



POSITION DESCRIPTION

POSITION TITLE:	INFECTION PREVENTION AND CONTROL LIAISON
DEPARTMENT:	LONG TERM CARE
CLASSIFICATION:	REGISTERED NURSE II (RN II)
UNION:	MNU

REPORTING RELATIONSHIPS

POSITION REPORTS TO:	REGIONAL DIRECTOR OF LONG TERM CARE
POSITIONS SUPERVISED:	NOT APPLICABLE

POSITION SUMMARY

Reporting to the Regional Director of Long Term Care, and working in collaboration with the Infection Prevention & Control Coordinators, the Infection Prevention and Control (“IPC”) Liaison assists and supports the personal care homes (PCHs) within the Long Term Care (LTC) program with matters pertaining to infection prevention and control, in accordance with programs standards and policies. Responsibilities include (but are not limited to) the following in relation to IPC: conducting PPE and hand hygiene audits within the directly operated and affiliate PCH sites throughout the IERHA, assisting with IPC surveillance activities, assisting with organizing outbreak management, keeping up-to-date on all Shared Health IPC recommendations and updates, communicating any IPC updates specific to LTC to LTC leadership in a timely manner, assisting with the implementation of any IPC updates and recommendations specific to LTC, and assisting with IPC Education. The position of the Long Term Care Infection Prevention and Control Liaison functions in a manner consistent with, and supports the mission, vision and values of the Interlake-Eastern Regional Health Authority.

ESSENTIAL FUNCTIONS AND DUTIES

Function and duties include but are not limited to the following:

Responsibilities

1. The Registered Nurse is required to practice in accordance with the following to their level of scope of practice, expertise, training and experience.

- The Registered Nurses Act of Manitoba or the Registered Psychiatric Nurse Act of Manitoba.
 - The Standards of Practice (CRNM or CRPNM)
 - Entry level competencies for RNs or RPNs
 - Professional Code of Ethics
2. Obtain and maintains the relevant competencies for the position offered by Interlake-Eastern RHA.
 3. Sundry duties as assigned.

Clinical Practice

- Assists with operationalizing the LTC and IPC program's purpose and functions.
- Assists with the ongoing implementation and coordination of the regional LTC and IPC programs, and other programs as it relates to LTC.
- Conducts PPE and hand hygiene audits within the directly operated and affiliate PCH sites throughout the IERHA.
- Assists with the appropriate investigation and infection control precautions and assists with ongoing activities for outbreak control in consultation with the IPC Coordinators.
- Monitors the Shared Health information regularly for any IPC updates and recommendations that would be applicable to LTC.
- Communicates information regarding IPC updates and recommendations that would be applicable to LTC to LTC leadership.
- Assists with implementation of any IPC updates and recommendations specific to LTC.
- Assists with the education of staff, residents, and designated family caregivers on IPC guidance and protocols.
- Participates in an occupational health program as it relates to LTC and IPC.
- Supports an environment which avoids, prevents, and corrects all activities or actions which may result in an adverse outcome in the delivery of health care services.

Education, Teaching, Learning, and Research

- Attends all mandatory educational sessions Required Certification / Required Education Policy GA 11-50.
- Promotes the goals and objectives of educational programs established by the region.
- Maintains and updates knowledge of new developments in departmental areas through journal reviews, interest groups, lectures, and committee work.
- Serves as a resource to staff and other health care professionals.
- Maintains and updates professional & management skills through continuing education programs, literature reviews, interest groups, and lectures.
- Maintains professional and management linkages/networks with peers.
- Collaborates, co-ordinates, and/or participates in the development and presentation of educational programs.
- Collaborates to assist with the development and the delivery of educational material to the program.
- Promotes a climate of clinical inquiry.

- Critically reviews current literature and research articles, and communicate and apply clinically significant findings.

Patient Safety

- Performs in a manner that enhances patient safety.
- Participates in and supports the region’s Patient Safety Initiatives and Programs.
- Reduces, to a degree that is reasonably practical the rate of adverse events by learning to anticipate and manage them, to reduce the likelihood and severity of their occurrence.
- Studies adverse events in detail and understand how they arise.
- Feeds this knowledge into the design of processes, professional practice and systems.
- Redesigns systems to make Interlake-Eastern RHA more resilient to the inherent risks, hazards, and harms of “doing business”.

Continuous Quality Improvement

- Participates in the region’s Continuous Quality Improvement Program and Accreditation Program.
- Participates in accreditation and complies and promotes practices to achieve accreditation in good standing with Accreditation Canada.

Communication

- Communicates with co-workers both individually and as a group to promote efficient operation and high morale.
- Communicates with co-workers in achieving efficient operation of the department/program.
- Communicates with co-workers in promoting inter-program, inter-departmental and regional operations.
- Demonstrates respectful communication at all times.
- Pursuant to the Regional Health Authority Act, Interlake- Eastern RHA is designated bilingual (English/ French). Accordingly, all employees accept the responsibility to support clients in their official language of choice.

OTHER

- Performs other duties as assigned.

QUALIFICATIONS

EDUCATION/CERTIFICATION:

- Active practicing licensure with the College of Registered Nurse of Manitoba, or College of Registered Psychiatric Nurses of Manitoba or eligible for active practicing licensure with the College of Registered Nurses of Manitoba (CRNM), or College of Registered Psychiatric Nurses of Manitoba (CRPNM)
- Current Basic Life Support (BLS) Training – as delineated in Interlake-Eastern RHA Required Certification/ Required Policy GA 11-50 Previous LTC experience preferred.

REQUIRED KNOWLEDGE:

- Knowledge of current IPC practices.
- Knowledge of LTC and the PCH environment.
- Knowledge of principles of adult education and teaching and learning strategies.

- Knowledge of the principles of patient safety and quality improvement.
- Knowledge of the Personal Health Information Act (PHIA).
- Knowledge, competence, and ability to demonstrate clinical nursing skills and concepts in accordance with practice and nursing standards.
- Knowledge and skills to work with computers and electronic software programs.
- Knowledge of the mission, vision, values, and strategic direction of the Interlake-Eastern Regional Health Authority (IERHA).

EXPERIENCE REQUIRED:

- Minimum of two (2) years of recent clinical experience required.
- Minimum of two (2) years LTC experience preferred.
- Previous IPC experience an asset.

SKILLS/COMPETENCIES:

- Ability to make effective decisions regarding nursing competencies.
- Demonstrated effective problem solving, organizational skills and the ability to work independently and collaboratively.
- Demonstrated critical thinking skills.
- Demonstrated communication skills.
- Ability to maintain positive working relationships with co-workers and clients.
- Completes and maintains a satisfactory pre-employment security check.
- Physical ability to perform the job.
- Given the cultural diversity of our region, the ability to communicate in more than one language would be considered an asset.
- Proficiency of both official languages is essential for target and designated bilingual positions.
- Satisfactory employment record.

WORK CONDITIONS

- The incumbent functions autonomously on a day-to-day basis and manages assigned duties accordingly.
- Will be required to travel throughout the region.
- No hazardous or significantly unpleasant conditions.
- All health care workers are required to be immunized as a condition of employment in accordance with the Interlake-Eastern RHA Policy GA-13-P-110 Required Immunizations for Health Care Workers.

WORKPLACE SAFETY AND HEALTH

The incumbent contributes to making the organization safe for clients and staff and recognizes the importance of reporting unsafe situations and participating in follow up reviews as a learning opportunity.

- Provides a safe environment by ensuring the adherence to Workplace Safety and Health regulations and Policies and Infection Control Guidelines. Obeys all safety and health rules

and follows recommended Safe Work Procedures. Informs supervisor of any unsafe acts, work conditions, incidents, near misses, injuries or illnesses immediately.

- Demonstrates a working knowledge of Workplace Hazardous Materials Information Systems (WHMIS) and adheres to procedures for handling and storing controlled substances as described in the Material Safety Data Sheets (MSDS). Uses personal protective equipment as required.
- Demonstrates understanding of role and responsibilities in fire prevention and disaster preparedness and participates in safety and health training programs including the health facility's Fire, Disaster and Evacuation Plan.

PATIENT SAFETY

- Participates in and demonstrates an understanding of patient safety principles and practices into all day to day activities. Follows all safe work practices and procedures and immediately communicates any activity or action which may constitute a risk to patient safety.
- Supports an environment which avoids, prevents and corrects all activities or actions which may result in an adverse outcome in the delivery of health care services. Patient safety is a standing item for all individual and departmental meetings.

Created:

Date

Revised:

November 2021

Date

Approved by:

Regional Manager/Supervisor

Date

Approved by:

Regional Lead/ CEO

Date

Reviewed by:

Regional Lead, Human Resources

Date

Position descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. They are also essential to an effective appraisal system and related promotion, transfer, layoff, and termination decisions. Well constructed job descriptions are an integral part of any effective compensation system.

All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills and abilities included have been determined to be the minimal standards required to successfully perform the position. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.