



Board of Directors Meeting
Thursday, April 28, 2022
Microsoft Teams – Virtual w/ optional conferencing
Meeting Number 01.2022.04.28

MINUTES

Present: Glen West, Chair
Michele Polinuk
Judith Cameron
Debbie Fiebelkorn
Murray Werbeniuk
Susan Bater

Regrets: Penny-Anne Wainwright & Lynette McDonald

Absent:

RHA Staff: M. Ellis, Acting CEO
C. Cole, Executive Assistant (Recorder)

1. Call to Order

Glen West, Chair, called the meeting to order at 1:43 p.m.

2. Adoption of Agenda

The Board reviewed the agenda.

Moved by M. Polinuk, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 01.2022.04.2.0

3. Treaty Land Acknowledgment

J. Cameron addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Métis peoples in the spirit of reconciliation.”

4. Attendance

G. West provided roll call.

P.A. Wainwright and L. McDonald sent regrets.

All other Board of Directors were in attendance via Microsoft Teams – virtual/conferencing.

Moved by J. Cameron, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors excuses P.A. Wainwright and L. McDonald from the April 28, 2022 meeting. All other Board of Directors are all in attendance at the April 28, 2022 meeting.

MOTION CARRIED: 01.2022.04.4.0

5. Adoption of previous minutes

5.1 Regular Board Meeting (March 24, 2022)

The March 24, 2022 regular Board of Directors minutes were reviewed.

Moved by M. Polinuk, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The minutes from the March 24, 2022 Board meeting be adopted as presented.

MOTION CARRIED: 01.2022.04.5.1

5.2 Special Board Meeting (April 4, 2022)

The April 4, 2022 Special Board of Directors minutes were reviewed.

Moved by J. Cameron, seconded by M. Polinuk

BE IT RESOLVED THAT:

The minutes from the April 4, 2022 Special Board meeting be adopted as presented.

MOTION CARRIED: 01.2022.04.5.2

5.3 Special Board Meeting (March 31, 2022)

Included for information. These minutes were approved at the April 4, 2022 Special Board of Directors meeting.

6. Business Arising - None

7. New Business

7.1 Launch of the New IERHA Website

L. Savage-Murray, Communications Associate, joined the Board at 1:48 p.m.

L. Savage-Murray joined the Committee to walk through the new website platform (www.ierha.ca) that is being launched today, April 28, 2022. Lita provided a high-level overview of how the new site was designed, developed and the current ongoing development:

- User centre design: every decision about the new website with the user in mind.
- Development:

- 2020/early 2021 – website review process.
- 2021 – issued RFP that was selected by Shared Health’s Digital Health Team.
- Engagement:
 - Nov 2021 – established a staff-based website committee
 - Dec 2021 – issued staff and community survey
 - Feb 2022 – Met with East and West Local Health Involvement Groups
 - Feb 2022 – Issued survey to community
- Will continue to walk through, adding information to the new site while in communication with the program areas about their particular needs.

Lita walked the Board through the backend of the new website to show the design and development so far.

Lita noted that WordPress is the platform that is being used for the new site and it is up to full accessibility standards.

Opportunity for questions was provided.

G. West made the comment, based on previous discussion around making sure that the ‘Tell Us’ link is really prominent and accessible.

Lita noted that changes and additions are welcome at any time.

The Committee did not feel there were any suggested changes or additions at this time.

G. West noted that once the site is launched and if the Board has any suggestions or recommendations, they can be sent to C. Cole, and she will work with Communications.

The Committee thanked Lita for attending and all the work that has gone into the new website.

L. Savage-Murray, Communications Associate left the meeting at 2:07 p.m.

7.2 Interlake-Eastern Health Foundation Executive Summary

P. McCallum, Regional Director, Interlake-Eastern Health Foundation joined the Board at 2.:00 p.m.

M. Polinuk welcomed P. McCallum to the Board meeting. Michele noted that P. McCallum is here to provide further information on the IEHF Executive Summary.

P. McCallum thanked the Board for allowing her to come today to provide an overview of the April 2022 IEHF Executive Summary that was included in the package. Highlights of the executive summary included equipment purchases/enhancements purchase and gift/grant purchases and donation updates.

Opportunity for questions was provided.

The Board finds this executive summary very informative, and they thanked P. McCallum for the joining them.

P. McCallum, Regional Director, Interlake-Eastern Health Foundation left the meeting at 2:13 p.m.

7.3 Annual Operating Plan (AOP)

B. Zelenitsky sent regrets. I. Bjarnason, Quality and Risk Management Coordinator joined at 2:15 p.m. on Breann's behalf.

Presentation included in the package.

I. Bjarnason provide the Board an Annual Operating Plan (AOP) introduction and guideline overview presentation in preparation for 2023/2024 Annual Operating Plan (AOP) submission. High-level highlights were transitioning to our new strategic plan, table of contents of the guidelines, board and management component, overview of direction, core schedules, performance, and oversight, 2023/24 AOP required sections, and next steps.

Next steps include:

- Board Introduction to AOP 2023/2024 April 28th, 2022
- Sections completed and collated by May 19th, 2022
- 2023/2024 AOP presented to the board May 27th, 2022
- Due for submission on Wed, June 1st, 2022

Opportunity for questions was provided.

The Board thanked I. Bjarnason for joining them today to provide and overview and next steps.

I. Bjarnason, Quality and Risk Management Coordinator left the meeting at 2:31 p.m.

7.4 The Health System Governance and Accountability Act

M. Ellis, CEO, included in the package for the Boards information a copy of the new legislation that came into effect April 1, 2022 - The Regional Health Authorities Act is amended by Bill 10 - The Regional Health Authorities Amendment Act (Health System Governance and Accountability):

- Formally known as the "Regional Health Authority (RHA) Act", the title is replaced with "The Health System Governance and Accountability Act".
- The Purposes of this amended Act are to:
 - (a) govern the planning, administration, and delivery of health services in Manitoba;
 - (b) establish the health authorities and their responsibilities, duties, and powers; and
 - (c) establish an accountability framework for the health authorities and the entities funded by the authorities.
- For information and copy of the new "Health System Governance and Accountability Act", visit, <https://web2.gov.mb.ca/bills/41-4/pdf/b010.pdf>

Opportunity for questions was provided.

8. Chair's Report

G. West, Board Chair, noted that C. Rocke, D. Oakley and K. Poulson terms have come to an end and acknowledged thanks for their contribution to the Board. In addition, he informed the

Board that four new Directors will be joining and that we are working to have them onboard for the May meeting.

A final acknowledgment to Dr. David Matear, our CEO who has been seconded to the Province again to be the lead Executive Director for the Diagnostics and Surgical Backlog Task Force and a thank you to Marion Ellis for continuing to take on the Chief Executive Officers position.

9. Acting Chief Executive Officers Report

The April 2022 CEO Report to the Board was distributed and reviewed for information.

M. Ellis, Acting CEO, provided a high-level executive summary overview to the Board on progress around the Regional Health Advisory Council; current Provincial initiatives; strategic steering committees; health system transformation; CPSP; local community engagement, operational tables; service delivery organizations (SDO) performance management provincial dashboard; board balanced scorecard; and a COVID update.

Opportunity for questions was provided throughout the CEO report.

10. Committee Reports

10.1 Finance Committee

10.1.1 Finance Committee March 17, 2022 Approved Minutes

D. Forbes, Regional Lead, Corporate Services & CFO joined the Board at 3:18 p.m.

The approved Finance Committee minutes from March 17, 2022 are included in the Board package for information.

10.1.2 Finance Presentation

D. Forbes reviewed the reconciliation to the end of February 2022 financial statements, providing a summary of changes from the preliminary statements to the final consolidated statements & financial statement. All entries were typical accounting adjustments that are anticipated at year-end.

Motion by M. Polinuk, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending February 28, 2022, as presented.

MOTION CARRIED: 01.2022.04.10.1.2

10.1.3 Bank Signing Authority

According to RHA General By-Law No. 1, the Board of Directors may from time to time, by resolution, appoint any Officers to be a signing authority on behalf of the RHA. Currently, the following are included as signing authorities:

David Matear
Dorothy Forbes
Rhonda Hogg
Brent Kreller

Propose the following immediate changes:

Remove: David Matear
Add: Mary Anne (Marion) Ellis

Motion by J. Cameron, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The Board of Directors approves the following changes to the Interlake-Eastern RHA:

Banking Signing Authority:

Removal of: David Matear, CEO

Addition of: Marion Ellis, CEO

MOTION CARRIED: 01.2022.04.10.1.3

D. Forbes, Regional Lead, Corporate Services & CFO left the Board at 3:30 p.m.

10.2 Audit and Risk Committee

No report. The next Audit and Risk Committee meeting is scheduled for June 16, 2022.

10.3 Quality and Patient Safety Committee

No report. The next Quality and Patient Safety Committee is scheduled for the morning of May 26, 2022.

10.4 Education, Policy and Planning Committee

10.4.1 Education, Policy and Planning Committee March 17, 2022 Approved Minutes

The approved Education, Policy and Planning Committee minutes from March 17, 2022 are included in the Board package for information.

10.4.2 Board of Directors – Skills, Knowledge and Training Matrix

10.4.3 Board Policies Required Revisions

J. Cameron noted that in reflection of the title change of the formerly known “Regional Health Authority Act,” the Board policies will be updated by administration to reflect the new title of “The Health System Governance and Accountability Act”.

10.5 Indigenous Health Advisory Committee

No report. The next Indigenous Health Advisory Committee meeting is scheduled for May 19, 2022.

11. For Information

- 11.1** Included in the package is the updated Board Contact Listing that was revised April 2022, for information.

12. Next Meeting

- Thursday, May 26, 2022 @ 12:30 p.m.
Microsoft Teams – Virtual w/ optional conferencing

13. In Camera

Attendance in-camera: G. West, M. Polinuk, D. Fiebelkorn, S. Bater, J. Cameron, M. Werbeniuk, C. Cole (left at 4:07 p.m.) and M. Ellis (left at approx. 4:23 p.m.)

Moved by J. Cameron, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The meeting moved “in-camera” at 3:41 p.m.

MOTION CARRIED: 01.2022.04.13A

Moved by M. Werbeniuk, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The meeting moved “out-of-camera” at 4:23 p.m.

MOTION CARRIED: 01.2022.04.13B

14. Adjournment

Moved by M. Polinuk, the meeting be adjourned at 4:30 p.m.