



POSITION DESCRIPTION

POSITION TITLE:	POWER ENGINEER 5 TH CLASS
DEPARTMENT:	FACILITIES MANAGEMENT
CLASSIFICATION:	POWER ENGINEER 5 TH CLASS
UNION:	MGEU FACILITY SUPPORT

REPORTING RELATIONSHIPS

POSITION REPORTS TO:	MANAGER, FACILITIES MANAGEMENT
POSITIONS SUPERVISED:	Not Applicable

POSITION SUMMARY

Responsible to the Facility Manager or designate, the Power Engineer 5th Class performs preventative maintenance, installation and repairs of equipment, and maintenance of buildings and grounds. The position of Power Engineer – 5th Class functions in a manner consistent with, and supports the mission, vision and values of the Interlake-Eastern Regional Health Authority.

Interlake-Eastern RHA is committed to responding to the [Truth and Reconciliation Commission of Canada's Calls to Action](#) and creating working environments free of racism for both clients and employees. All staff members are encouraged to seek and identify patterns of harm towards Indigenous, black and marginalized clients and employees and to take actions to disrupt any form of racism. Collectively and individually, we are growing cultural competency capacity by implementing the region's anti-racism action plan.

ESSENTIAL FUNCTIONS AND DUTIES

Function and duties include but are not limited to the following:

- Plans and organizes daily work schedule to ensure all duties are performed in a timely manner and appropriately prioritizes duties according to an assessment of safety and risk.
- Responds in a timely manner to maintenance requisitions from other services within the facility.
- Provides assistance to other services within the facility as requested.

- Maintains a log of maintenance requisitions in accordance with established procedure.
- Performs preventative maintenance on equipment according to established preventative maintenance schedule.
- Checks and services emergency back-up systems, alarms systems, and oxygen concentrators.
- Installs, repairs, and maintains equipment, buildings, and grounds within scope of qualifications and in accordance with established workflow schedules and safety requirements.
- Competently and safely handles and uses a variety of hand and power tools.
- Checks and restocks supplies for the Maintenance Services.
- Receives and checks the delivery of maintenance supplies and equipment to the facility.
- Performs regular fire drills, fire extinguisher training, and completes reports as required by policy.
- Participates in the Maintenance Services on-call system where deemed necessary.
- Adheres to building codes and safety regulations in all Maintenance Services activities.
- Ensures familiarity with the applicable facility fire and disaster plan.
- Responds to emergency codes as required.
- Understands role and responsibility in fire prevention and disaster preparedness.
- Assists maintenance staff in snow removal from fire exits and pathways when required.
- In the case of inclement weather, will clean, sand, and salt all entrances/exits and ramps for safe access to the facility.
- Demonstrates knowledge of body mechanics, and uses proper techniques for lifting supplies and equipment.
- Demonstrates knowledge in the safe use of all equipment and follows established cleaning and/or maintenance schedules.
- Recognizes own level of competence and seeks appropriate direction or assistance.
- Uses critical thinking skills to guide decision making within scope of position description.
- Reports pertinent information to the Facility Manager or designate.
- Minimizes waste and utilizes supplies in a cost-effective manner.
- Completes required documentation accurately and within established timelines.
- Participates in health promotion activities within the facility and the community.
- Actively participates in team meetings, staff meetings, and other facility and regional activities.
- Assists in the orientation and development of new staff and students as required.
- Identifies own learning needs and participates in goal setting to enhance work performance.
- Participates in in-services and workshops at a facility, regional, or provincial level as available.
- Follows established process for education attendance approval.
- Communicates with co-workers both individually and as a group to promote efficient operation and high morale.
- Keeps up to date with the policies and procedures of the Interlake-Eastern RHA.
- Keeps up to date with Maintenance Services identified in best practices and recommends changes to current practices as appropriate.
- Participates in and supports the region's Patients Safety Initiatives and Programs; reduces to a degree that is reasonably practicable the rate of adverse events by learning to anticipate and manage them, to reduce the likelihood and severity of their occurrence.

- Participates in the region's Continuous Quality Improvement Program and Accreditation Program.
- Pursuant to the Health System Governance and Accountability Act, Interlake-Eastern RHA is designated bilingual (English/ French). Accordingly, all employees accept the responsibility to support clients in their official language of choice.

OTHER

- Performs other duties as assigned.
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QUALIFICATIONS

EDUCATION/CERTIFICATION:

- Grade 12 education (MB Standards).
- Fifth (5th) Class Power Engineering Certificate as recognized by the Province of Manitoba.

SKILLS/COMPETENCIES:

- Proficiency with Microsoft programs (Outlook, Word, Excel, Access and PowerPoint), as well as Internet applications and other Information Technology.
 - Demonstrated organizational skills, and the ability to work independently.
 - Demonstrated problem solving and decision-making skills.
 - Demonstrated flexibility to facilitate changes in techniques and procedures in a changing environment.
 - Demonstrated knowledge and competence of skills and concepts related to the position.
 - Demonstrates knowledge and application of accepted communication principles.
 - Demonstrated communication skills and ability to effectively communicate with clients and other members of the health care team.
 - Ability to respect and promote confidentiality.
 - Ability to respect and promote a culturally diverse population.
 - Ability to work effectively and maintain positive working relationships with co-workers, clients and within the interdisciplinary team.
 - Valid Manitoba driver's license.
 - Mental and physical ability to meet the demands of the position.
 - Given the cultural diversity of our region, the ability to communicate in more than one language would be considered an asset.
 - Proficiency of both official languages is essential for target and designated bilingual positions.
 - Completes and maintains a satisfactory pre-employment security check.
 - Satisfactory employment record.
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WORK CONDITIONS

- The incumbent functions autonomously on a day-to-day basis and manages assigned duties accordingly.
- May be required to travel throughout the region as duties may require.
- No hazardous or significantly unpleasant conditions.
- All health care workers are required to be immunized as a condition of employment in accordance with the Interlake-Eastern RHA Policy GA-13-P-110 Required Immunizations for Health Care Workers.

WORKPLACE SAFETY AND HEALTH


The incumbent contributes to making the organization safe for clients and staff and recognizes the importance of reporting unsafe situations and participating in follow up reviews as a learning opportunity.

- Provides a safe environment by ensuring the adherence to Manitoba Association of Safety in Healthcare (MASH), Workplace Safety and Health Regulations and Policies and Infection Control Guidelines. Obeys all safety and health rules and follows recommended Safe Work Procedures. Informs supervisor of any unsafe acts, work conditions, incidents, near misses, injuries or illnesses immediately.
- Demonstrates a working knowledge of Workplace Hazardous Materials Information Systems (WHMIS) and adheres to procedures for handling and storing controlled substances as described in the Material Safety Data Sheets (MSDS). Uses personal protective equipment as required.
- Demonstrates understanding of role and responsibilities in fire prevention and disaster preparedness and participates in safety and health training programs including the health facility's Fire, Disaster and Evacuation Plan.

PATIENT SAFETY

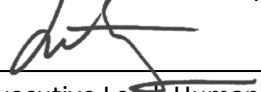
- Participates in and demonstrates an understanding of patient safety principles and practices into all day to day activities. Follow all safe work practices and procedures and immediately communicates any activity or action which may constitute a risk to patient safety.
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Created: April 2025
Date

Revised: _____
Date

Glenn Shymko
Regional Manager, Facilities Management

Approved by: _____
Regional Manager/ Supervisor
Date April 7, 2025

Approved by: 
Executive Lead/ CEO
Date April 8, 2025

Reviewed by: 
Executive Lead, Human Resources
Date April 8, 2025

Position descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. They are also essential to an effective appraisal system and related promotion, transfer, layoff, and termination decisions. Well constructed position descriptions are an integral part of any effective compensation system.

All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills and abilities included have been determined to be the minimal standards required to successfully perform the position. In no

instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.