



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, May 24, 2018
Selkirk Corporate Office Boardroom, 233A Main St, Selkirk
Meeting Number 02.2018.05.24

MINUTES

Present: Margaret Mills, Chair
David Oakley
Steve Day
Brian Magnusson
Amanda Stevenson (Conference Call)

Ruth Ann Furgala
Judy Dunn
Glen West
Charlene Rocke (Conference Call)
Oral Johnston

Regrets:

Absent:

RHA Staff: R. Van Denakker, CEO
C. Cole, Executive Assistant (Recorder)
D. Forbes, VP Finance & CFO
J. Welham, Regional Director, Quality, Risk & Patient Safety (Guest)
K. Stevens-Chambers, VP Community Services & CAHO (Guest)
L. Carriere, French Language Services Coordinator (Guest)
M. Berthelette, French Language Services Coordinator (Guest)
P. McCallum, Executive Director IEHF (Guest)

1. Call to Order and Adoption of Agenda

M. Mills, Chair, called the meeting to order at 12:30 p.m.

Moved by B. Magnusson, seconded by J. Dunn

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 02.2018.05.1.0

2. Attendance

All Board members are in attendance at the May 24, 2018 meeting.

Moved by D. Oakley, seconded by G. West

BE IT RESOLVED THAT:

The Board of Directors approves the record of attendance for May 24, 2018 Board meeting.

MOTION CARRIED: 02.2018.05.2.0

3. Adoption of previous minutes (April 26, 2018)

The April 26, 2018 Inaugural Board meeting minutes were reviewed.

Moved by S. Day, seconded by G. West

BE IT RESOLVED THAT:

The minutes from the April 26, 2018 Inaugural Board meeting be adopted as presented.

MOTION CARRIED: 02.2018.05.3.0A

The April 26, 2018 Regular Board of Directors minutes were reviewed.

Moved by S. Day, seconded by G. West

BE IT RESOLVED THAT:

The minutes from the April 26, 2018 Board meeting be adopted as amended.

MOTION CARRIED: 02.2018.05.3.0B

4. Business Arising

4.1 Facility Tours

The Chair, M. Mills spoke to a discussion that took place at the Education, Policy and Planning Committee meeting around previous Board of Director tours at some of the Interlake facilities on the west side and that it would be nice to tour a some of the facilities on the east side of the lake. The Board agreed that September 14, 2018 would work for everyone.

4.2 System Transformation Information – provided in the CEO report to the Board.

5. New Business

5.1 French Language Services Plan Presentation

K. Stevens-Chambers, VP Community Services & CAHO, L. Carriere and M. Berthelette, French Language Services Coordinators was welcomed to the meeting.

They presented the French Language Services 5 year plan 2018-2013 and reviewed the plan highlights:

- Provincial Framework
- Regional profile of French-speaking populations
- Planning for French Language Service Delivery
- Implementation & Challenges

K. Stevens-Chambers, L. Carriere and M. Berthelette were thanked for their time and effort.

Moved by S. Day, seconded by B. Magnusson

BE IT RESOLVED THAT:

The Board of Directors approves the 2018-2023 French Language Services Plan as presented May 24, 2018.

MOTION CARRIED: 02.2018.05.5.1

5.2 Accreditation Survey Facilitated Review

J. Welham provided a brief review of how to access and fill out the Accreditation Survey. The survey will need to be completed by June 29, 2018 by each of the Directors. C. Cole will circulate an email today with the link and access information.

5.3 IERH Foundation Update

P. McCallum provided an Interlake-Eastern Foundation update.

- Project Echo – attended the grant awards dinner for the Selkirk District and Community Foundation and project echo received \$31,300K.
- Foundation has twelve board members and four sub-committees (finance & investments, marketing & communications, governance and granting).
- Net assets of \$172,652 as of March 31, 2018.
- Currently have three endowment funds. These funds are invested and per CRA guidelines after 3 years, we only grant out the interest made on the principle funds. Investments are strictly used for specific requests.
- Interlake-Eastern Health fund (benefits the whole region) of \$56,484.
- We recently sent out for an RFP for marketing and communication plan (2-3 year plan) for the foundation at the beginning of May. Five companies responded back. Met with the marketing and communication sub-committee and were able to make a decision on a recommendation. Will be meeting with foundation board to receive approval on the company to move forward. This will help get out into our communities with messaging and branding.
- We have good working relationship with the Selkirk District Foundation.
- The foundation thanked the IERHA for the approval of the funds from the parking and TV revenue of \$16K.
- The foundation chair's term ends in June and has decided to step down from the role, but will continue to stay on as a board member. A new chair and vice chair has been appointed.

There was an opportunity for questions.

5.4 LHIGs Update

P. McCallum provided a brief LHIG Update.

Community LHIG

- Final meeting, report was provided in the package.
- T. Forkheim, Primary Care Connector for the Family Doctor Finder program each meeting by presenting an overview of the program to the LHIGs.
- The LHIGs proved to be a great resource for Trevor as there was good deal of feedback and conversation around the question period.
- At the end of the year, the LHIG coordinator has to do a review and report to the province. A survey is created to go out to the senior leadership team, board of directors and LHIG members. The data from this survey will sent to the province.
- All LHIG members have renewed their terms, except for one. Application for new LHIG members have been sent out.
- Orientation will take place in September.

Moved by O. Johnston, seconded: A. Stevenson
BE IT RESOLVED THAT:

The Board of Directors approves the LHIG annual report as presented by P. McCallum on May 24, 2018.

MOTION CARRIED: 02.2018.05.5.4

Patient Experience LHIG

- We were actively looking for patients or family members to sit on this LHIG. Happy to announce after working with Directors and CTM's we have five family members of patients to sit on the Patient Experience LHIG.
- M. Ellis, P. McCallum and J. Welham will be sitting on this LHIG. We will be looking for a Board Liaison to join.
- Orientation will take place in September, there will only be three, two-hour meetings a year.

6. Board Education

6.1 Board Education Day Debrief – April 13, 2018

The Board had an overall discussion around the April 13, 2018 Education day hosted by the Minister.

It was felt that our Board may be a little further ahead, a lot of the information that came out of the day our Board already knew. The Finance and Deficit current state presentation was very beneficial; it showed how it was unsustainable. Having direction is very important valuable for a functioning board. Overall, it was felt that we have an informed board and it was a good day.

6.2 Board Tablet and Site Training

The Board of Directors received the new iPads and they have been trained to access the Board committee packages from the site.

7. Chief Executive Officer Report

CEO Report to the board was distributed and reviewed for information.

R. Van Denakker, CEO reviewed the Board Strategic Priorities and the current Provincial updates with the Board.

- The Health Sector Bargaining Unity Review Act (Bill 29)
- Shared Health Clinical Teams Launch
- Rapid Access to Addictions Medicine (RAAM) Clinic
- Shared Health Executive & Contract Information
- Provincial Funds – 60 new Paramedic Positions for Rural Manitoba.

Moved by R.A. Furgala, seconded by G. West

BE IT RESOLVED THAT:

The meeting move “in-camera” at 3:34 p.m.

MOTION CARRIED: 02.2018.05.7A

Moved by O. Johnston, seconded by B. Magnusson

BE IT RESOLVED THAT:

The meeting move “out-of-camera” at 4:04 p.m.

MOTION CARRIED: 02.2018.05.7B

8. Chair’s Report

M. Mills confirmed that our Board Education day will be held on November 2, 2018 and the senior leadership team will be taking part in this. Details are being discussed at the Education, Policy and Planning Committee meetings and will be brought forward to the Board.

9. Committee Reports

9.1 Finance Committee

The approved Finance Committee minutes from April 19, 2018 are included in the Board package for information.

D. Forbes presented the preliminary financial update as of March 31, 2018.

- Year to date surplus is \$177K.
- One-time funding recognized and reallocated across sectors.
- SRHC costs are under budget YTD due to timing of opening and recruitment.
- Negative variances occurring related to the delayed approval of the fiscal plan.
- Lac du Bonnet PCH project has been written off.
- The Betel financial information provided is preliminary to March 31st.

Other Highlights

- The 2018 audit is underway. The auditors have completed their on-site fieldwork and statement preparation is underway.
- The 2019/20 health plan operating schedules have been completed.

It was noted the March financial results are preliminary at this time and therefore a motion is not required.

2019-2020 Annual Health Plan

D. Forbes and J. Welham presented the 2018-2019 Annual Health Plan, which is based on the 2016-2021 Strategic Plan. The Health Plan submission is due to Manitoba Health, Seniors and Active Living on June 1, 2018. A brief overview was provided on the following:

- Annual component
 - Overview of Interlake-Eastern Regional Health Authority direction for 2019/20
 - Client Flow
 - Fiscal Sustainability
 - Regional Priorities
- Board and Management Component
- Core Operating schedules
 - Financial
 - Strategies to Balance (Volume Increases)

- Capital Planning
 - Safety & Security
 - Leasing Sites
- New Initiatives

The Board was reminded that the Annual Health Plan is considered planning advice to the Minister for budgetary purposes and therefore is not a public document.

Moved by S. Day, seconded by D. Oakley

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern RHA 2019-2020 Health Plan for submission to Manitoba Health, Seniors and Active Living as presented.

MOTION CARRIED: 02.2018.05.9.1

9.2 Audit Committee

No report. The next Audit Committee is scheduled for June 21, 2018.

9.3 Quality and Patient Safety Committee

No report. The next Quality and Patient Safety Committee is scheduled for May 24, 2018.

The Board had discussions around the value of having all directors at the Quality and Patient meeting and making it a committee of a whole quarterly. The Board agreed that it would be valuable with the important information that is received at this meeting (i.e. patient experience).

Moved by R.A. Furgala, seconded by O. Johnston

BE IT RESOLVED THAT:

The Board of Directors approves the Quality and Patient Safety Committee and Board meetings to move forward as a Committee of the Whole quarterly effective August 23, 2018.

MOTION CARRIED: 02.2018.05.9.3

9.4 Education, Policy and Planning Committee

The approved Education, Policy and Planning minutes from April 19, 2018 are included in the Board package for information.

10. For Information

The Interlake-Eastern Regional Health Authority Committee listing was circulated for information.

11. Next Meeting

- Thursday, June 28, 2018 (12:30 – 4:00)
Selkirk Corporate Office Boardroom

12. In Camera - none

13. Adjournment

Moved by J. Dunn the meeting be adjourned at 4:22 p.m.