



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, May 26, 2016
Corporate Office Boardroom, 233 Main Street, Selkirk
Meeting Number 03.2016.05.26

MINUTES

Present: O. Johnston, Chair D. Cain (*until 3:25 pm*) T. Conroy
S. Day L. Desjarlais D. Fitzpatrick
D. Franklin F. Goranson D. Pepe (*until 2:00 pm*)
D. Thorsteinson L. Wales U. Wendt
D. Rudyk (*via teleconference until noon*)

Regrets: R. A. Furgala, R. Saini

RHA Staff: R. Van Denakker, CEO (*until 3:15 pm*)
G. Wilson, Executive Assistant (Recorder)

1. Call to Order & Adoption of Agenda

O. Johnston, Chair, called the meeting to order at 10:02 a.m.

Item #10 CEO Report to the Board will be moved and included with item #6.1

Moved by D. Pepe, seconded by D. Fitzpatrick

BE IT RESOLVED THAT:

The agenda be adopted as amended

MOTION CARRIED: 03.2016.05.1.0

2. Attendance

Moved by D. Franklin, seconded by D. Cain

BE IT RESOLVED THAT:

The Board of Directors excuses R. Saini and R.A. Furgala from meeting attendance.

MOTION CARRIED: 03.2016.05.2.0

3. Adoption of Minutes

The April 28, 2016 Inaugural Board meeting minutes were reviewed.

Moved by S. Day, seconded by L. Wales

BE IT RESOLVED THAT:

The minutes from the April 28, 2016 Inaugural Board meeting be adopted as presented.

MOTION CARRIED: 03.2016.05.3.0A

The April 28, 2016 Regular Board meeting minutes were reviewed.

Moved by L. Wales, seconded by D. Franklin

BE IT RESOLVED THAT:

The minutes from the April 28, 2016 Regular Board meeting be adopted as presented.

MOTION CARRIED: 03.2016.05.3.0B

4. Business Arising – None

5. In-Camera

Moved by U. Wendt, seconded by F. Goranson

BE IT RESOLVED THAT:

The meeting move “in-camera” at 10:07 a.m.

MOTION CARRIED: 03.2016.05.5.0A

Moved by L. Desjarlais, seconded by D. Franklin

BE IT RESOLVED THAT:

The meeting move “out-of-camera” at 10:28 a.m.

MOTION CARRIED: 03.2016.05.5.0B

6. Standing Agenda Item

6.1 Health System Performance and Sustainability

The CEO provided an update on the ER sustainability. He also noted a community update was sent out to communities conveying that physicians in the Interlake-Eastern RHA have agreed to maintain their support for nurse managed care until September. The physician recruitment team along with the support of Manitoba Health have been working to bring additional physicians to the region to assist with shifts over the summer months.

The Chair called for a short break at 11:07 a.m. The meeting reconvened at 11:25 a.m.

CEO Report to the Board: The CEO highlighted a couple of items but due to the lack of time, he noted that he would address any questions specific to the report.

The CEO reported on the Health Senior Leadership Council meeting held earlier this month. He noted Karen Herd, Deputy Minister of Health, verbally shared government’s mandate letter, conversation around health, prospective impacts on the RHAs, government’s focus, budget and efficiencies.

R. Janzen, VP of Corporate Services provided an update on the proposal for the Selkirk Primary Care Access Centre. Working on proposal document to present to Manitoba Health.

Tour of the new Selkirk Hospital project: A site tour for the Board of Directors will be arranged for Thursday, June 23 beginning at 8:30 a.m. R. Janzen noted the group will need to have a safety orientation session prior to the tour and will also be required to wear safety equipment.

The Board Chair called a lunch break at 12:12 p.m. The meeting reconvened at 12:48 p.m.

7. New Business

7.1 Meeting with MLAs

The CEO reported that he and Dr. Myron Thiessen, VP of Primary Health Care & CMO had the opportunity to meet with the newly elected MLAs across our region, the Hon. Ralph Eichler, Mr. Alan Lagimodiere, Mr. Wayne Ewasko, Mr. Derek Johnson, and Mr. Jeff Wharton.

Discussion topics included physicians and physician recruitment and retention; bed occupancy (bed challenges across the region); funding; EMS and ambulance fees, etc. The CEO noted that

this was a very good meeting and a great opportunity to provide information around the structure we have in place and our region's challenges.

7.2 Patient Experience Story

R. Van Denakker introduced Mrs. Penny Wainwright who was invited to the meeting to share her compelling patient experience story with the Board. Mrs. Wainwright was incredibly articulate and passionate as she recounted her ordeal. Quality Customer Service is one of the RHAs Values and one which the Board strongly believes in. The Board expressed their sincerest apologies to Mrs. Wainwright and are very appreciative in that she is willing to work with the RHA to effect change.

The Chair called a break at 1:40 p.m. The meeting reconvened at 1:50 p.m.

7.3 Community Engagement Sub-Committee of the Board Patient Experience LHIG – Terms of Reference

Pam McCallum, LHIG Coordinator, provided a brief report to the Board in regards to the beginning stages of developing a Patient Experience Local Health Involvement Group. Pam noted that she had met with the LHIG Coordinator from the Southern region, who shared their model as well at their Patient Experience LHIG Charter (included in the Board package for information). Discussion ensued. Next steps will be pulling together a sub-committee working group to develop a process and a target of kick-starting in the Fall. The sub-committee should include the Board LHIG Liaisons, VP of Acute Care as well as the Quality, Risk & Patient Safety Director.

8. Chair's Report

Community Health Meeting, Victoria Beach, - May 14, 2016: The Board Chair and Vice Chair were invited to this meeting as guest speakers. The focus of discussion was our Strategic Plan and community involvement / Local Health Involvement Groups. Both indicated it was a good meeting and each provided a brief report. Notes from the meeting will be emailed to Directors for information.

2016 Long Service Dinner – May 17, 2016: The Board Chair along with D. Fitzpatrick, D. Thorsteinson, T. Conroy and L. Wales attended the Interlake-Eastern RHA Long Service Dinner held at the Elmhurst Golf and Country Club on May 17th. All agreed it was a great evening and enjoyed the opportunity to interact with staff.

The June Council of Chairs meeting has been cancelled.

The Board Chair will attend the Manitoba Institute for Patient Safety Annual General Meeting on June 8, 2015.

9. Standing Committee Reports

9.1 Executive Committee

No report. The next Executive Committee meeting is scheduled for June 13, 2016.

9.2 Finance Committee

The approved Finance Committee minutes from April 21, 2016 are included in the Board package for information. C. Ostapyk presented the preliminary financial update as of March 31, 2016.

- Year to date deficit is \$12.9 Million but should see a slight improvement
- Year-end adjustments for sick leave, Betel consolidation and some anticipated one-time funding have not been incorporated.
- The auditors have completed their on-site fieldwork and statement preparation is in process.
- Deficit management update was provided to the Board.

The March financial results are preliminary at this time and therefore a motion is not required.

2017-2018 Health Plan Presentation:

C. Ostapyk provided an overview of the 2017-2018 Annual Health Plan based on the 2016-2021 Strategic Plan. The Health Plan submission is due to Manitoba Health on June 1st.

- Annual component
 - Overview of Interlake-Eastern Regional Health Authority direction for 2017/18
 - Priorities, Goals and Objectives
 - Resource Allocation
 - Major Issues and Plans to address
 - Efficiencies to be introduced
 - Core Operating schedules
- Board and Management Component
- Specific schedules (capita, safety and security, etc.)

A reminder to the Board the Health Plan is considered planning advice to the Minister for budgetary purposes and therefore it is not a public document.

Moved by S. Day, seconded by D. Franklin

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern RHA 2017-2018 Health Plan for submission to Manitoba Health as presented.

MOTION CARRIED: 03.2016.05.9.2A

The CEO and Board wished to formally acknowledge C. Ostapyk and her staff for all their work in the preparation and putting the Health Plan information together.

Contract approval

The Finance Committee recommends Board approval for the purchase of patient room furniture. This includes beds (regular, bariatric and birthing, stretchers, bedside cabinets, overbed tables and infant bassinets).

Moved by T. Conroy, seconded by D. Fitzpatrick

BE IT RESOLVED THAT:

The Board of Directors approves the purchase of patient room furniture for the Selkirk Regional Health Centre from Stryker, the recommended vendor, in the amount of \$948,889. Funding provided through the Selkirk Regional Health Centre construction project.

MOTION CARRIED: 03.2016.05.9.2B

CMHC Mortgage Renewal

The Finance Committee recommends Board approval for the mortgage renewal of the property at 1 Steenson Drive, Ashern, Manitoba.

Moved by S. Day, seconded by D. Franklin

BE IT RESOLVED THAT:

The Board of Directors approves the CMHC Mortgage renewal for the property at 1 Steenson Drive, Ashern, Manitoba, effective October 1, 2016 in the amount of \$15,910.97.

MOTION CARRIED: 03.2016.05.9.2C

9.3 Policy and Planning Committee

Board approval is being requested at this time for the following:

- Appendix 2 – Executive Committee Terms of Reference
- Appendix 3 – Finance Committee Terms of Reference
- Appendix 4 – Audit Committee Terms of Reference

As reported at the April meeting, the above mentioned Terms of Reference have been amended in accordance with the findings and recommendations from Manitoba Health's Accountability Monitoring 2013-14 Documents Review.

Moved by T. Conroy, seconded by U. Wendt

BE IT RESOLVED THAT:

The Board of Directors approves the amendments to Appendix 2 – Executive Committee Terms of Reference; Appendix 3 – Finance Committee Terms of Reference; and Appendix 4 – Audit Committee Terms of Reference, as presented.

MOTION CARRIED: 03.2016.05.9.3

The Policy and Planning Committee has had further discussion regarding Policy GP. 12 Board and Committee Expenses. A further amendment is being presented under Allowable expenses, 6.2, which has been amended to read, "*There will be reimbursement for communication expenses and computer supplies as per the Board budget.*" Discussion ensued. At this time, a notice of intent is being provided for approval at the next meeting.

Annual General Meeting:

L. Cicierski, Regional Manager of Public Relations and Communications, was present for discussion.

The 2016 AGM is being held on Monday, October 3 in the community of Stonewall. The following Directors volunteered to be part of the Planning/Working group: F. Goranson, D. Franklin, T. Conroy, O. Johnston along with staff (CEO, L. Cicierski, G. Wilson and others as required). Discussion followed in regards to guest speakers, presentations, theme, etc. A working group meeting will be scheduled in June.

The next Policy and Planning Committee meeting is scheduled on June 16, 2016.

9.4 Audit Committee

No report. The next Audit Committee meeting is scheduled for June 15, 2016 followed by a joint meeting of the Audit and Finance Committees.

9.5 Quality and Patient Safety Committee

The approved Quality and Patient Safety Committee minutes from February 17, 2016 are included in the Board package for information. D. Fitzpatrick provided a brief report on the May 18th meeting. The following reports were provided in the Board packages for information.

- One pager – What are Big Dot Indicators?
- Big Dot Indicator Reports - Semi Annual review
 - Human Resource – Vacancy Rates
 - Access – Access Emergency Departments
 - Patient Experience – Improved Patient Experience
- Quality and Patient Safety Critical Incident Update (January 2016)
- Quality and Risk Occurrence Report Analysis and Data Summary (July 1, 2015 – September 30, 2015) and April 1, 2015 – June 30, 2015)
- Consumer Comments Report (January 1, 2016 – March 31, 2016) and October 1, 2015 – December 31, 2015)

10. Chief Executive Officer Report

The CEO Report to the Board was discussed under 6.1. Attached to the CEO report for information and interest is a summary highlighting some community activities from Ready Set Grow events.

11. Quality and Patient Safety Issues

A “patient experience” story was presented earlier.

12. Correspondence / Information

The following was included in the Board package for information:

- Medical Advisory Committee Minutes (April 19, 2016)
- Recognition letter sent on behalf of the Board
- 2016-17 Board Committee Membership Listing
- 2016-17 Board of Directors Contact Listing (Revised)
- June, July, August Board Calendar

Handouts provided at the meeting for information:

- Financial presentation

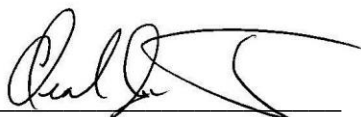
13. Round Table

14. Next Meeting:

- June 23, 2016
 - 8:30 a.m. – Board Tour of Selkirk Hospital
 - 10:00 a.m. – 4:30 p.m.
 - Selkirk Corporate Office Boardroom

15. Adjournment

Moved by T. Conroy the meeting be adjourned at 4:28 p.m.



Oral Johnston
Board Chair