



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, April 28, 2016
Corporate Office Boardroom, 233 Main Street, Selkirk
Meeting Number 02.2016.04.28

MINUTES

Present: O. Johnston, Chair D. Cain T. Conroy
 S. Day L. Desjarlais D. Franklin
 R. A. Furgala F. Goranson D. Pepe
 D. Rudyk R. Saini L. Wales

Regrets: D. Fitzpatrick, D. Thorsteinson, U. Wendt

RHA Staff: R. Van Denakker, CEO
 C. Ostapyk, VP Finance & CFO (*pm only*)
 G. Wilson, Executive Assistant (Recorder)

1. Call to Order & Adoption of Agenda

O. Johnston, Chair, called the meeting to order at 10:26 a.m.
The in-camera portion of the meeting will be moved after New Business.

Moved by L. Wales, seconded by T. Conroy

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 02.2016.04.1.0

2. Attendance

Moved by D. Pepe, seconded by R.A. Furgala

BE IT RESOLVED THAT:

The Board of Directors excuses D. Fitzpatrick, D. Thorsteinson and U. Wendt from meeting attendance.

MOTION CARRIED: 02.2016.04.2.0

Shirley Forsyth, Interim Liaison, MHLS, (replacing Tony Kwong until October) sent regrets for today's meeting.

3. Adoption of Minutes

The March 24, 2016 Board Minutes were reviewed.

Moved by S. Day, seconded by D. Cain

BE IT RESOLVED THAT:

The minutes from the March 24, 2016 Board meeting be adopted as presented.

MOTION CARRIED: 02.2016.04.3.0

4. Business Arising

None

5. Standing Agenda Item

5.1 Health System Performance and Sustainability

Ron provided background information for the new Directors. We are engaged with the Province on a clinical services planning project that will help to determine what services we offer where and how to best align our services with community need while continuing to provide safe, effective health care to all of our residents. The Senior Leadership Team continues to work on the development of a regional Clinical Services Plan that will align with the overall provincial planning.

Orvill Adams, the provincial consultant, met with First Nation community Leaders, EMS staff, Senior Leadership, physicians, Local Health Involvement Group leaders, the Board Executive Committee, and other stakeholders in health care, to better understand our health service environment and inform provincial planning. The Board Executive provided their feedback on the meeting indicating it was a good meeting with a good opportunity to present the region's key issues.

6. New Business

6.1 Art Committee

Lauralou Cicierski provided the Board an overview of the Corporate Office Art Program. The program started in 2014 and after two years, the program is being brought to the Board for review and consideration in light of the region's adoption of fiscal responsibility efforts.

The Board is in support of the proposal of communicating to the art community to advise that we are no longer in a position to rent pieces but if artists would still appreciate the opportunity to display their pieces in our office, that opportunity is still available.

6.2 Volunteer Teas

Volunteer Appreciation Teas were held throughout the region. This year's theme was "Volunteers...Are the roots of strong communities". All who attended the events agreed they were very successful and well attended. Volunteers were very appreciative of being recognized for their commitment of time, energy and compassion. The Board also wished to extend a thank you to the organizing committee and to all staff who helped host these events.

6.3 In-Camera

Moved by D. Cain, seconded by L. Wales

BE IT RESOLVED THAT:

The meeting move "in-camera" at 11:20 a.m.

MOTION CARRIED: 02.2016.04.6.3A

Moved by S. Day, seconded by D. Franklin

BE IT RESOLVED THAT:

The meeting move "out-of-camera" at 12:10 p.m.

MOTION CARRIED: 02.2016.04.6.3B

The Board Chair called a lunch break at 12: 11 p.m. The meeting reconvened at 12:45 p.m.

7. Chair's Report

Draft Council of Chairs Minutes from March 10, 2016 are included in the board package for information.

The Chair will be attending the 2016 Manitoba Institute for Patient Safety Annual General Meeting on June 8th, 2016.

The Chair and Vice Chair have been invited to speak at the Health Care meeting to be held on May 14th, 2016 at the East Beaches Senior Scene at Victoria Beach from 10:00 to 12:00 noon.

The Chair read a thank you card to the Board received from M. Alexander.

8. Standing Committee Reports

8.1 Executive Committee

The Executive Committee participated in the meeting with Orvill Adams, Provincial Consultant for Clinical Services Planning (reported earlier).

The next Executive Committee meeting is scheduled for June 13, 2016.

8.2 Finance Committee

The approved Finance Committee minutes from March 16, 2016 are included in the Board package for information. C. Ostapyk presented the financial update as of February 29, 2016. Year to date deficit is \$12.6 million – continued pressures in acute, long term care and EMS. At this time, forecasted deficit to year end is \$15 million although final entries and adjustments are being made.

Other highlights:

- Basic and specialized equipment purchasing nearing completion
- 2015/16 Audit work continues. Auditors will be on site in May
- 2016/17 and 2017/18 specialized equipment submissions currently in the review process
- 2017/18 Health Plan process underway
- Deficit management update was provided to the Board.

Moved by S. Day, seconded by R.A. Furgala

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending February 29, 2016 as presented.

MOTION CARRIED: 02.2016.04.8.2A

2016-2017 Preliminary Budget Presentation:

C. Ostapyk presented the Interlake-Eastern RHA 2016-2017 Preliminary Budget.

- Provided and reviewed the budget process
- No funding letter from Manitoba Health – assume only contract increases and specific program funding provided
- No year-end adjustments factored in the budget
- Non-insured revenue budgeted on average prior trends

- Contract settlements included for MNU, Facility Support and Community Support

There was discussion and opportunity for questions. The Finance Committee recommends the Board approve the 2016/2017 preliminary budget as presented.

Moved by S. Day, seconded by O. Johnston

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern RHA 2016-2017 Preliminary Budget as presented.

MOTION CARRIED: 02.2016.04.8.2B

Contract approval

We are preparing to purchase the connectivity hardware for the data center and the seven data rooms in the new Selkirk Regional Health Centre. The Finance Committee recommends Board approval to purchase equipment.

Moved by D. Franklin, seconded by D. Pepe

BE IT RESOLVED THAT:

The Board of Directors approves the purchase of Cisco equipment through MTS in the amount of \$581,832 for the Selkirk Regional Health Centre.

MOTION CARRIED: 02.2016.04.8.2C

Signing Authority Changes:

The Finance Committee recommends Board approval to the Banking Signing Authority as requested.

Moved by R. A. Furgala, seconded by D. Rudyk

BE IT RESOLVED THAT:

The Board of Directors authorizes the following changes to the Interlake-Eastern RHA Banking Signing Authority:

Removal of: Betty MacKenzie, VP Community Services

Addition of: Randy Dallinger, VP Human Resources, and

Karen Stevens-Chambers, VP Community Services

MOTION CARRIED: 02.2016.04.8.2D

The next Finance Committee meeting is scheduled for May 18 at 1:00 p.m.

8.3 Policy and Planning Committee

The approved Policy and Planning Committee minutes from February 18, 2016 are included in the Board package for information.

The Committee is providing Notice of Intent for the following amended board policies/appendices. Board approval will be requested at the May meeting.

- Appendix 2 – Executive Committee Terms of Reference
- Appendix 3 – Finance Committee Terms of Reference
- Appendix 4 – Audit Committee Terms of Reference

The above noted appendices have been amended in accordance with the findings and recommendations from Manitoba Health's Accountability Monitoring 2013-14 Documents Review. The changes have been highlighted in yellow.

- GP. 12 – Board & Committee Expenses
- Appendix 11 – Mileage Rate and Meal Rates

At the request of the Executive Committee, the Policy and Planning Committee reviewed Board Policy GP. 12. Suggested amendments are highlighted in yellow. A new appendix has been created (Appendix 11) that identifies the current mileage and meal rates set.

8.4 Audit Committee

No report. The next Audit Committee meeting is scheduled for June 15th followed by a joint meeting of the Audit and Finance Committees.

8.5 Quality and Patient Safety Committee

No report. The next meeting is scheduled for May 18, 2016.

9. Chief Executive Officer Report

R. Van Denakker highlighted portions of the CEO Report to the Board and provided opportunity for questions. Included with the report was the Major Capital Projects Dashboard for April and the March 2016 Waitlists for PCH and Supportive Housing.

- The Communications department is developing a database of contacts with rural municipality offices to help us ensure health information is provided through established channels of communication. These networks will contribute to the RHAs response to the LHIG's requests for increased RHA communication.
- Manitoba Health staff will be meeting with Finance to review the Selkirk Regional Health Centre operating budget.
- MUSE (digital ECGs) went live in Selkirk Hospital enabling the capture, storage, viewing and interpreting of digital EKG tracings and the distribution of confirmed reports.
- Lac du Bonnet PCH project is on track for a Class "A" cost estimate by mid-June.
- Selkirk Regional Health Centre project continues to proceed well. The project is approximately two-thirds complete and on track for a June/July 2017 opening.
- The Gimli Dialysis Unit expansion of 4 patients is complete. The Selkirk Dialysis Unit expansion of 8 patients is scheduled to open next week.
- Manitoba Health, Healthy Living and Seniors confirmed Universal Newborn Hearing Screening funding.
- A staff town hall meeting was held on March 30th to discuss challenges facing the RHA. A significant topic of concern was physician shortages and related impact on services and access to emergency rooms.
- A summary of HR Recruitment Activities will be forwarded to the Board for information.

R.A. Furgala was excused at 3:00 p.m.

10. Quality and Patient Safety Issues

R. Van Denakker noted that Pam McCallum, LHIG Coordinator will be connecting with the Southern Health/Santé Sud RHAs Coordinator to discuss their "Patient Safety LHIG".

Patient Experience – The Board had previously discussed having someone come to a Board meeting to present and discuss their patient experience. The CEO has identified a patient with a powerful and telling story. The CEO will reach out and invite her to come tell her story at a Board meeting.

11. Correspondence / Information

The following was included in the Board package for information:

- Recognition letters sent on behalf of the Board
- 2016-17 Board of Directors LISTING
- 2016-17 Board of Directors Meeting SCHEDULE
- May 2016 Board Calendar

Handouts provided at the meeting for information:

- Resource Efficiency Opportunities Planning (Letter to Health Senior Leadership Council (HSLC) from K. Herd, Apr 8 2016)
- Corporate Office Art Program Review
- Financial presentation

D. Rudyk was excused at 3:30 p.m.

12. Round Table

13. Next Meeting:

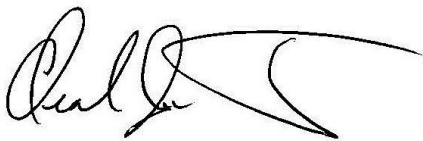
- May 26, 2016
10:00 a.m. – 4:30 p.m.
Selkirk Corporate Office Boardroom

14. In-Camera

In-camera was moved earlier in the meeting.

15. Adjournment

Moved by D. Pepe the meeting be adjourned a 3:45 p.m.



Oral Johnston
Board Chair