



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, October 27, 2022
Selkirk United Church – 202 McLean Ave., Selkirk, MB
Meeting Number 06.2022.10.27

MINUTES

Present: Glen West, Chair
Judith Cameron
Lynette McDonald
Debbie Fiebelkorn
Susan Bater
Michele Polinuk
Murray Werbeniuk
Cyndi Typliski
Arnthor Jonasson
Penny Anne Wainwright

Regrets: Cheryl Smith & Tammy Hagyard-Wiebe

Absent:

RHA Staff: Marion Ellis, CEO
C. Cole, Executive Assistant (Recorder)
K. Podaima, Regional Lead, Quality, Patient Safety and Accreditation
B. Zelenitsky, Coordinator, Quality & Accreditation

1. Call to Order

Glen West, Chair, called the meeting to order at 12:07 p.m.

2. Adoption of Agenda

The Board reviewed the agenda and there were no additions brought forward.

Moved by P. Wainwright, seconded by L. McDonald

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 06.2022.10.2.0

3. Traditional Land Acknowledgement

C. Typliski addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Red River Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Red River Métis peoples in the spirit of reconciliation.”

4. Attendance

G. West provided roll call.

C. Smith & T. Hagyard-Wiebe sent regrets. All other Board of Directors attended the Selkirk United Church in person.

Moved by C. Typliski, seconded by J. Cameron

BE IT RESOLVED THAT:

The Board of Directors excuses C. Smith and T. Hagyard-Wiebe from the October 27, 2022 meeting. All other Board of Directors are all in attendance at the October 27, 2022 meeting.

MOTION CARRIED: 06.2022.10.4.0

5. Adoption of previous minutes (September 22, 2022)

The September 22, 2022 Regular Board of Directors minutes were reviewed.

Moved by M. Werbeniuk, seconded by A. Jonasson

BE IT RESOLVED THAT:

The minutes from the September 22, 2022 Board meeting be adopted as presented.

MOTION CARRIED: 06.2022.10.5.0

6. Business Arising – None

7. New Business

7.1 DRAFT 5-Year Strategic Plan

B. Zelenitsky, Coordinator, Quality and Accreditation reviewed the Manitoba Health Strategic Plan guidelines and walked through the draft 2023-2028 IERHA's Strategic Plan overview and supporting content for any recommended changes by the Board, in the morning of October 27, 2022 prior to submission to Manitoba Health by November 1, 2022.

The Board had no recommended changes to the content and the final draft 2023-2028 IERHA Strategic Plan was included for approval for the submission to Manitoba Health for November 1, 2022.

Motion by M. Polinuk, seconded by J. Cameron

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern RHA 5-year Provincial 2023-2028 Strategic Plan for November 1, 2022 submission to Manitoba Health, as presented.

MOTION CARRIED: 06.2022.10.7.1

7.1.1 2021-2026 IERHA Strategic Plan

B. Zelenitsky, Coordinator, Quality and Accreditation reviewed the 2021-2026 IERHA public-facing Strategic Plan document along with the draft 2023-2028 IERHA Strategic Plan, in the morning of October 27, 2022. Both documents content aligns and the following content in our 2021-2026 IERHA public-facing Strategic Plan includes what is required to be posted on the on the health authority's website, which at minimum includes:

- the vision, mission and strategic priorities for the health region;
- the assessed health needs in the region;
- the health authority's objectives and priorities; and
- contact information where public inquiries about the strategic plan can be directed

The only recommendation for change is for the 2021-2026 IERHA public-facing Strategic Plan document timeframe be expanded to 2028 to align with Manitoba Health submission and the CEO message to include the current CEO.

Motion by C. Typliski, seconded by A. Jonasson

BE IT RESOLVED THAT:

The Board of Directors approves the recommended changes for the inclusion of the current CEO message and extending the timeframe to 2028 on our current public-facing 2021-26 Interlake-Eastern RHA Strategic Plan document.

MOTION CARRIED: 06.2022.10.7.1.1

B. Zelenitsky left the meeting at 12:18 p.m.

7.2 September 2022 LHIG Report

J. Cameron provided a copy of the September 2022, final Local Health Involvement Group report in the Board package for information.

J. Cameron noted presentation to LHIG was from Breann Zelenitsky, MHS, Regional Lead Quality, Patient Safety & Accreditation on current in-patient experience survey results from the region. Breann's presentation included information on why patient experience is important, gave a summary of the In-Patient/Acute Care Survey Tool, key findings, data into action and gave information on next steps from the region.

7.3 Draft Annual General Meeting Minutes

The 10th Interlake-Eastern RHA Annual General Meeting was held on October 4, 2021 virtually. There were approximately 102 people in attendance virtually from across the region.

The draft minutes from the October 3, 2022 Annual General Meeting were included in the package for review and approval. Once approved they will be posted on the Interlake-Eastern Regional Health Authority website.

Motion by J. Cameron, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern RHA Annual General Meeting minutes of October 3, 2022 be adopted as amended.

MOTION CARRIED: 06.2021.10.7.3

8. Chair's Report

G. West, Board Chair, noted that he will provide his report at the in-camera portion of the agenda.

D. Fiebelkorn joined at 12:32 p.m.

9. Chief Executive Officer Report

9.1 October CEO Report to the Board – Executive Summary

M. Ellis, CEO, provided a high-level executive summary overview to the Board, highlights included:

- Interlake-Eastern RHA has received communication and direction to expand endoscopy services in Selkirk and Beausejour. This is part of the Diagnostic Surgery waitlist reduction task force initiative.
- The Government of Manitoba is engaged in the development of a new senior's strategy that will make our province an ideal place to age and ensure that Manitobans are able to stay safe in their homes and communities for as long as they choose.
- On October 7, 2022, Health Canada approved the use of a second bivalent vaccine, which can be used for people aged 12 and up. Manitoba Health is now expanding eligibility for the bivalent COVID-19 booster vaccine to include anyone aged 12 or older. Adults may receive either a Moderna or a Pfizer bivalent booster dose. Children aged 12 to 17 will receive the Pfizer bivalent vaccine because it is the only one approved for that age group. Both bivalent vaccines have been developed to provide protection against two strains of COVID-19: the original strain of the virus and the omicron variant (either BA.1 or BA.4/5). Compared to those who were boosted with the original vaccine, people who received an omicron-containing bivalent vaccine had a better immune response against omicron. This is why public health recommends people who are due for a booster should get the bivalent vaccine. Boosters are also important because protection against COVID-19, either from previous immunizations or an infection, decreases over time.
- Public health will be hosting over 70 public flu clinics in 42 different communities across the region this year. This year's campaign will begin on Oct. 31. Public flu clinics will be available throughout the region with the last date scheduled for December 3, 2022. Along with seasonal influenza, those that are eligible for their pneumococcal 23 vaccine can also schedule appointments through the provincial vaccine booking line at 1-844-626-8222. Bivalent COVID vaccine will be available at all seasonal influenza clinics as well. Public health offices will be hosting designated staff clinics throughout the region. Staff are encouraged to attend staff clinics or public clinics that are available in their communities. Staff Flu Clinics and public flu clinic listing: [Flu Shots \(ierha.ca\)](https://www.ierha.ca/flu-shots)
- Bilateral meetings have been established between Manitoba Health and each Service Delivery Organization (SDO). The purpose of these Bilateral meeting is to strengthen overall performance in the system from Government to Service Delivery. Meetings with Rebbeck, Manitoba Health and RHAs occurred during the summer months. The IERHA met for their first meeting June 14, 2022 and a second in person meeting took place on September 9, 2022.

The October 2022 fulsome CEO Report to the Board on progress around the Regional Health Advisory Council; current Provincial initiatives; strategic steering committees; health system transformation; CPSP; local community engagement, operational tables; service delivery organizations (SDO) performance management provincial dashboard; board balanced scorecard; and a COVID update was distributed for information.

9.2 Bilateral Update

M. Ellis, CEO, introduced and provided an overview of the Bilateral Performance Management meetings:

- Bill 10 passed in 2020 and the Regional Health Authority Act was replaced with the Health System Governance and Accountability Act.
- What does this mean for us in the health system?
 - Definition of Commissioning: “The process by which MHSAL (or in some cases government more broadly) determines the investments to improve health outcomes, what services it wants to buy from an organization, financial modelling of service costs and consumption, how it structures payments for those services, and how it holds the service delivery organization accountable, all through a commissioning agreement with that organization.”
 - Commissioning is the process of planning, agreeing, and monitoring to improve services. It should be seen as the means of investing in the health of individuals and the means of leveraging improvements in the health system, so it delivers better outcomes and experiences for patients and citizens.
 - Definition of Accountability Management: “To oversee accountability for the outcomes of commissioned services by individual service delivery organizations as well as the overall health system, provide system-level performance reporting, analysis and management, aggregate reporting of provincial outcomes and results, ensure accountability and corrective actions for commissioned services, and identification of impacts on government’s policy objectives.”
 - The definition helpfully aligns accountability management to the need to drive better outcomes from the system as a whole and not just individual institutions. It also stresses the importance of performance reporting, information management and analytics.
- Accountability Management Responsibilities are to develop and operate the Performance and Accountability Management Framework (*framework in-progress*).
 - Oversight of health system performance
 - Analyze performance indicators to understand the health of the system
 - Monitor and engage with the health system to drive towards provincial performance goals (i.e. SDO performance gaps, escalation of Accountability Agreement commitment challenges, and operating the bilateral meetings)
 - Branch working in close collaboration with the SDOs
- The process to enable commissioning and accountability > introduction to the Bilateral meetings:
 - Definition for bilateral: Affecting both sides – involving two parties.
 - Process is in place for bilateral, the evolutionary process includes Rebbeck Consulting, Department of Health and Service Delivery Organizations (SDOs).

M. Ellis, CEO, shared with the Board our SDOs previous two agendas and feedback and next steps for the upcoming meetings taking place in November. Marion noted that standing meetings are currently scheduled through to May 2023.

R. Hogg joined at 1:00 p.m.

Opportunity for questions was provided.

The Board thanked Marion for the update and they look forward to hearing more on progress as the bilateral meetings continue.

10. Committee Reports

10.1 Finance Committee

10.1.1 Approved Finance Minutes

The approved Finance Committee minutes from September 15, 2022 are included in the Board package for information.

10.1.2 Finance Presentation

R. Hogg reviewed the reconciliation to August 31, 2022 financial statements, providing a summary of changes from the preliminary statements to the final consolidated statements & financial statement. All entries were typical accounting adjustments that are anticipated at year-end.

Motion by J. Cameron, seconded by A. Jonasson

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending August 31, 2022 as presented.

MOTION CARRIED: 06.2022.09.10.1.2

10.1.3 Pine Falls HVAC Controls – Safety

R. Hogg noted that we received a construction contract for the Interlake Eastern Regional Health Authority (IERHA) Safety and Security Project #4325 HVAC Controls upgrade – Pine Falls which requires Board approval and signature. Synopsis of the Safety and Security Project IERHA #4325 HVAC Controls Upgrade – Pine Falls: Manitoba Health:

- The supply and install of the replacement of the HVAC controls at the Pine Falls Health Complex with current technology will allow the site to better control the facility's equipment thus providing a more efficient and effective building system to better serve the patients, staff and visitors to the site.
- The project was tendered and awarded to Tri-Star Automation with a low compliant bid of \$721,128.88 plus GST, with approval from MHSAL. The construction contract is the standard CCDC-2, latest edition. The total cost of the project is \$851,092.00.

Motion by D. Fiebelkorn, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern Regional Health Authority enters into a construction contract CCDC 2 2008 with Tri-Star Automation for the construction price of \$721,128.88 plus GST for the IERHA #4325 HVAC Controls Upgrade – Pine Falls utilizing Safety and Security funds, approved IERHA #4325 HVAC Controls Upgrade – Pine Falls.

MOTION CARRIED: 06.2022.09.10.1.3

10.1.4 Bank Signing Authority

According to RHA General By-Law No. 1, the Board of Directors may from time to time, by resolution, appoint any Officers to be a signing authority on behalf of the RHA. Currently, the following are included as signing authorities:

Marion Ellis
Dorothy Forbes

Rhonda Hogg
Brent Kreller

With the departure of Brent Kreller, we propose the following immediate changes:
Removal of: Brent Kreller, Regional Lead, Human Resources
Addition of: Kate Hodgson, Health Services, Regional Lead, Community and Continuing Care

Motion by M. Polinuk, seconded by J. Cameron

BE IT RESOLVED THAT:

The Board of Directors authorizes the following changes to the Interlake-Eastern RHA banking signing authority:

Removal of: Brent Kreller, Regional Lead, Human Resources

Addition of: Kate Hodgson, Health Services, Regional Lead, Community and Continuing Care

MOTION CARRIED: 06.2022.09.10.1.4

R. Hogg left at 2:12 p.m.

10.2 Audit Committee

No report. The next Audit Committee meeting is scheduled for December, 2022.

10.3 Quality and Patient Safety Committee

No report. The next Quality and Patient Safety Committee meeting is scheduled for November 24, 2022.

10.4 Education, Policy and Planning Committee

10.4.1 Approved Education, Policy and Planning Minutes

The approved Education Policy and Planning minutes from September 15, 2022 are included in the Board package for information.

J. Cameron thanked M. Polinuk again for Chairing this meeting in her absence.

10.4.2 AGM Debrief

J. Cameron noted that the Education, Policy and Planning Committee had an opportunity to debrief and provide feedback on how the Annual General Meeting went and set the stage for next year's Annual General Meeting. Included in the package is copy of the evaluation. Judith also thanked all the Board, staff and community members who took part in the day and preparation for the day. It was a successful Annual General Meeting.

The Board had the opportunity to provide their feedback of Annual General Meeting. Overall the Board provided good feedback and would like to see some suggestions be included that were outline in the overall evaluation.

P. Wainwright left at 2:22 p.m.

10.5 Indigenous Health Advisory Committee

10.5.1 Approved Indigenous Health Advisory Committee Minutes

The approved Indigenous Health Advisory Committee minutes from August 18, 2022 are included in the Board package for information.

11. For Information - None

M. Polinuk left at 2:35 p.m.

12. Next Meeting

- Thursday, November 24, 2022 @ 12:30 p.m.
Selkirk United Church, 202 McLean Ave.

C. Cole left at 2:38 p.m.

13. In Camera

In attendance:

G. West, M. Werbeniuk, J. Cameron, D. Fiebelkorn, S. Bater, L. McDonald, A. Jonasson, C. Typliski, M. Ellis (left at 3:38 p.m.) and K. Podaima (left at 3:38 p.m.)

Moved by C. Typliski, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The meeting moved "in-camera" at 2:38 p.m.

MOTION CARRIED: 06.2022.10.13A

Moved by L. McDonald, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The meeting moved "out-of-camera" at 3:45 p.m.

MOTION CARRIED: 06.2022.10.13B

14. Adjournment

Moved by C. Typliski, the meeting be adjourned at 3:46 p.m.