



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, September 22, 2016
Corporate Office Boardroom, 233 Main Street, Selkirk
Meeting Number 06.2016.09.22

MINUTES

Present: O. Johnston, Chair D. Cain (*arrived 12:30*) S. Day
 L. Desjarlais D. Fitzpatrick (*until 2:00*) D. Franklin
 F. Goranson D. Pepe D. Rudyk
 R. Saini D. Thorsteinson L. Wales
 U. Wendt (*until 1:00*)

Regrets: R.A. Furgala

RHA Staff: R. Van Denakker, CEO
 G. Wilson, Executive Assistant (Recorder)

1. Call to Order & Adoption of Agenda

O. Johnston, Chair, called the meeting to order at 10:00 a.m.

Moved by S. Day, seconded by D. Franklin

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 06.2016.09.1.0

2. Attendance

Moved by D. Franklin, seconded by L. Desjarlais

BE IT RESOLVED THAT:

The Board of Directors excuses R.A. Furgala from meeting attendance.

MOTION CARRIED: 06.2016.09.2.0

3. Adoption of Minutes

The August 25, 2016 Board minutes were reviewed.

Moved by D. Fitzpatrick, seconded by L. Wales

BE IT RESOLVED THAT:

The minutes from the August 25, 2016 Board meeting be adopted as presented.

MOTION CARRIED: 06.2016.09.3.0

4. Business Arising

4.1 LHIG Meeting (Central) – September 14, 2016

D. Fitzpatrick provided a brief report on the Central LHIG meeting held on September 14, 2016. He noted members were very pleased with receiving the progress report on their recommendations from last year. Three new members were welcomed to the group.

4.2 Annual General Meeting

A copy of the Annual General Meeting agenda was provided for information. The CEO noted Dr. Karen Robinson, Medical Officer of Health will be presenting as Dr. Tim Hilderman is unable to attend due to another out of province commitment.

Health and wellness displays will open to the public at 5:30 p.m. with the meeting starting at 6:30 p.m. Arrangements have been made for the Board and Senior Leadership to have dinner prior to the meeting at the Rockwood Hotel in Stonewall.

5. In-Camera

Moved by D. Franklin, seconded by F. Goranson

BE IT RESOLVED THAT:

The meeting move “in-camera” at 10:29 a.m.

MOTION CARRIED: 06.2016.09.5.0A

Moved by D. Pepe, seconded by D. Thorsteinson

BE IT RESOLVED THAT:

The meeting move “out-of-camera” at 11:00 a.m.

MOTION CARRIED: 06.2016.09.5.0B

6. Chief Executive Officer Report

R. Van Denakker highlighted portions of the CEO Report to the Board and provided opportunity for questions. Attached to the report for information is the Selkirk Regional Health Centre Transition Planning Monthly Status Report (Aug 31 2016) and the Waitlist for PCH and Supportive Housing (Aug 2016).

- Interlake-Eastern RHA hosted a tour of the new Selkirk Regional Health Centre for a delegation from Norway House Cree Nation including Chief Ron Evans
- Community Health Assessment Aboriginal Residents Chapter – Priority based on CHA results focus on breast screening, prostate and cervical screening. Future meetings planned with Cancer Care to learn their process for going into the 17 First Nation communities that fall within our region.
- Rolled out the emergency department services campaign (which includes, handouts and posters in our facilities, Ads in all papers that service the region, advertising on radio stations (Portage and Gimli), sent materials to Town/RM offices, First Nation communities, senior support groups, home care clients, etc.) Emergency department schedules posted on our website.
- Interlake-Eastern RHA received notification from MGEU that the MGEU-Technical Professional collective agreement was ratified.
- Powerview-Pine Falls Primary Health Care Traditional Healing Centre – challenges continue with the required funding for the Traditional Health Centre program. Discussions with government continue.
- Our region’s acute care beds are now 58% occupied by paneled patients (patients awaiting placement)
- A very successful and well attended Family Medicine Resident Retreat was hosted by the region in Selkirk on September 16-17, 2016.
- A brief update was provided on clinical/physician services.

- Update provided regarding the Selkirk Primary Care Centre proposal which included meetings with the development team of the Easton Place project and a meeting with Manitoba Health.
- Mobile Bus Clinic delivery has been consistent to the four communities. Issues with internet stability at two sites are currently being worked on.

The Board Chair called a lunch break at 12:05 p.m.

The meeting reconvened at 12:45 p.m.

7. Standing Agenda Item

7.1 Health System Performance and Sustainability

R. Van Denakker noted the draft preliminary report will be reviewed at the Health Senior Leadership Council meeting in October.

8. New Business

8.1 Interlake-Eastern RHA Annual Report 2015-2016

The draft 2015-2016 Interlake-Eastern RHA Annual Report was distributed to the Board for review. The Board was asked to read through the report and provide their comments directly to Lauralou Cicierski by Monday, September 26. The specific requirements and guidelines have been met. The Board is required to approve the report prior to submitting to the Minister of Health, Seniors and Active Living on September 30, 2016.

Moved by D. Pepe, seconded by D. Fitzpatrick

BE IT RESOLVED THAT:

The Interlake-Eastern RHA Board of Directors approves the 2015-2016 Annual Report for submission to the Minister of Health subject to the Board's review and comments to be provided to L. Cicierski by September 26, 2016

MOTION CARRIED: 06.2016.09.8.1

The Board thanked L. Cicierski for her efforts in pulling all the information together. The Report is very well done and a considerable accomplishment.

9. Chair's Report

O. Johnston reported on the governance meeting with Minister Goertzen and Deputy Minister Karen Herd held on September 8, 2016. Deputy Minister Karen Herd stated that the funding letters should be provided shortly. Scott Murray provided an update on RHA Boards around composition, etc. Government is looking to make announcement by the end of October/early November. Assistant Deputy Minister and CFO Dan Skwarchuk, presented on the Health Sustainability and Innovation review (included in board package for information).

Draft Council of Chairs meeting minutes from September 8, 2016 are included in the package for information.

Save the date for the Manitoba Centre for Health Policy's 23rd Annual RHA Workshop scheduled for Tuesday, October 18, 2016 at the Delta Hotel.

The Fall 2016 Board Performance Training Program schedule from Crown Corporations Council is included in the board package.

10. Standing Committee Reports

10.1 Executive Committee

The approved Executive Committee minutes of June 13, 2016 are included in the Board package for information. O. Johnston provided a brief report on the meeting held September 12th. The Committee had discussions regarding revamping the CEO evaluation as well as the Board Self Evaluation forms and recommends the Board appoint a 4 member panel for this, once the new board is in place. A draft "Monthly Board Meeting Evaluation" form was included in the board package for information. This would be an additional tool used for evaluation.

The next Executive Committee meeting is scheduled for December 12, 2016.

10.2 Finance Committee

The approved Finance Committee minutes from August 17, 2016 are included in the Board package for information. C. Ostapyk presented the financial update as of July 31, 2016. Year to date loss sits at \$6,900K. Key drivers are overtime, return to work and agency costs in acute care and long term care. Betel financial information included to June 30, 2016.

Other highlights:

- 2016/17 global funding letter has not yet been received.
- 2016/17 basic equipment submissions are being consolidated for review by Senior Leadership.
- Department of Finance auditors will be on site beginning September 20 for approximately 4 weeks.
- Efficiencies targets for 2016/2017 have been finalized.
- A deficit management update was provided

Moved by S. Day, seconded by L. Desjarlais

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending July 31, 2016 as presented.

MOTION CARRIED: 06.2016.09.10.2

The next Finance Committee meeting is scheduled for October 19, 2016.

10.3 Policy and Planning Committee

The approved Policy and Planning Committee minutes from August 18, 2016 are included in the Board package for information. F. Goranson provided a brief report on the September meeting. The next Policy and Planning Committee meeting is scheduled for October 20, 2016.

10.4 Audit Committee

The approved Audit Committee Minutes of June 15th, 2016 and the approved minutes from the Joint Finance/Audit Committee meetings are included in the Board package for information.

The next Audit Committee meeting is scheduled for December 14, 2016.

10.5 Quality and Patient Safety Committee

D. Fitzpatrick provided a one-page handout from HealthCareCAN entitled "Culture and Its Importance to Quality and Safety" for the Board's information.

Revisions to the Quality and Patient Safety Committee Terms of Reference (Appendix 5) were brought forward and reviewed at the previous Board meeting. At this time, Board approval is being requested.

Moved by D. Fitzpatrick, seconded by D. Franklin

BE IT RESOLVED THAT:

The Board of Directors approves the amendments made to Appendix 5 – Quality and Patient Safety Committee Terms of Reference as presented.

MOTION CARRIED: 06.2016.09.10.5

The next Quality and Patient Safety Committee meeting is scheduled for November 16, 2016.

At this time, the Board took some time to reflect on the sudden passing of Therese Conroy earlier this month. Therese brought a wide range of experience to the Board and her quick wit made her a beloved and respected member of the Board. She will be missed.

11. Quality and Patient Safety Issues

None identified.

12. Correspondence / Information

The following was included in the Board package for information:

- October Board Calendars

Handouts provided at the meeting for information:

- DRAFT Interlake-Eastern RHA Annual Report 2015-16
- Council of Chairs Minutes Draft (September 8, 2016)
- Financial Presentation
- Culture and Its Importance to Quality and Safety (*one pager from HealthCareCAN*)
- Inspire 2016 Fall edition – Newsletter replacing Around the Lake
- Regional Ethics Minutes of June 10, 2016 (*separate email*)

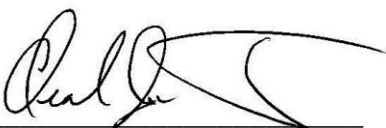
13. Round Table

14. Next Meeting:

- October 27, 2016 (10:00 a.m. – 4:30 p.m.)
Selkirk Corporate Office Boardroom

15. Adjournment

Moved by D. Pepe the meeting be adjourned at 2:54 p.m.



Oral Johnston
Board Chair