



**Board of Directors Meeting
Thursday, November 25, 2021
Microsoft Teams – Virtual w/ optional conferencing
Meeting Number 08.2021.11.25**

MINUTES

Present: Glen West, Chair
Ruth Ann Furgala
David Oakley
Judith Cameron
Lynette McDonald
Charlene Rocke
Amanda Stevenson
Michele Polinuk
Debbie Fiebelkorn

Regrets: Keith Poulson & Penny-Anne Wainwright

Absent:

RHA Staff: D. Matear, CEO
D. Forbes, Regional Lead, Corporate Service and Chief Financial Officer
C. Cole, Executive Assistant (Recorder)

1. Call to Order and Adoption of Agenda

Glen West, Chair, called the meeting to order at 12:35 p.m.

The Board reviewed the agenda. No additions were brought forward.

Moved by R.A. Furgala, seconded by A. Stevenson

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 08.2021.11.1.0

2. Treaty Land Acknowledgment

L. McDonald addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Métis peoples in the spirit of reconciliation.”

3. Attendance

G. West provided roll call.

P. Wainwright & K. Poulson sent regrets for today's meeting. All other Board of Directors were in attendance via Microsoft Teams – virtual/conferencing.

Moved by M. Polinuk, seconded by J. Cameron

BE IT RESOLVED THAT:

The Board of Directors excuses P. Wainwright and K. Poulson from the November 25, 2021 meeting attendance. All other Board of Directors were in attendance via Microsoft Teams – virtual w/ optional conferencing.

MOTION CARRIED: 08.2021.11.2.0

4. Adoption of previous minutes

The October 28, 2021 regular Board of Directors minutes were reviewed.

Moved by D. Fiebelkorn, seconded by J. Cameron

BE IT RESOLVED THAT:

The minutes from the October 28, 2021 Board meeting be adopted as amended.

MOTION CARRIED: 08.2021.11.3.0

5. Business Arising – None

6. New Business

6.1 Interlake-Eastern Health Foundation (IEHF) Executive Summary

M. Polinuk welcomed P. McCallum to the Board meeting. Michele noted that P. McCallum will be attending Board meeting periodically to bring updates and awareness of the Interlake-Eastern Health Foundation (IEHF) and its activities.

P. McCallum thanked the Board for allowing her to come today to provide an overview of the November 2021 IEHF Executive Summary that was included in the package. Highlights of the executive summary included; equipment purchases/enhancements purchase made in October 2021, grants received in October 2021, an endowment update and a \$5 club update. Pam noted that the total dollar amount for each grant has been added, as recommended by the Board at the October meeting. In addition, the Board and SLT had recommended that a column be added to the equipment purchases/enhancements to show which program received the purchase.

Opportunity for questions was provided.

The Board finds this executive summary very informative, and they thanked P. McCallum for the joining them. P. McCallum left the meeting.

7. Chief Executive Officer Report

The November 2021 CEO Report to the Board was distributed and reviewed for information.

Dr. D. Matear, CEO started out the meeting noting that the CEO report is evolving. As it stands, the Board are happy with the structure. After the last Board meeting, members went through the CEO report to deliberately look at the expectations on how this aligns with the CEO evaluation, to

ensure the information that you see in the CEO report aligns with what the Board is expecting to see for reporting. David noted that he would be happy to hear feedback from the Board.

Dr. D. Matear, CEO provided a high-level executive summary overview to the Board on progress around the regional health advisory council; current Provincial initiatives; strategic steering committees; health system transformation; CPSP; local community engagement, operational tables; service delivery organizations (SDO) performance management provincial dashboard; board balanced scorecard; and a COVID update.

Opportunity for questions was provided throughout the CEO report.

8. Chair's Report

No Chair's report provided.

9. Committee Reports

9.1 Finance Committee

The approved Finance Committee minutes from October 21, 2021 are included in the Board package for information.

D. Forbes reviewed the reconciliation to the end of September 2021 financial statements, providing a summary of changes from the preliminary statements to the final consolidated statements & financial statement. All entries were typical accounting adjustments that are anticipated at year-end.

Motion by R.A. Furgala, seconded by G. West

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending September 30, 2021 as presented.

MOTION CARRIED: 08.2021.10.9.1A

Bank Signing Authorities

D. Forbes noted that in accordance with the RHA General By-Law No. 1, the Board of Directors may from time to time by resolution, appoint any Officers to be a signing authority on behalf of the RHA. Currently, the following are included as signing authorities:

David Matear, Chief Executive Officer
Myron Thiessen, Regional Lead, Medical Services
Randy Dallinger, Lead Human Resources
Dorothy Forbes, Regional Lead, Corporate Service and Finance
Laurel Ann Manaire, Director, Finance

The following proposed recommendation for immediate change:

Remove: Laurel Ann Manaire, Director, Finance (Retired)
Add: Rhonda Hogg, Director, Finance

and;

The following proposed recommendation for changes effective January 1, 2022:

Remove: Randy Dallinger, Lead Human Resources
Add: Gregory Reid, Regional Lead, Health Services, Community & Continuing Care
The Board Finance Committee would recommend the Board approve recommended changes.

Motion by D. Fiebelkorn, seconded by J. Cameron

BE IT RESOLVED THAT:

The Board of Directors approves the following changes to the Interlake-Eastern RHA:

Banking Signing Authority immediate change:

Removal of: Laurel Ann Manaigre

Addition of: Rhonda Hogg

and;

Banking Signing Authority effective January 1, 2022:

Removal of: Randy Dallinger, Lead Human Resources

Addition of: Gregory Reid, Regional Lead, Health Services, Community & Continuing Care

MOTION CARRIED: 08.2021.11.9.1B

Finance Orientation

D. Forbes presented to the Board the finance orientation that was included in the package.

Opportunity for questions was provided.

The Board is very pleased with the amount of work that went into this orientation presentation and look forward to this being part of orientating new Directors should they wish to sit on the Finance committee. In addition, this presentation can be used for Board education purposes should the Board feel they need a refresher.

Education, Policy and Planning will continue to work this into the Board Education matrix plan as needed.

Liability Insurance

B. Zelenitsky joined the Board to discuss the attached HIROC liability insurance coverage presentation that was shared with the Board Finance committee last week to try and answer any questions around Board of Directors liability insurance and insurance for the liability of the organization, including provider malpractice insurance, as the organization would be named in any lawsuit resulting from malpractice.

B. Zelenitsky asked the wish of the Board to see if they would like her to arrange for HIROC to come and present to them.

The Board had some discussion and would recommend that HIROC come to a Board meeting to present in the coming months.

B. Zelenitsky will take this away and arrange a presentation with HIROC on our liability insurance coverage.

9.2 Audit and Risk Committee

No report. The next Audit and Risk Committee meeting will be scheduled for December 9, 2021.

9.3 Quality and Patient Safety Committee

No report. The Quality and Patient Safety Committee meeting took place this morning, November 25, 2021. The August 2021 minutes will be shared in the January Board package.

9.4 Education, Policy and Planning Committee

The approved Education, Policy and Planning Committee minutes from October 21, 2021 are included in the Board package for information.

Board Policy Review

M. Polinuk noted that the policy review tracker is included in the package to help keep track of policies that have and are being reviewed, along with completion date of the review.

M. Polinuk walked through a list of policies that have proposed changes and that were brought forward from the subcommittee to the Education, Policy and Planning Committee.

The Education, Policy and Planning committee recommends the Board approve the changes that are reflected in red track changes on the attached policies included in the Board package:

- GI. 1 Definitions – no changes recommended
- GP. 1 Governing Style– changes recommended
- GP. 3 Corporate Office Staff – changes recommended
- GP. 7 Executive Committee Terms of Reference – no changes recommended
- GP. 13 Media and Public Communication – changes recommended
- GP. 15 Board Orientation and Education – changes recommended
- GP. 16 Board Linkage – Regional Residents – changes recommended
- GP. 17 Board Linkages – no changes recommended
- GP. 18 Approval of New Policies and Policy Amendments – changes recommended
- GP. 21 In-Camera Meetings – no changes recommended
- GP. 22 Recognitions – changes recommended
- Appendix 2 Executive Committee Terms of Reference – changes recommended
- EO. 5 Financial Planning – no changes recommended
- EO. 6 Financial Management – changes recommended
- EO. 7 Asset Protection – no changes recommended
- EP. 8 Capital Equipment – changes recommended

Motion by J. Cameron, seconded by A. Stevenson

BE IT RESOLVED THAT:

The Board of Directors approves the suggested changes to the policies that were reviewed by the Education, Policy and Planning Committee as amended and presented.

MOTION CARRIED: 08.2021.11.9.4

9.5 Indigenous Health Advisory Committee

No report. The next Indigenous Health Advisory Committee meeting will be scheduled for January 13, 2022.

10. For Information

10.1 Casual Services Arbitration personation was included in the package for information.

10.2 Classification & Hours of Work Grievance presentation was included in the package for information.

11. Next Meeting

- Thursday, January 27, 2022 @ 12:30 p.m.
Microsoft Teams – Virtual w/ optional conferencing

12. In Camera

Moved by R.A Furgala, seconded by J. Cameron

BE IT RESOLVED THAT:

The meeting moved “in-camera” at 3:07 p.m.

MOTION CARRIED: 08.2021.11.12A

Moved by D. Oakley, seconded by M. Polinuk

BE IT RESOLVED THAT:

The meeting moved “out-of-camera” at 5:10 p.m.

MOTION CARRIED: 08.2021.11.12B

13. Adjournment

Moved by M. Polinuk, the meeting be adjourned at 5:10 p.m.