accreditation will be a regular Board agenda item.

5.6 Governance & Patient Safety Webinar

O. Johnston, S. Day, C. Ostapyk and J. Stinson participated in the Effective Governance for Quality and Patient Safety Webinar held on June 12th. This was in follow up to the governance education held last fall. S. Day stated that he will circulate his notes taken during the webinar with the Quality & Patient Safety Committee.

6. Chair's Report

Minutes from the Council of Chairs meeting of May 8th, 2014 are included in the Board package for information.

The Board Chair attended the Open House for the Cancer Navigation Services Team in their new location at 237 Manitoba Avenue on May 27th.

Beginning in August/September, the Board Chair will arrange individual meetings with each Board member. A list of questions will be provided prior to the meeting.

7. Standing Committee Reports

7.1 Executive Committee

No report.

7.2 Finance Committee

The approved Finance Committee minutes from April 16th & May 14th, 2014 are included in the Board package for information.

C. Ostapyk reviewed the reconciliation of financial statements. She provided a brief summary of changes from the March 31, 2014 Final statements to the Preliminary March 31, 2014 statements.

Acute Care Pressures: To help deal with acute care on call pressures and provide immediate relief to those involved, a recommendation being put forward is to change the weekly on-call rota to a rota no more than 2-3 days at one time; supplement current staff with a weekend day Supervisor and recruit an evening Supervisor (7 days a week) to deal with on-call issues. After some discussion regarding the financial implications, the Board is supportive of this recommendation.

Physician Recruitment: A summary of the Interlake-Eastern region physician status was provided along with the current actions being taken to recruit physicians to the region. It was noted that recruitment incentives (if successful) could lead to additional subsidies being provided to existing physicians.

Selkirk Regional Health Centre: Received approval to proceed with the award of the construction contract to EllisDon Corporation, in the amount of \$112,599,025. Contracts have been negotiated, and construction is proceeding. The total value of the Selkirk Regional Health Centre project is \$159,243,183. Formal Board approval is required.

Moved by S. Day, seconded by H. Slaby.

BE IT RESOLVED THAT:

The Board of Directors formally approves the Selkirk Regional Health Centre Capital Project in the amount of \$159,243,183 with signing authority necessary for completing the various phases of this project delegated to Senior Leadership signing authorities, subject to regular reporting to the Board.

MOTION CARRIED: 04.2014.06.7.2

Grow Your Own: This initiative has been in place prior to merger and has continued into the current year. Due to the substantial increase in requests, advancing of funds has currently been suspended pending review of the program and existing guidelines. A recommendation will be brought to the Board upon completion of the review.

A lunch break was called at 12:03 p.m.
The meeting reconvened at 12:55 p.m.
T. Conroy left the meeting at 12:15 p.m.

7.3 Policy and Planning Committee

The approved Policy and Planning Committee minutes from April 17th and May 15th, 2014 are included in the Board package for information.

The final draft Board Policy Manual was distributed to each Board member. The Board is asked to read through the manual and provide any corrections, comments and or suggestions to G. Wilson by August 11th. It is hoped that the final Board Policy Manual can be adopted at the August meeting.

H. Slaby noted G. Dandeneau, Regional Director, Capital Planning & Facilities Management attended a portion of the Policy and Planning Committee meeting and provided an overview and explained the process for capital projects, safety and security projects. The Committee has asked for an abbreviated document/report that provides project updates.

7.4 Audit Committee

The approved Audit Committee minutes from March 19th, 2014 are included in the Board package for information.

U. Wendt reported on the Joint Finance and Audit Committee meeting held on June 20th. He noted the 2013/2014 Financial Statements were presented and reviewed. There was also a review of the Management Letter, Representation Letter, Public Sector Compensation Disclosure and the Report to the Audit Committee. After the review, the Finance and Audit Committee recommends Board approval of the 2013/2014 Audited Financial statement.

U. Wendt noted the Auditor expressed his appreciation for the excellent cooperation received from staff and management.

The next Audit Committee meeting is scheduled for September 17th, 2014.

7.5 Quality and Patient Safety Committee

No report. The next Quality and Patient Safety Committee meeting is scheduled for August 20th, 2014.

8. Chief Executive Officer Report

J. Stinson highlighted portions of the CEO Report to the Board and provided opportunity for questions.

The CEO held the first Staff Town Hall meeting on June 12th via TeleHealth from the Beausejour Hospital. Good feedback has been received.

Pine Falls Primary Health Care Centre & Aboriginal Cultural Site: The request to Manitoba Health for consideration of guaranteeing additional operations dollars for this project is being considered by the Department. In the meantime, the CEO recommends proceeding to construction Tender for this project. The Board is supportive of this.

Berens River Renal Health: Loss of water source in Berens River required the movement of patients to Winnipeg temporarily. Long term solutions and back-up plans are being developed.

The CEO and CEO from the WRHA met with the Deputy Minister of Health and the provincial Clerk of Council to discuss bed management and patient flow challenges between the WRHA and the Interlake-Eastern RHA and possible solutions to address these. Both CEOs were encouraged to submit proposal to expand Hospital-Home programs in their regions to help minimize awaiting placement challenges in hospitals.

9. Correspondence / Information

The following was included in the Board package for information:

- Letter from Minister of Health re Elections
- Crown Corporations Council – Fall 2014 Schedule
- Letter from Minister Oswald re Apprenticeship Employment Opportunities Act
- July & August 2014 Board Calendar

10. Round Table

11. Next Meeting:

August 28, 2014 10:00 – 4:30
Corporate Office Boardroom
233 Main Street, Selkirk

12. In-Camera

Moved by D. Fitzpatrick, seconded by U. Wendt.

BE IT RESOLVED THAT:

The meeting move “in-camera” at 4.12 p.m.

MOTION CARRIED: 04.2014.06.12.0A

Moved by M. Alexander, seconded by O. Johnston.

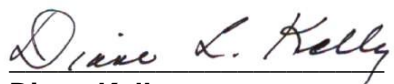
BE IT RESOLVED THAT:

The meeting move “out-of-camera” at 4:50 p.m.

MOTION CARRIED: 04.2014.06.12.0B

13. Adjournment

Moved by H. Slaby the meeting be adjourned at 4:51 p.m.



Diane Kelly
Board Chair