



**Board of Directors Meeting  
Thursday, August 24, 2017  
Kin Place Health Complex, 689 Main Street, Oakbank  
Meeting Number 04.2017.08.24**

**MINUTES**

**Present:** Margaret Mills, Chair  
Ruth Ann Furgala  
David Oakley  
Glen West  
Steve Day  
Brian Magnusson  
Charlene Roche  
Jill Whitford

**Regrets:** Judy Dunn, Oral Johnston, Amanda Stevenson

**RHA Staff:** R. Van Denakker, CEO  
G. Wilson, Executive Assistant (Recorder)  
C. Cole, Executive Assistant

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**1. Call to Order and Adoption of Agenda**

M. Mills, Chair, called the meeting to order at 12:39 p.m. Added to the agenda: HIROC presentation/panel discussion at St. Boniface – Sep 8 (M. Mills)

**Moved by B. Magnusson, seconded by R.A. Furgala**

**BE IT RESOLVED THAT:**

**The agenda be adopted as amended.**

**MOTION CARRIED: .2017.08.1.0**

M. Mills welcomed new Directors Glen West and Jill Whitford to the Board. Introductions were made around the table.

**2. Declaration of Conflict of Interest**

There were no conflicts of interest declared for this meeting.

**3. Adoption of previous minutes (June 22, 2017)**

The June 22, 2017 Board of Directors minutes were reviewed.

**Moved by D. Oakley, seconded by B. Magnusson**

**BE IT RESOLVED THAT:**

**The minutes from the June 22, 2017 Board meeting be adopted as presented.**

**MOTION CARRIED: 04.2017.08.3.0**

**4. Business Arising**

**4.1 Provincial Review Update**

R. Van Denakker provided an update. He attended the June 28<sup>th</sup> meeting which was attended by all the CEOs, Minister of Health, Deputy Minister and Assistant Deputy Ministers of Health, etc.

as well as members of the Transition Management Office. The purpose of the meeting was to introduce Shared Health Services of Manitoba (SHSM). Dr. Brock Wright talked about what SHSM was about. The Minister spoke about provincial planning, governance and that services will continue to be provided locally and acknowledged RHAs will remain intact.

R. Van Denakker noted that he will be attending a two-day event (August 28 and 29). The purpose of the meeting is to provide an organizational update on Shared Health Services of Manitoba and clinical governance model review. There will be an overview of clinical consolidation and changes across the province proposed by RHAs and discussion around areas where clinical plans conflict.

Further information will come when available.

## **5. New Business**

### **5.1 Election of Board Secretary**

M. Mills noted because she has been appointed Chair of the Board and O. Johnston as Vice Chair, the Board Secretary position is vacant. As Vice Chair, Oral becomes Chair of the Quality and Patient Safety Committee and R.A. Furgala was elected Chair of the Policy and Planning Committee. The position of Secretary needs to be approved by the Board.

**Moved by S. Day, seconded by C. Roche**

**BE IT RESOLVED THAT:**

**Ruth Ann Furgala be elected as Secretary of the Board.**

**MOTION CARRIED: 04.2017.08.5.1**

### **5.2 Board Committee Structure and Meeting Schedule**

As a board, we need to look at committee meeting schedules and structure. The Chair asked the CEO to inquire with other RHAs what they do and it seems there is more combination of committee meetings with Board meetings. For example, some have the Finance Committee and Quality and Patient Safety Committee as Committee of the Whole.

The Chair requested Policy and Planning Committee look at the schedule and our committee structure and come back with recommendations of some combinations. M. Mills noted that if anyone had suggestions in this regard to send them directly to R.A. Furgala in the next 2-3 weeks. This item will be included on the next Board meeting agenda.

A quick review of the membership – J. Dunn will become Board Liaison for the East Local Health Involvement Group as well as continue with the Central group. G. West will join the Policy and Planning Committee and J. Whitford will join the Finance Committee, Quality and Patient Safety Committee and the Policy and Planning Committee.

### **5.3 Provincial Mental Health & Addictions Strategy – Reference Group**

Virgo Planning and Evaluation have been commissioned to do a review of mental health and addiction services in the province and develop an integrated system. R. Van Denakker is a member of the Reference Group (task force) which works collaborative with Virgo consultants to review milestones and identify gaps in consultation. The timeline is for the consultations to take place by year end and then provide a report to the Minister shortly after.

## **6. Chief Executive Officer Report**

R. Van Denakker highlighted portions of the CEO Report to the Board and provided opportunity for questions.

The Board was asked to look at the CEO report and provide feedback in terms of content, depth of information, format, etc.

- SLT has been scheduling some of their meetings around different facilities throughout the region. This allows staff the opportunity to meet with SLT after the meeting and ask questions and discuss issues and concerns. In July the meeting was held in Ashern and in August the meeting was held in Powerview-Pine Falls.
- CEO met to debrief with Geoff Smith, CEO of Ellis Don who is the contractor that constructed the Selkirk Regional health Centre. The Interlake-Eastern RHA is very pleased with the relationship and outcome of this important project.
- CEO attended a meeting called by the Deputy Minister to meet with representatives from Pinaymootang and First Nations Health and Social Secretariat of Manitoba to discuss physician and service gaps in the northwest quadrant of the region. There were significant concerns around the upcoming repatriation of First Nations displaced because of flooding. Key next steps were defined.
- Confirmed the grand opening of Selkirk Regional Health Centre is scheduled for September 14<sup>th</sup>. The Minister of Health has accepted the invitation as has the Chief of Peguis First Nation.
- Distributed our second physicians' only newsletter. This publication highlights regionally relevant physician information and strives to support the RHA efforts to strengthen the physician network in the region.
- Selkirk Regional Health Centre - Move to the new hospital took place as scheduled June 25<sup>th</sup> commencing at 6:00 a.m. and all patients safely relocated by 10:00 a.m.
- Selkirk RFP for repurposing the Selkirk & District General Hospital closed July 27<sup>th</sup>. Review of proposals received is now taking place.
- Selkirk & District Minor Treatment area is being currently renovated to accommodate the relocation of EMS staff back into the existing facility – rental trailers will be returned following completion.
- Developed a presentation to increase awareness about the Accessibility for Manitobans Acts which includes how to provide better customer services.
- A meeting/gathering with the First Nation Community Partnership Collaboration Tables is being planned for October 4-5, 2017.

## **7. Chair's Report**

The Chair noted an email was circulated to the Board regarding an invite to attend a presentation/panel discussion sponsored by HIROC on "What Does Patient Safety Mean to You?" being held on September 8th. If any Director is interested in attending, please RSVP directly.

## **8. Committee Reports**

### **8.1 Finance Committee**

The approved Finance Committee minutes from June 14, 2017 are included in the Board package for information.

S. Day noted the Finance Committee discussed the miscellaneous communication expenses payment to Directors. Finance Committee recommends Board approval for payment of \$200 to each Director to cover miscellaneous communication expenses to the end of the fiscal year. C. Rocke requested that she not receive this payment.

**Moved by S. Day, seconded by B. Magnusson**

**BE IT RESOLVED THAT:**

**The Board of Directors approves the payment of \$200 to each Director to cover any communication expenses to the end of the 2017/18 fiscal year.**

**MOTION CARRIED: 04.2017.08.8.1A**

D. Forbes presented the financial update as of June 30, 2017. The year to date deficit sits at \$3 million. The main driver is the budgeted balancing assumption was not recognized year to date as receipt was uncertain. Funding and costs related to Selkirk Regional Health Centre is under budget year to date due to timing of opening; HEB required contributions projects (accrual); vacancies being covered with heavy work, overtime and agency across the RHA.

Other Highlights:

- 2017/18 funding letter received and follow up/clarification is occurring with MHSAL. Forecast adjustments will be incorporated in July.
- Recruitment is underway for a term director of finance.
- 2017/18 basic equipment process has started.
- Efficiency tracking mechanism is being finalized.
- Deficit management update was provided.

**Moved by S. Day, seconded by D. Oakley**

**BE IT RESOLVED THAT:**

**The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending April 30, May 31, and June 30, 2017 as presented.**

**MOTION CARRIED: 04.2017.08.8.1B**

## **8.2 Audit Committee**

The next Audit Committee meeting is scheduled for September 20, 2017.

The Chair called a short break at 2:30 p.m. The meeting reconvened at 2:40 p.m.

## **8.3 Quality and Patient Safety Committee**

M. Mills noted the approved minutes from the May 25, 2017 meeting are included in the Board package for information. She provided a brief report on the Quality and Patient Safety Committee meeting held earlier today. Gail Charlo, Director of Health Information Services, provided the Committee with a very good presentation on CIHI (Canadian Institute for Health Information) and how data is collected and reported back to hospitals.

The next Committee meeting is scheduled for November 23, 2017 with O. Johnston taking over as Chair.

## **8.4 Policy and Planning Committee**

R.A. Furgala noted the approved minutes from the May 18, 2017 meeting are included in the Board package for information. She provided a brief report on the meeting held on August 17<sup>th</sup>.

An AGM update was provided. A supper will be organized for the Board prior to the AGM (further information will be emailed to the board). The Committee also had some discussion regarding a meeting evaluation form (draft included in Board package). The intent is to invite Board Directors to complete electronically or hard copies will be provided at the meetings. Completed forms are to be sent to the Board Chair who will summarize. This will be included as a standing item under the Board Chair's report.

## **9. For Information**

- Updated Board of Directors Contact listing (August 2017)
- MAC Minutes (June 20, 2017)

## **10. Next Meeting**

- Thursday, September 28, 2017 (12:30 – 4:00)  
Selkirk Corporate Office Boardroom

## **11. In Camera**

**Moved by S. Day, seconded by J. Whitford**

**BE IT RESOLVED THAT:**

**The meeting move “in-camera” at 3:00 p.m.**

**MOTION CARRIED: 04.2017.08.11.0A**

**Moved by C. Rocke, seconded by G. West**

**BE IT RESOLVED THAT:**

**The meeting move “out-of-camera” at 3:40 p.m.**

**MOTION CARRIED: 04.2017.08.11.0B**

**Board Education:** The Board discussed having a Board Planning session in October and the following resolution was put forth.

**Moved by R.A. Furgala, seconded by G. West**

**BE IT RESOLVED THAT:**

**The Board of Directors will have a Board Planning Session on Friday, October 13, 2017 at the Selkirk Regional Health Centre**

**MOTION CARRIED: 04.2017.08.11.0C**

Save the date will be sent to the Board as well as Senior Leadership.

## **12. Adjournment**

Moved by R.A. Furgala the meeting be adjourned at 3:42 p.m.