



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, May 26, 2022
Microsoft Teams – Virtual w/ optional conferencing
Meeting Number 02.2022.05.26

MINUTES

Present: Glen West, Chair
Michele Polinuk
Judith Cameron
Tammy Hagyard-Wiebe
Lynette McDonald
Debbie Fiebelkorn
Murray Werbeniuk
Susan Bater
Cyndi Typliski

Regrets: Penny-Anne Wainwright

Absent:

RHA Staff: M. Ellis, Acting CEO
C. Cole, Executive Assistant (Recorder)

1. Call to Order

Glen West, Chair, called the meeting to order at 12:30 p.m.

2. Adoption of Agenda

The Board reviewed the agenda.

Moved by J. Cameron, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 02.2022.05.2.0

3. Treaty Land Acknowledgment

J. Cameron addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Métis peoples in the spirit of reconciliation.”

4. Attendance

G. West provided roll call.

P.A. Wainwright sent regrets.

L. McDonald will be leaving early, approximately at 3:00 p.m.

G. West acknowledged and welcomed T. Hagyard-Wiebe and C. Typliski to their first Board meeting.

All other Board of Directors were in attendance via Microsoft Teams – virtual/conferencing.

Moved by L. McDonald, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The Board of Directors excuses P.A. Wainwright from the May 26, 2022 meeting. All other Board of Directors are all in attendance at the May 26, 2022 meeting.

MOTION CARRIED: 02.2022.05.4.0

5. Adoption of previous minutes

5.1 Inaugural Board Meeting Minutes (April 28, 2022)

The April 28, 2022 Inaugural Board meeting minutes were reviewed.

Moved by M. Polinuk, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The minutes from the April 28, 2022 Inaugural Board meeting minutes be adopted as presented.

MOTION CARRIED: 02.2022.05.5.1

5.2 Regular Board Meeting Minutes (April 28, 2022)

The April 28, 2022 Board meeting minutes were reviewed.

Moved by D. Fiebelkorn, seconded by J. Cameron

BE IT RESOLVED THAT:

The minutes from the April 28, 2022 Board meeting minutes be adopted as presented.

MOTION CARRIED: 02.2022.05.5.2

6. Business Arising - None

7. New Business – None

8. Chair's Report

G. West, Board Chair, formally acknowledged the addition of T. Hagyar-Wiebe and C. Typliski to the IERHA Board. A. Jonasson who is joining as a guest today as he is working to finalize his onboarding paperwork and will be joining the Board in an official capacity next month.

9. Chief Executive Officers Report

The May 2022 CEO Report to the Board was distributed and reviewed for information.

M. Ellis, CEO, provided a high-level executive summary overview to the Board on progress around the Regional Health Advisory Council; current Provincial initiatives; strategic steering committees; health system transformation; CPSP; local community engagement, operational tables; service delivery organizations (SDO) performance management provincial dashboard; board balanced scorecard; and a COVID update.

B. Zelenitsky Interim Regional Lead, Quality, Patient Safety and Accreditation joined the Board at 1:05 p.m.

Opportunity for questions was provided throughout the CEO report.

The Board requests that the methodology of the measures be added to the Board balanced scorecard.

10. Committee Reports

10.1 Finance Committee

10.1.1 Finance Committee April 21, 2022 Approved Minutes

D. Forbes, Regional Lead, Corporate Services & CFO joined the Board at 1:46 p.m.

The approved Finance Committee minutes from April 21, 2022 are included in the Board package for information.

10.1.2 Finance Presentation

D. Forbes reviewed in detail the preliminary financial dashboard, financial statements, analysis notes and quarterly financial and statistical information updates as of March 31, 2022.

It was noted the March financial results are preliminary at this time and therefore a motion is not required.

10.1.3 Annual Operating Plan (AOP)

B. Zelenitsky and D. Forbes presented the draft Annual Operational Plan (AOP) that requires submission to Manitoba Health June 1, 2022. Overview of the IERHA AOP plan includes; cover letter, board and management component, overview of direction, core schedules (financial and strategies to balance), infrastructure (safety & security, leasing sites, health major infrastructures projects), and performance and oversight.

Opportunity for further discussion was provided, in the event that there were any additional comments or amendments that may need to be made to the June 1, 2022 submission.

No further amendments were brought forward.

The Board was reminded that the Annual Operational Plan (AOP) is considered planning advice to the Minister of Health for budgetary purposes and therefore it is not a public document.

The Finance Committee would like to recommend that the Board approve the 2023-2024 Annual Operation Plan to be submitted to Manitoba Health as presented.

Motion by M. Polinuk, seconded by T. Haggard-Wiebe

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern Regional Health Authority 2023-2024 Annual Operating Plan (AOP) for submission to Manitoba Health as presented.

MOTION CARRIED: 02.2022.05.10.1.3

B. Zelenitsky, Interim Regional Lead, Quality, Patient Safety and Accreditation and D. Forbes, Regional Lead, Corporate Services & CFO left the Board at 2:25 p.m.

10.2 Audit and Risk Committee

No report. The next Audit and Risk Committee meeting is scheduled for June 16, 2022.

10.3 Quality and Patient Safety Committee

No report. The next Quality and Patient Safety Committee is scheduled for the morning of May 26, 2022. The approved minutes from the February 2022 meeting will be shared at the June Board meeting for information.

10.4 Education, Policy and Planning Committee

10.4.1 Education, Policy and Planning Committee April 21, 2022 Approved Minutes

The approved Education, Policy and Planning Committee minutes from April 21, 2022 are included in the Board package for information.

10.4.2 IERHA Board Governance Training for June 2022

J. Cameron noted that the CEO's office is working with the Associate Deputy Minister, Performance and Oversight Division to deliver Good Governance Training for the end June to the full Board and Leadership Team to take together.

The Good Governance training will include four modules. It was confirmed that resource modules will be provided to the Board and can be saved on Diligent for access going forward. J. Cameron will work with the

Education, Policy and Planning committee to look at a process to include ongoing delivery of training/orientation for new and existing Board members.

Recommendation from the Board is to have this take place in one day and see if this can be recorded. The CEO's office will take these recommendations forward to the Performance and Oversight Division.

J. Cameron noted that new Board members will be provided the matrix to complete, and recommendation would be to circulate to all current Board members as well, should they wish to re-evaluate and identify any areas of change for which training, or experience may be needed.

G. West, Board Chair will approach the new Board members to complete. Once the matrix is completed it will be shared with the Education, Policy and Planning Committee to review and identify areas where training or experience may be needed as board changes occur, and to gauge diversity on the board.

Administration to recirculate the matrix to the full Board.

10.4.3 Annual AGM Verbal Planning Update

J. Cameron provided a brief update in preparation and planning for the October 3, 2022 AGM.

The Education, Policy and Planning Committee had discussion around the vision for the AGM, and it is recommended that this year stay virtual, given COVID is still circulating, and based on our region being so vast, it provides a great way for inclusivity to the people and the stakeholder we serve in the region.

J. Cameron noted that a working group has been established to plan for the AGM. There will be more information to follow. Given that it is virtual, invitations can be prepared and "hold the date" be populated into calendars.

10.4.4 GP. 14 - Board Self-Evaluation Policy

J. Cameron noted that the Education, Policy and Planning Committee reviewed the Board Self-Evaluation Policy, and the Committee would like to recommend separating out the Board Chair's evaluation from the full Board self-evaluation. Results for the Board Chair's evaluation will be sent to the Vice-Chair to compile.

Motion by M. Polinuk, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The Board of Directors approves the change in process reflected in the GP.14 Board Self-Evaluation policy to separate out the Board Chair's evaluation.

MOTION CARRIED: 02.2022.05.10.4.4

10.4.5 Appendix 7a - Board Self-Evaluation Form

J. Cameron noted that the Board Self-Evaluation is included in the package.

G. West, Board Chair noted that the Board self-evaluation will be sent out following the Board meeting and the Board will be asked to complete and send back to the Board Chair. It will then be collated, and a

summary will be produced at the June Board meeting in-camera to discuss and interpret the outcome of the evaluation. New Board members do not need to complete the evaluation this year but will be asked to look at it to get a sense of the Board roles and responsibilities to help evaluate for future years. Evaluations are kept confidential between each board member and the Chair.

10.4.6 Appendix 7b - Board Self-Evaluation Form (Board Chair)

J. Cameron noted that the Board Chair Evaluation is included in the package.

J. Cameron noted that the Board Chair evaluation will be sent out following the Board meeting and the Board will be asked to complete and send back to the Board Vice-Chair. It will then be collated, and a summary will be produced shared with the Chair and at the June Board meeting in-camera to discuss and interpret the outcome of the evaluation. New Board members do not need to complete the evaluation this year but will be asked to look at it to get a sense of the Board roles and responsibilities to help evaluate for future years. Evaluations are kept confidential between each board member and the Vice-Chair.

10.4.7 Appendix 8 – CEO Performance Evaluation

J. Cameron noted that the Board CEO Performance Evolution is included in the package.

G. West, Board Chair noted that the CEO Performance Evaluation will be sent out following the Board meeting, Board and Leadership will be asked to complete and send back to the Board Chair. It will then be collated, and a summary will be produced at the June Board meeting in-camera to discuss and interpret the outcome of the evaluation. New Board members do not need to complete the evaluation this year but will be asked to look at it to get a sense of the Board roles and responsibilities to help evaluate for future years. Evaluations are kept confidential between each board member and the Chair.

L. McDonald left the meeting at 2:51 p.m.

10.5 Indigenous Health Advisory Committee

10.5.1 Approved Indigenous Health Advisory Committee Minutes (March 17, 2022)

The approved Indigenous Health Advisory Committee minutes from March 17, 2022 are included in the Board package for information.

10.5.2 Indigenous Health Advisory Committee Terms of Reference

J. Cameron brought forward on behalf of the Indigenous Health Advisory Committee the following additions to the terms for reference for consideration and approval:

- Addition of adding the IERHA Board Chair as ex-officio, non-voting member to the Committee.
- Addition to the meeting frequency, that all meetings will take place virtually.
- Addition of the Primacy of Other Instrument of Governance note.

Motion by D. Fiebelkorn, seconded by G. West

BE IT RESOLVED THAT:

The Board of Directors approves the recommended additions to the Indigenous Health Advisory Committee Terms of Reference as presented.

MOTION CARRIED: 02.2022.05.10.5.2

10.5.3 Traditional Land Acknowledgment

J. Cameron brought forward on behalf the Indigenous Health Advisory Committee the following recommended changes to the traditional land acknowledgement, this will acknowledge that we understand that we are all treaty people with rights and responsibilities.

The following bolded recommended additions be approved and adopted into the Interlake-Eastern Regional Health Authorities corporate identity:

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Métis Nation. **We respect that First Nations treaties were made on these territories. We** understand that we are all treaty people with rights and responsibilities under these treaties. We acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Métis peoples in the spirit of reconciliation.”

Motion by C. Typliski, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors approves and adopts the recommended change to the Traditional Land Acknowledgment as presented.

MOTION CARRIED: 02.2022.05.10.5.3

11. For Information

11.1 IERHA Board Committee Listing (Revised April 2022)

Included in the package is the updated Board Committee Listing that was revised April 2022, for information. This is saved in the Board resources center on Diligent.

11.2 Interlake-Eastern Health Foundation May 2022 Summary

Included in the package is the Interlake-Eastern Health Foundation May 2022 Executive Summary for information.

12. Next Meeting

- Thursday, June 23, 2022 @ 12:30 p.m.
Microsoft Teams – Virtual w/ optional conferencing

13. In Camera

Attendance in-camera: G. West, M. Polinuk, D. Fiebelkorn, S. Bater, J. Cameron, M. Werbeniuk, T. Hagyard-Wiebe, C. Typliski and M. Ellis (left at approx. 3:47 p.m.)

Moved by M. Polinuk, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The meeting moved “in-camera” at 3:24 p.m.

MOTION CARRIED: 02.2022.05.13A

Moved by J. Cameron, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The meeting moved “out-of-camera” at 3:49 p.m.

MOTION CARRIED: 02.2022.05.13B

14. Adjournment

Moved by M. Polinuk, the meeting be adjourned at 3:50 p.m.