



**Your place for everything
you need to do your job!**

Our new employees only website provides quick and easy access to information you need.

Now access StaffNet from home!

1. Pick which best reflects your ability to access a computer at work.

I have a computer login so
I can access computer
programs at work.



Great! You are a current user.
You should be able to access
StaffNet from home!

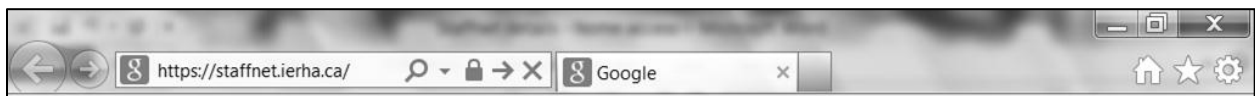
I don't have access to
use computer programs
at work.



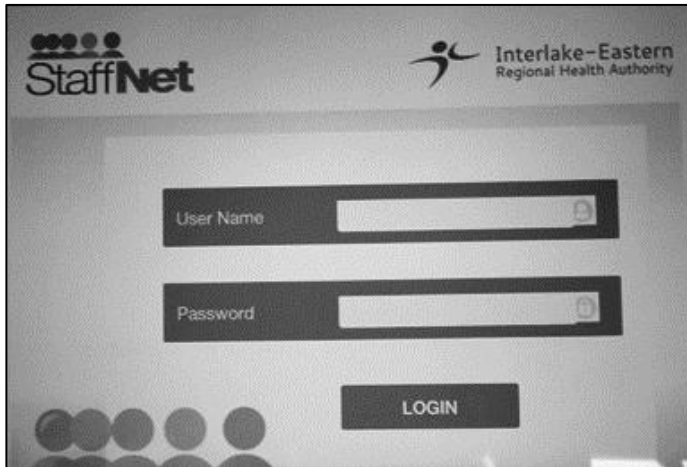
No problem! Talk with your manager.
Ask your manager for permission to access
StaffNet. They will put in a request to get you
a network account and computer logon.

**2. Once you have a network account and logon, you can access
StaffNet from home or work.**

Type in <https://staffnet.ierha.ca> on a home or work computer.



3. Login Screen



You will come to this logon screen.

NEW USER: If you just received your logon information from IT – refer to the information provided to you for your User Name and Password.

CURRENT USERS: Use your existing user name and password. Your user name typically looks like this: Jane Brown is jbrown@ierha.ca. Your password is the password you type in when you logon. If you have a computer where you have to type in two passwords, use your second password (not the one you use on the screen with the owl on it).

Note for New Users

Passwords expire on a regular basis. If you have troubles logging it at any time, call the help desk. They'll be able to help update your password and restore your access: 1-866- 999-9698.

What can you access on StaffNet?

- Interlake-Eastern RHA Forms – up-to-date and in one place under Resource Centre
- Human Resources information for staff – click on Human Resources
- Human resources forms – click on “Human Resources”
- Employee incentives like the staff boutique, employee only discounts - click on “Especially for You” on the bottom and centre of the home page
- Staff directory - click on upper left hand corner. The directory is not yet complete. It currently reflects managers and administrative staff across the region.
- Recent corporate communication under “From our CEO” on the bottom left hand corner of the home page

Enhancements Coming Soon!

Improved Staff Directory

StaffNet features a staff directory that is currently populated with managerial staff. We are working on improvements that will see the directory capture and reflect all staff.

Policies

Policies are still accessible on Y drive only. We will soon be introducing a new tool, accessible from StaffNet, that will provide online access to policies and supporting documents.

If you have questions or concerns, at the left hand side of the StaffNet home page under “Quick Links”, you'll find “Questions, Comments & Changes”. Click on this to share your thoughts!