



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, June 25, 2015
Corporate Office Boardroom, 233 Main Street, Selkirk
Meeting Number 04.2015.06.25

MINUTES

Present: O. Johnston, Chair M. Alexander D. Cain
 S. Day T. Conroy D. Fitzpatrick
 A. Gaffray F. Goranson (10:18) D. Rudyk
 R. Saini D. Thorsteinson U. Wendt

Regrets: R.A. Furgala, D. Pepe

RHA Staff: R. Van Denakker, CEO
 C. Ostapyk, VP Finance & CFO
 B. MacKenzie, VP Community Services
 G. Wilson, Executive Assistant (Recorder)

1. Call to Order & Adoption of Agenda

The Chair called the meeting to order at 10:00 a.m.

Additions to the agenda:

- 4.4 Interlake-Eastern RHA Foundation
- 4.5 LHIG meeting update

Move: 4.1 Accreditation Update and 7.5 Quality and Patient Safety Committee report after the Audited Financial Statement presentation.

Moved by D. Thorsteinson, seconded by D. Fitzpatrick

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 04.2015.06.1.0

2. Attendance

Moved by D. Rudyk, seconded by A. Gaffray

BE IT RESOLVED THAT:

The Board of Directors excuses R.A. Furgala and D. Pepe from meeting attendance.

MOTION CARRIED: 04.2015.06.2.0

3. Adoption of Minutes

The May 21, 2015 Board Minutes were reviewed.

Moved by T. Conroy, seconded by D. Rudyk

BE IT RESOLVED THAT:

The minutes from the May 21, 2015 Board meeting be adopted as presented.

MOTION CARRIED: 04.2015.06.3.0

4. Business Arising

237 Manitoba Lease: R. Van Denakker confirmed that the increased costs did not relate to parking rates reflected in the lease but rather the difference between the rates and what staff are charged for parking, which is consistent across the region.

4.1 Accreditation review / feedback

Accreditation Canada's site visit ended with a General Debrief for staff and Board of Directors on June 19th. The Preliminary report was positive and J. Wellham noted that overall in speaking with Managers and Staff, they expressed a positive experience. The final report will be received in July. Teams will now turn their attention to opportunities for improvement and regular reporting on follow up requirements from the survey. A four year accreditation planning document will be prepared to guide our actions until our next visit.

4.2 Feedback – Healthy Living Conference, Gimli

The annual Healthy Living Power of Prevention Conference, "Back to Basics" was held May 27-28, 2015 in Gimli. It was well attended and feedback from participants has been positive. The Health Promotion Awards presentation recognizing key volunteers in the region went very well. All recipients were very pleased to be recognized. Directors who attended agreed that it was a very good conference with excellent speakers, interesting sessions and was well organized.

4.3 Annual General Meeting

The AGM Planning/Working group will include: F. Goranson, D. Cain, D. Fitzpatrick, T. Conroy, R.A. Furgala, D. Thorsteinson, O. Johnston, R. Van Denakker, L. Cicierski and G. Wilson.

The Interlake-Eastern RHA Annual General Meeting will be held on Monday, October 5th, 2015 in Pinawa. The meeting should be from 7:00 p.m. to 9:00 p.m. with displays opened at 6:00 p.m. A dinner will be organized for the Board prior to the meeting. Some discussion followed regarding speakers, presentations and theme. The working group will be meeting on August 20th, 2015 at 11:00 a.m. and will explore further.

4.4 Interlake-Eastern Health Foundation

The first meeting of the Interlake-Eastern Health Foundation was held on June 22, 2015. Election and appointment of Directors were made. Dave Cain, Steve Day, Kelly Cook and Ernest Stefanson were elected as Directors of the Interlake-Eastern Health Foundation. The CEO was appointed to the Board and Pamela McCallum was appointed as CEO of the Foundation. Next steps will be to file articles of incorporation and file with CRA for charitable foundation status.

4.5 LHIG Update

The Local Health Involvement Groups met in June and were given the question defined by the Board of Directors. Board Liaisons provided a verbal report on these meetings. General discussion ensued. The next LHIG meetings are scheduled for September.

5. New Business

5.1 Audited Financial Statements 2014 – 2015

Michelle Adams, BDO

Michelle Adams, Senior Manager at BDO was introduced and welcomed. Doug Einarson was not able to attend today. Introductions were made around the table.

D. Forbes presented and reviewed the 2014-2015 Financial Statements and provided opportunity for questions during and following the presentation. The Consolidated Financial Statement reflects a deficit of \$9,765,876 as of March 31, 2015. Michelle Adams reviewed the Management Letter and Independent Auditors Report indicating that no matters were identified during the current audit. She also wished to acknowledge the excellent cooperation received from both management and staff throughout the audit process.

Motion by U. Wendt, seconded by D. Rudyk.

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern Regional Health Authority Consolidated Financial Statements for the year ended March 31, 2015.

MOTION CARRIED: 04.2015.06.5.1

Michelle Adams left the meeting at 1:10 p.m.

5.2 StaffNet – Board access

Johnathan Wasylik provided the Board with a tutorial on how to log on to StaffNet and a general overview.

5.3 Health System Sustainability

R. Van Denakker stated there have been discussions at the provincial Physician Medical Leadership Council and at the provincial Health Seniors Leadership Council with regards to what should the system look like as a sustainable delivery model. He noted that he would like to plan/facilitate a day in early fall with key people and draft an RHA clinical services plan as to what direction the RHA wants to go.

A lunch break was called at 12:02 p.m. The meeting reconvened at 12:37 p.m.

5.4 Disabilities Act

R. Van Denakker noted that the Accessibility for Manitobans Act (AMA) became law on December 5, 2013. He noted that Regional Health Authorities are required to create Accessibility Plans by 2016. This plan needs to be posted to the Website and updated every second year. The CEO attended a workshop on how to achieve the requirements and was provided with a How to Create Accessibility Plan workbook. He noted that a working group will be pulled together in the fall to begin working on the plan. T. Conroy stated that she would be very interested in participating.

5.5 Recommendations from Inquiries

Brian Sinclair Inquiry/Recommendation: Tracey Dowse will be replacing Brenda Neufeld as lead for the Interlake-Eastern RHA on the provincial conference calls with Manitoba Health. General status updates will be provided to the Board and/or the Quality and Patient Safety Committee as needed.

6. Chair's Report

6.1 MIPS Annual General Meeting

The Board Chair attended the Manitoba Institute for Patient Safety Annual General Meeting on June 3rd, 2015 at the Delta Winnipeg. Guest speakers were recipients of the 2014 Dr. John Wade Patient Safety Initiatives Grant. He circulated the information package from the meeting.

O. Johnston stated he attended a nomination meeting for the Selkirk and District Community Foundation. The Board Chair of the RHA is a member of the nominating committee of board members for the Foundation. A new board member was appointed from three candidates. O. Johnston circulated a document called "Vital Signs 2014" produced for the Calgary Foundation. He noted there was discussion at the meeting that the Foundation is looking at creating a similar document. The cost would be approximately \$60K and the Foundation is looking at getting \$12K from partners. Discussion followed. R. Van Denakker will speak with the Executive Director, Bev Clegg.

The next Council of Chairs meeting is scheduled for September 10th, 2015.

D. Rudyk was excused from the meeting at 1:23 p.m.

7. Standing Committee Reports

7.1 Executive Committee

No report.

7.2 Finance Committee

The approved Finance Committee minutes from May 20 and April 16, 2015 are included in the Board package for information.

D. Forbes reviewed the reconciliation of financial statements. She provided a summary of changes from the preliminary statements to the final consolidated statements.

Pine Falls Primary Health Care and Traditional Healing Centre: D. Forbes noted that approval to award the construction contract to Parkwest Projects was received in April. Formal Board approval is required for the project.

Motion by S. Day, seconded by A. Gaffray.

BE IT RESOLVED THAT:

The Board of Directors formally approves the RHA proceed with awarding of the Pine Falls Primary Health Care and Traditional Healing Centre construction contract to Parkwest Projects Ltd., in the amount of \$10,152,555. Total value of the project is \$11,687,799.

MOTION CARRIED: 04.2015.06.7.2

2015-2016 Funding Letter: For information, a copy of the 2015-2016 funding letter received from Manitoba Health is included in the Finance package. D. Forbes provided a brief overview.

The next Finance Committee meeting is scheduled for August 19th, 2015 at 2:00 p.m.

7.3 Policy and Planning Committee

The approved Policy and Planning Committee minutes from May 7, 2015 are included in the Board package for information. The Committee continues working on a CEO Engagement document.

General discussion followed regarding the "planning" piece of the Policy and Planning Committee. The goal is for the Committee to work towards the development of an overall calendar/schedule of planning events which include, Annual General Meetings, strategic planning

(framework around the process, community consultations, etc.) and the development of an annual calendar/template of board education/conferences.

The next Policy and Planning Committee meeting is scheduled for August 20th, 2015 at 1:00 p.m.

7.4 Audit Committee

The approved Audit Committee minutes from March 18, 2015 are included in the Board package for information.

U. Wendt reported on the Joint Finance and Audit Committee meeting held on June 17th, 2015. He noted the 2014/2015 Financial Statements were presented and reviewed in detail. There was also a review of the Management Letter, Representation Letter, Public Sector Compensation Disclosure report and the Report to the Audit Committee.

The next Audit Committee meeting is scheduled for September 16th, 2015.

7.5 Quality and Patient Safety Committee

The approved Quality and Patient Safety Committee minutes from April 16, 2015 are included in the Board package for information. D. Fitzpatrick provided a verbal report from the June 17th meeting. He noted Blair Stevenson, Regional Director of Acute Care provided a presentation on the Emergency Department Information System (EDIS) data (presentation handout included in Board package).

J. Welham reviewed the following reports (included in the Board package):

- Canadian Patient Experience Survey – Inpatient Care 2014/15: A summary of the results from data collected between August 2014 to April 2015.
- 2014-15 Big Dot Indicator Data Reports for Access, Patient Experience and HR Vacancy Rates
- Annual Quality Report (April 2014 – March 2015) – Indicator dashboard
- Consumer Comment Analysis Reports (October – December 2014) and January – March 2015) all consumer comments received (compliments and concerns) by region.

The next Quality and Patient Safety Committee meeting is scheduled for August 19th, 2015 at 11:00 a.m.

8. Chief Executive Officer Report

R. Van Denakker highlighted portions of the CEO Report to the Board and provided opportunity for questions. Attached to the CEO Report is the PCH-Supportive Housing Waitlist for May 2015, for information.

- Brenda Neufeld, Vice President VP Acute Care and Chief Nursing Officer, last day was June 19, 2015. In the interim, Tracey Dowse will be acting in this role until the recruitment process is complete.
- Randy Dallinger, Vice President Human Resources will begin with the organization on July 6th. Randy has many years of HR and labour relations experience.
- Provincial ADT system now being used at all Interlake-Eastern RHA sites, making us the first RHA in the province to be using the provincial ADT throughout its region. This is a huge accomplishment.

- A celebration of the construction commencement of the Powerview-Pine Falls Primary Health Care & Traditional Healing Centre was held on Monday, June 22nd. The celebration event saw the Minister of Health, local Elders, First Nation Chiefs and surrounding community members in attendance.
- R. Van Denakker provided a quick update with regards to Physicians and the willingness and desire of Physicians to have increased involvement in decisions that impact them.
- R. Van Denakker will meet with co-chairs of the three First Nation Community Partnership Collaboration Committee to discuss these committees and how to move forward.

D. Cain was excused from the meeting at 3:10 p.m.

9. Quality and Patient Safety Issues (from CEO Report to the Board)

The Board would like a further update on the Workplace Health and Safety activities report in the June CEO Report and therefore has referred this to the Board Quality and Patient Safety Committee.

10. Correspondence / Information

The following was included in the Board package for information:

- Board Sub Committee member 2015-2016 listing
- August 2015 Board Calendars

Handouts provided at the meeting for information:

- Interlake-Eastern RHA Foundation – Founding Meeting Minutes (June 22/2015)

11. Round Table

Interlake-Eastern RHA Facility Tours for the Board: R. Van Denakker and G. Wilson will work towards providing a two-year cycle schedule.

12. Next Meeting:

August 27, 2015 (10:00 a.m. – 4:30 p.m.)
Corporate Office Boardroom

13. In-Camera

Moved by D. Thorsteinson, seconded by F. Goranson

BE IT RESOLVED THAT:

The meeting move “in-camera” at 3:46 p.m.

MOTION CARRIED: 04.2015.06.13.0A

Moved by T. Conroy, seconded by M. Alexander

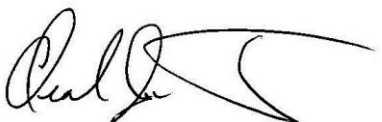
BE IT RESOLVED THAT:

The meeting move “out-of-camera” at 4:00 p.m.

MOTION CARRIED: 04.2015.06.13.0B

14. Adjournment

Moved by D. Thorsteinson the meeting be adjourned at 4:01 p.m.



Oral Johnston
Board Chair