



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, June 23, 2016
Corporate Office Boardroom, 233 Main Street, Selkirk
Meeting Number 04.2016.06.23

MINUTES

Present: O. Johnston, Chair D. Cain (*until 2:25*) T. Conroy
 S. Day L. Desjarlais D. Fitzpatrick
 D. Franklin R.A. Furgala (*until 2:00*) F. Goranson
 D. Rudyk R. Saini D. Thorsteinson
 L. Wales U. Wendt

Regrets: D. Pepe

RHA Staff: R. Van Denakker, CEO
 G. Wilson, Executive Assistant (Recorder)

A tour of the new Selkirk hospital construction site was provided prior to the meeting.

1. Call to Order & Adoption of Agenda

O. Johnston, Chair, called the meeting to order at 10:30 a.m.

- 10.2 Finance Report and 10.4 Audit Report will be moved to follow 8.1 Audited Financial Statements 2015-16
- Add: 8.4 Selkirk Foundation (L. Wales)
- Add: 10.6 Regional Ethics Council meeting (T. Conroy)

Moved by D. Franklin, seconded by D. Fitzpatrick

BE IT RESOLVED THAT:

The agenda be adopted as amended

MOTION CARRIED: 04.2016.06.1.0

2. Attendance

Moved by R.A. Furgala, seconded by D. Cain

BE IT RESOLVED THAT:

The Board of Directors excuses D. Pepe from meeting attendance.

MOTION CARRIED: 04.2016.06.2.0

3. Adoption of Minutes

The May 26, 2016 Board minutes were reviewed.

Moved by S. Day, seconded by T. Conroy

BE IT RESOLVED THAT:

The minutes from the May 26, 2016 Board meeting be adopted as presented.

MOTION CARRIED: 04.2016.06.3.0

4. Business Arising

5. In-Camera

Moved by D. Fitzpatrick, seconded by D. Cain

BE IT RESOLVED THAT:

The meeting move “in-camera” at 10:34 a.m.

MOTION CARRIED: 04.2016.06.5.0A

Moved by U. Wendt, seconded by D. Franklin

BE IT RESOLVED THAT:

The meeting move “out-of-camera” at 11:15 a.m.

MOTION CARRIED: 04.2016.06.5.0B

6. Chief Executive Officer Report

R. Van Denakker highlighted portions of the CEO Report to the Board and provided opportunity for questions. Included with the report, for information, is the April 2016 Waitlist for PCH and Supportive Housing as well as the Selkirk Regional Health Centre Transition Planning monthly status report.

- Interlake-Eastern RHA met with Northern Medical Unit and Brokenhead First Nation to discuss development of a tri-partite agreement that will bring primary health care physician services to Brokenhead as well as emergency on-call services to Beausejour.
- CEO met with Assistant Deputy Minister, Avis Gray, responsible for Aboriginal Health Services to discuss status of a provincial Aboriginal Health Strategy. Interlake-Eastern RHA is participating at provincial table that is tasked with the development of such.
- The RHA will undergo an audit (on process) by the Department of Finance which is expected to take place in September. The Department has indicated key areas that will be looked at and planning has begun for this.
- Senior Leadership presented a concept paper to Manitoba Health regarding a new primary care centre on the campus of the new Selkirk Hospital. It was received positively and discussions will continue.
- Planning of the Family Medicine Retreat to be held September 16-18, 2016, is well underway.
- Nurse Managed Care Exit Strategy: Agreement between physicians, the RHA and Manitoba Health has been reached ensuring that ER coverage will be provided on weekends in the ERs within the RHA, from May long weekend to the September long weekend. In the weeks ahead, the ER Stabilization group led by Dr. Myron Thiessen and Marion Ellis will be developing a plan/communication to work toward safely concluding Nurse Managed Care by early September 2016.
- Congratulations to Dr. Fred Zeiler who was awarded Physician of the Year by Doctors Manitoba for his significant contribution to the practice of medicine. Dr. Zeiler has been providing dedicated service to Beausejour and surrounding communities for over 30 years. He was also instrumental in establishing an endoscopy program in the Beausejour Hospital.
- Work continues with the Interlake-Eastern Health Foundation with the development of brand, policies and budget. A strategic planning meeting is being planned.

The Board Chair called a lunch break at 12:05 p.m.

The meeting reconvened at 12:40 p.m.

7. Standing Agenda Item

7.1 Health System Performance and Sustainability

The Provincial Steering Committee chaired by the Dr. Wright met and received an update. The qualitative and quantitative information collected over the past months is being analyzed. Over the summer a report (environmental scan) will be produced. It is expected the project will be done by the end of the calendar year.

8. New Business

8.1 Audited Financial Statements 2015-2016

R.A. Furgala, Chair of the Audit Committee, introduced and welcomed Doug Einarson, BDO.

C. Ostapyk, VP Finance & CFO, presented and reviewed the Audited Consolidated Financial Statements for the year ended March 31, 2016. There was opportunity for questions and discussion during and following the presentation. The Consolidated Financial Statements reflect a balanced position with revenue equal to expenses. This is due to one time deficit funding provided by Manitoba Health, Seniors and Active Living to cover the March 31, 2016 operating deficit.

D. Einarson stated the financial statements were reviewed in detail with the Audit and Finance Committees. He briefly reviewed the Management Letter and the Independent Auditor's Report indicating there were no issues identified during the course of the audit.

The Board of Directors acknowledged and expressed their sincere appreciation to C. Ostapyk and the entire Finance Team for their diligence and hard work.

D. Einarson left the meeting at 1:25 p.m.

The Audit and Finance Committees recommends Board approval of the 2015-2016 audited financial statements as presented.

Motion by R.A. Furgala, seconded by S. Day

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern Regional Health Authority Consolidated Financial Statements for the year ended March 31, 2016.

MOTION CARRIED: 04.2016.06.8.1

8.2 Human Resources – Recruitment & Retention Presentation

R. Dallinger, VP Human Resources introduced Brianna Demchuk, Manager Human Resources.

Brianna provided the Board with a presentation on the RHAs recruitment initiatives. This included current recruitment activities such as increasing awareness of our region through social media, print advertising and continued participation in career fairs, post secondary orientations and school presentations. A copy of the Interlake-Eastern RHA Recruitment Brochure was provided to the Board for information.

8.3 National Healthcare Leadership Conference

D. Thorsteinson provided a brief report on the 2016 National Healthcare Leadership Conference "Pathways to Innovation and Change" she attended June 6-7 in Ottawa. She noted this was an

excellent conference and each session attended was very interesting. She expressed her appreciation for having had the opportunity to attend.

8.4 Selkirk & District Community Foundation Inc.

L. Wales provided a report from the Selkirk & District Community Foundation Nominating Committee annual meeting she attended on behalf of the Board Chair, on June 8, 2016. Terry Neplyk, was appointed as a new Director for a three year term effective July 1, 2016. The Selkirk & District Community Foundation's annual report was circulated.

9. Chair's Report

O. Johnston attended the Manitoba Institute for Patient Safety Annual General Meeting on June 8, 2016. The Honourable Kelvin Goertzen brought greetings. The guest speakers were the 2015 recipients of the Dr. John Wade Patient Safety Initiative Award. O. Johnston circulated the information package from the meeting.

10. Standing Committee Reports

10.1 Executive Committee

The approved Executive Committee minutes from March 23, 2016 are included in the Board package for information.

O. Johnston provided a report from the June 13, 2016 meeting. The Executive reviewed and discussed the results from the Board Self Evaluation and the CEO Performance Evaluation (shared with the Board earlier in-camera). This year the Board will tour facilities on the east side on October 6, beginning in Oakbank. Further information will be provided.

A thank you letter was sent to Mrs. P. Wainwright acknowledging her patient experience presentation to the Board. The Committee had some preliminary discussion on the next board retreat. Planning of this will be directed to the Policy and Planning Committee.

The next Executive Committee meeting is scheduled for September 12, 2016.

10.2 Finance Committee

The approved Finance Committee minutes from May 18, 2016 are included in the Board package for information.

C. Ostapyk reviewed the reconciliation of financial statements, providing a summary of changes from the preliminary statements to the final consolidated statements. All entries were typical accounting adjustments that are anticipated at year-end with the exception of the one-time deficit funding from Manitoba Health of \$12,726K.

C. Ostapyk provided a deficit management update. She noted the region has received provincial direction to prepare a listing of efficiencies/savings target of 1.5% of base budget which equals \$3,100K.

The next Finance Committee meeting is scheduled for August 17, 2016.

10.3 Policy and Planning Committee

The approved Policy and Planning Committee minutes from May 19, 2016 are included in the Board package for information. F. Goranson provided a report on the June 16th Committee meeting.

Amended policy GP. 12 – Board & Committee Expenses, was presented and reviewed. After some discussion it was agreed that it should be presented as notice of intent. The suggested changes will be made and the amended policy will be brought back to the board for approval at the next meeting.

Annual General Meeting Working Group: F. Goranson provided a brief report on the meeting held June 20th. A draft Annual General Meeting agenda was circulated for information. This year the presentations will be at the beginning of the meeting.

The next Policy and Planning Committee meeting is scheduled on August 18, 2016.

10.4 Audit Committee

The approved Audit Committee minutes from March 16, 2016 are included in the Board package for information.

R.A. Furgala provided a report on the Joint Finance and Audit Committee meeting held on June 15. The 2015-2016 audited Financial Statements were presented and reviewed in detail.

The next Audit Committee meeting is scheduled on September 14, 2016.

10.5 Quality and Patient Safety Committee

No report – the next Quality and Patient Safety Committee meeting is scheduled on August 17, 2016.

10.6 Regional Ethics Council Meeting

T. Conroy provided a report from the Ethics Council meeting held on June 10th, 2016. A presentation was made to the Council on Patient Privacy rights and noted this would be good information for the Board as well (perhaps at a future meeting / Board retreat).

Ron Janzen, VP of Corporate Services and Erika Emes, Regional Director Home Care and Palliative Care, are now Co-Chairs of the Regional Ethics Council.

11. Quality and Patient Safety Issues

None identified.

12. Correspondence / Information

The following was included in the Board package for information:

- August Board Calendar

Handouts provided at the meeting for information:

- Draft AGM Agenda
- GP 12 Board & Committee Expenses (Draft – June 16 2016)

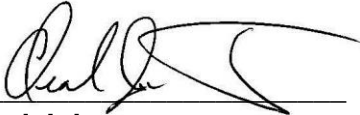
13. Round Table

14. Next Meeting:

- August 25, 2016 (10:00 a.m. – 4:30 p.m.)
Selkirk Corporate Office Boardroom

15. Adjournment

Moved by D. Thorsteinson the meeting be adjourned at 3:31 p.m.



Oral Johnston
Board Chair