



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, June 23, 2022
Microsoft Teams – Virtual w/ optional conferencing
Meeting Number 03.2022.06.23

MINUTES

Present: Glen West, Chair
Judith Cameron
Tammy Hagyard-Wiebe
Debbie Fiebelkorn
Arnthor Jonasson
Michele Polinuk
Lynette McDonald
Cyndi Typliski
Susan Bater
Murray Werbeniuk

Regrets: P. Wainwright

Absent:

RHA Staff: Marion Ellis, CEO
C. Cole, Executive Assistant (Recorder)

1. Call to Order

Glen West, Chair, called the meeting to order at 12:30 p.m.

2. Adoption of Agenda

The Board reviewed the agenda and there were no additions brought forward.

Moved by C. Typliski, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 03.2022.06.2.0

3. Traditional Land Acknowledgement

M. Polinuk addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Métis peoples in the spirit of reconciliation.”

4. Attendance

G. West provided roll call.

P. Wainwright sent regrets; all other Board of Directors were in attendance via Microsoft Teams – virtual/conferencing.

Moved by J. Cameron, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors excuses P. Wainwright from the June 23, 2022 meeting attendance.

MOTION CARRIED: 03.2022.06.4.0

5. Adoption of previous minutes (May 26, 2022)

The May 26, 2022 Regular Board of Directors minutes were reviewed.

Moved by D. Fiebelkorn, seconded by T. Hagyard-Wiebe

BE IT RESOLVED THAT:

The minutes from the May 26, 2022 Board meeting be adopted as presented.

MOTION CARRIED: 03.2022.06.5.0

6. Business Arising – None

7. New Business

7.1 2021-2022 Audited Financial Statements

D. Forbes, IERHA Chief Financial Officer and Pamela Dupuis, Partner, BDO, was welcomed to the meeting at 12:30 p.m. virtually. Introductions were made.

P. Dupuis, Partner, BDO reviewed the Independent Auditor's Report that was directed to the Board of Directors of the Interlake-Eastern Regional Health Authority that informs the consolidated financial statements was reviewed and the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Authority as at March 31, 2022, and its consolidated results of operations, its consolidated changes in net debt, and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards. BDO is proposing a report date of today, June 23, 2022, providing the Board of Directors approves the draft financial statements. Full report included in the package.

D. Forbes presented and reviewed the Audited Consolidated Financial Statements to include the consolidated statement of financial position; consolidated statement of operations; consolidated statement of changes in net debt; consolidated statement of cash flow, as well as the notes to the financial statements and schedule of expenses by object for the year ended March 31, 2022.

The Consolidated Financial Statement for year ending March 31, 2022 reflects balance operational budget and a capital deficit of approximately (\$2.8M), allocated as follows:

Regional Services (IERHA) approximately \$(3M)

Contracted Services (Betel's) approximately \$215K

Financial statement was included in the package.

There was an opportunity for questions.

Motion by D. Fiebelkorn, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern Regional Health Authority 2021-2022 Consolidated Financial Statements for the year ending March 31, 2022 as presented.

MOTION CARRIED: 03.2022.06.7.1

7.2 IERHA Public Sector Compensation Disclosure

Report distributed for information.

D. Forbes noted that this report is a requirement by the province to disclose compensation to individuals greater than \$75,000 as of December 31, 2022 and is being shared with the Board for information.

The Board thanked P. Dupuis for joining the meeting today.

D. Forbes and P. Dupuis left the meeting at 12:51 p.m.

7.3 Medical Staff Rules and Regulations Amendments

Dr. C. Penner, IERHA Chief Medical Officer, was welcomed to the meeting at 12:55 p.m.

Dr. C. Penner highlighted the amendments to Medical Staff Rules and Regulations (the Rules) that were include in the package.

Dr. Penner noted that the Manitoba Clinical Leadership Council (MCLC) has been overseeing amendments to the Medical Staff Rules and Regulations (the Rules), which are designed to act as a supplement to Medical Staff by-laws within the province. The purpose of the amendments is to address recommendations within the Stevenson Report which was created in response to the Maples Personal Care Home COVID-10 Outbreak, to clarify the role and responsibilities of medical (physician and nurse practitioner) staff at and during a pandemic outbreak at a personal care home (PCH).

A coordinated and meaningful consultation with medical staff and other stakeholders was undertaken, prior to this submission for approval to the respective Boards. All feedback was addressed, and incorporated into the final draft, as appropriate.

We respectively submit the final copy of the Provincial Medical Staff Rules and Regulations amendments dated May 20th, 2022 with the request that they be considered by the Board of Directors for adoption.

Motion by T. Hagyard-Wiebe, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors approves the adoption of the recommended amendments to the Medical Staff Rules and Regulations that will be set out in the Bi-Laws as presented.

MOTION CARRIED: 03.2022.06.7.3

Dr. C. Penner left the meeting at 1:08 p.m.

7.4 Interlake-Eastern Health Foundation June 2022 Executive Summary

M. Polinuk provided the Board overview of the June 2022 IEHF Executive Summary that was included in the package. Highlights of the executive summary included equipment purchases/enhancements purchase and gift/grant purchases.

Opportunity for questions was provided.

8. Chair's Report

G. West, Board Chair, formally acknowledged the addition of C. Typliski and A. Jonasson to the IERHA Board.

9. Chief Executive Officer Report

The June 2022 CEO Report to the Board was distributed and reviewed for information.

M. Ellis, CEO, provided a high-level executive summary overview to the Board on progress around the Regional Health Advisory Council; current Provincial initiatives; strategic steering committees; health system transformation; CPSP; local community engagement, operational tables; service delivery organizations (SDO) performance management provincial dashboard; board balanced scorecard; and a COVID update.

B. Zelenitsky Interim Regional Lead, Quality, Patient Safety and Accreditation joined the Board at 1:15 p.m.

Opportunity for questions was provided throughout the CEO report.

B. Zelenitsky left the meeting at 2:08 p.m.

10. Committee Reports

10.1.1 Finance Committee

The approved Finance Committee minutes from May 19, 2022 are included in the Board package for information.

10.1.2 Sunova Lease Renewal

C. Typliski was excused from the meeting for this agenda item.

D. Forbes included a copy of the lease approval request form and provided a high-level update of the request for Board and Ministerial approval to approve the Interlake-Eastern Regional Health Authority to renew the proper lease with Sunova Credit Union Limited at 233A Main Street, Selkirk, Manitoba for a term of five years beginning on June 1, 2022 and ending May 31, 2027 for the continued occupancy by the IERHA Corporate Service's offices.

Based on the value of the lease, Board approval is required.

Motion by J. Cameron, seconded by A. Jonasson

BE IT RESOLVED THAT:

The Board of Directors approves the negotiated 5-year renewal for the Interlake-Eastern Regional Health Authority Corporate Office Lease as presented, pending Manitoba Health's approval.

MOTION CARRIED: 03.2022.06.10.1.2

10.1.3 RM of West Interlake Restricted Equity Request

A. Jonasson was excused from the meeting for this agenda item.

D. Forbes noted that the R.M. of West Interlake is requesting release of restricted equity funding to purchase specialty hoses, which would allow pumper trucks to access the water supply at EM Crowe Hospital, in case of fire. The request is for approximately \$3,281.60 including applicable taxes.

Motion by L. McDonald, seconded by T. Hagyard-Wiebe

BE IT RESOLVED THAT:

The Board of Directors approves the release of the approximately amount of \$3,281.60 including applicable taxes to the RM of West Interlake of held restricted equity funds to purchase specialty hoses, which would allow pumper trucks to access the water supply at to E.M. Crowe Memorial Hospital, in case of fire.

MOTION CARRIED: 03.2022.06.10.1.3

10.2 Audit Committee

10.2.1 Approved Audit Minutes

The approved Audit Committee minutes from March 17, 2022 are included in the Board package for information.

10.3 Quality and Patient Safety Committee

10.3.1 Approved Quality and Patient Safety Minutes

The approved Quality and Patient Safety minutes from February 24, 2022 are included in the Board package for information.

10.4 Education, Policy and Planning Committee

10.4.1 Approved Education, Policy and Planning Minutes

The approved Education Policy and Planning minutes from May 19, 2022 are included in the Board package for information.

10.4.2 Board Matrix

G. West noted that all have been completed and a profile summarization of the skills, knowledge and needs will be developed from the submissions and used for planning purposes for the Board Executive and the Education Policy and Planning (EP&P) Committee. EP&P will utilize the summarized information as they prepare their education plan for the fiscal year. Glen noted that it looks like we are in line with the Good Governance training that is scheduled to take place Friday, June 24, 2022.

J. Cameron also noted that she has connected with L. McDonald to line up training in the fall around Indigenous Stakeholders – Governance – Red River College – talk about jurisdiction (understanding federal governance, Assembly of Chiefs (AMC), roles and responsibilities of tribal councils and First Nation communities).

10.4.3 Board Governance Training – June 24, 2022

J. Cameron reminded the Board that the Board Governance Training is scheduled for Friday, June 24, 2022 from 9:00am to 3:00pm. This training has been coordinated by CEO and the Manitoba Health Transformation and Commissioning and Accountability Management team for Service Delivery Organization Boards to take the initial training together. A calendar invite has been sent out to Board of Directors and Senior Leads, and the agenda was included. Modules will be made available to us and will be posted on the diligent board site following the training session.

For your information, the Good Governance training includes the following four modules are:

Module 1 (time: 65 minutes)

- Introduction to Public Sector Governance
- Roles and Responsibilities, in the Public Sector

Module 2 (time: 33 minutes)

- Decision-making in Government
- Oversight and Directions in the Public Sector

Module 3 (time: 48 minutes)

- Board Governance in the Public Sector
- Financial Management
- Risk

Module 4 (time: 34 minutes)

- Ethical Framework: Fiduciary Duties and Conflict of Interest
- Keys to Success

Opportunity for questions was provided.

10.4.4 Annual General Meeting Working Group Update

J. Cameron provide a high-level overview of the progress from the planning working group meeting notes that were included in the package, and proposed that we move forward in this manner for the October 3, 2022 AGM, virtually. Judith noted that the Committee agreed that this would be a good decision to go

virtual again this year as our region being so vast, it provides a great way for inclusivity to the people and the stakeholder we serve in the region.

10.4.5 GP. 14 Board Self-Evaluation Policy

J. Cameron noted that policy GP. 14 Board Self-Evaluation, is included in the package with the recommended track changes.

The Board reviewed the Education, Policy and Planning Committees recommendation to include the Chief Executive Officer and Executive Assistant on completing the Board Chair evaluation form.

Moved by M. Polinuk, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors approves the changes to GP.14 Board Self-Evaluation policy to include the CEO and Executive Assistant, as presented.

MOTION CARRIED: 03.2022.06.10.4.5

10.5 Indigenous Health Advisory Committee

No report. The next Indigenous Health Advisory Committee meeting is scheduled for August 18, 2022

11. For Information

11.1 IERHA Board Committee Listing (Revised June 2022)

The IERHA Board Committee Listing that was updated June 2022 was included for information.

11.2 IERHA Board Contact Listing (Revised June 2022)

The IERHA Board Contact Listing that was updated June 2022 was included for information.

12. Next Meeting

- Thursday, August 25, 2022 @ 12:30 p.m.
Microsoft Teams – Virtual w/ optional conferencing

13. In Camera

Attendance: G. West, M. Polinuk, M. Werbeniuk, J. Cameron, D. Fiebelkorn, L. McDonald, S. Bater, A. Jonasson, T. Hagyard-Wiebe, C. Typliski and M. Ellis (CEO left at 2:54 p.m.)

Moved by M. Werbeniuk, seconded by L. McDonald

BE IT RESOLVED THAT:

The meeting moved “in-camera” at 2:34 p.m.

MOTION CARRIED: 03.2022.06.13A

Board Chair left meeting at 3:48 pm, returning at 3:52 p.m. Vice Chair assumed lead.

Moved by D. Fiebelkorn, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The meeting moved "out-of-camera" at 3:53 p.m.

MOTION CARRIED: 03.2022.06.13B

14. Adjournment

Moved by A. Jonasson, the meeting be adjourned at 3:53 p.m.