



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, January 26, 2023
Selkirk Regional Health Centre – 120 Easton Drive, Selkirk, MB
Meeting Number 08.2023.01.26

MINUTES

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| Present: | Glen West; Chair | Debbie Fiebelkorn |
| | Michele Polinuk, Vice-Chair | Judith Cameron |
| | Murray Werbeniuk | Susan Bater |
| | Arnthor Jonasson | Cyndi Typliski |
| | Lynette McDonald | |
| Regrets: | Tammy Hagyard-Wiebe | |
| Absent: | Penny Anne Wainwright | |
| RHA Staff: | Marion Ellis, CEO | |
| | Dorothy Forbes, Regional Lead, Corporate Services and CFO | |
| | C. Cole, Executive Assistant (Recorder) | |

1. Call to Order

G. West, Chair, called the meeting to order at 12:31 p.m.

2. Adoption of Agenda

The Board reviewed the agenda and there were no additions brought forward.

Moved by L. McDonald, seconded by S. Bater

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 08.2023.01.2.0

3. Traditional Land Acknowledgement

M. Werbeniuk addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Red River Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Red River Métis peoples in the spirit of reconciliation.”

4. Attendance

G. West provided roll call.

T. Hagyard-Wiebe sent regrets. P.A. Wainwright is absent. J. Cameron joined virtually. All other Board of Directors attended the Selkirk Regional Health Centre, multipurpose room in person.

Moved by D. Fiebelkorn, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors excuses T. Henwood and P.A. Wainwright from the January 26, 2023 meeting. All other Board of Directors are all in attendance at the January 26, 2023 meeting.

MOTION CARRIED: 08.2023.01.4.0

5. Adoption of previous minutes (November 24, 2022)

The November 24, 2022 Board of Directors minutes were reviewed.

Moved by M. Werbeniuk, seconded by J. Cameron

BE IT RESOLVED THAT:

The minutes from the November 24, 2022 Board meeting be adopted as presented.

MOTION CARRIED: 08.2023.01.5.0

6. Business Arising – None

7. New Business - None

8. Chair's Report

G. West, Board Chair noted that the Clinical Preventative Services Plan (CPSP) planning is underway, as we transition into spring we can expect to hear more.

Glen took a moment to acknowledge staff who worked over the Christmas season.

9. Chief Executive Officer Report

9.1 October CEO Report to the Board – Executive Summary

M. Ellis, CEO, provided a high-level executive summary overview to the Board, highlights included:

- On December 20, 2022, Manitoba Health has released the 2022 Health Status of Manitobans Report, written by the Office of the Chief Provincial Public Health Officer, Dr. Brent Roussin. It is important to reflect upon the idea that health disparities are not due to chance, poor life choices, genetics or some other inherent predisposition to poor health outcomes. One of the goals of this report is to emphasize the role that the social determinants of health (such as income, racism and colonialism) have on the health of Manitobans. Measuring the gaps in health status in our province is necessary to guide actions to improve the health of all Manitobans. Having a more equitable society and improving access to

education, justice, employment, housing, wealth and other social and structural determinants of health benefits us all. To read the full report click [here](#).

- The IERHA met with the Manitoba Health (MH) and Mental Health and Community Wellness (MHCW) teams for the 3rd Bilateral meeting on December 6, 2022. We received good feedback based on the preparation that set the discussion for the day and the opportunity for our staff to highlight the work they are leading to improve performance. Included in the feedback they have outlined some actions for follow-up that pertains to; access to care, financial performance, workforce, mental health, and health equity and disrupting racism.
- IERHA continues to strengthen its partnerships with various post-secondary institutions to develop a stronger workforce. Efforts are underway to develop education opportunities closer to home for students and employees in the Interlake.
- Resume of the Pine Falls emergency department services effective 8 a.m., Monday, January 16, 2023. Pine Falls Health Complex's emergency department service has been suspended for months due to a shortage of qualified/experienced ED nurses. We have already received feedback that the reopening of the Emergency Department is very much welcomed by citizen and communities' leaders in the area. The target schedule upon reopening is for 7 days per week, 24 hour/day service.
- COVID-19 and Influenza activity continues to decrease.

The January 2023 fulsome CEO Report to the Board on progress was included in the package.

Opportunity for questions was provided.

10. Committee Reports

10.1 Finance Committee

10.1.1 Approved Finance Minutes

The approved Finance Committee minutes from November 17, 2022 are included in the Board package for information.

10.1.2 Finance Presentation

D. Forbes reviewed the reconciliation to November 30, 2022 financial statements, providing a summary of changes from the preliminary statements to the final consolidated statements & financial statement. All entries were typical accounting adjustments that are anticipated at year-end.

Motion by M. Polinuk, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending November 30, 2022 as presented.

MOTION CARRIED: 08.2023.01.10.1.2

10.1.3 2023/2024 Budget Review

D. Forbes noted that Manitoba Health has provided an opportunity for us to revise the 2023/24 budget that was submitted back in August 2022. This will be the budget used for all variance

reporting for the new fiscal year. Only material adjustments were included. Some risks were elevated in the document related to inflation and labour shortages.

Opportunity for questions.

Motion by J. Cameron, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors approves the revised 2023/24 annual budget for submission to Manitoba Health, with a balanced operation and an expected capital deficit as presented

MOTION CARRIED: 08.2023.01.10.1.3

10.1.4 Stonewall & District Health Foundation – Restricted Equity Request

D. Forbes received a letter from the Stonewall & District Health Foundation requesting the release of restricted equity funding that is held by the Interlake-Eastern Regional Health Authority to cover the costs of high priority equipment for Stonewall Hospital and liquid nitrogen, and accessories for the Stonewall Medical Clinic. The Interlake Eastern Health Foundation (IEHF) has already covered the cost of these items and is requesting equity funds to reimburse the outlay included in the package. Their current funding balance as of March 31, 2022 is \$13,724 and they have requested the full balance be released.

Motion by D. Fiebelkorn, seconded by A. Jonasson

BE IT RESOLVED THAT:

The Board of Directors approves the release of \$13,724 of restricted equity funds to the Stonewall & District Health Foundation to cover the cost of high priority equipment for the Stonewall Hospital and liquid nitrogen and accessories for the Stonewall Medical Clinic.

MOTION CARRIED: 08.2023.01.10.1.4

10.1.5 Icelandic River Community Foundation – Restricted Equity Request

D. Forbes receive a letter from the Icelandic River Community Foundation requesting the release of restricted equity funding that is being held by the Interlake-Eastern Regional Health Authority to cover the costs of bedside tables and dressers for the Arborg Personal Care Home. Their current funding balance as of March 31, 2022 is \$35,505 and they are only requesting \$25,160 to be released to the Interlake Eastern Health Foundation.

Motion by M. Polinuk, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors approves the release of \$25,160 of restricted equity funds to the Icelandic River Community Foundation to cover the costs of bedside tables and dressers for the Arborg Personal Care Home.

MOTION CARRIED: 08.2023.01.10.1.5

10.1.6 Chief Medical Officer Agreement

D. Forbes noted that given the duration of the Chief Medical Officer's contract agreement, July 1, 2022 to June 30, 2027 the maximum contract value is over the Chief Executive Officer's approval and requires Board approval.

The contract details state that the Authority shall make payments to the contractor in the amount of \$226.10 per hour for Services performed up to a maximum average (determined over the course of each fiscal year, being April 1 to March 31) of 30 hours per week (0.8 EFT). The total hours for the term of the contract may not exceed 1560 hrs. (52 weeks) per fiscal year of the contract.

Hourly rate of pay will increase in accordance with the percentage increase for contract physicians as negotiated by Doctors Manitoba and will be applied on April 1st of each year.

Motion by J. Cameron, seconded by M. Polinuk

BE IT RESOLVED THAT:

The Board of Directors approves the Chief Medical Officer Agreement in the amount of \$226.10 per hour for Services performed up to a maximum average (determined over the course of each fiscal year, being April 1 to March 31) of 30 hours per week (0.8 EFT). The total hours for the term may not exceed 1560 hrs. (52 weeks) per fiscal year for the duration of contract July 1, 2022 to June 30, 2027.

MOTION CARRIED: 08.2023.01.10.1.6

10.1.7 Berens River Housing Request

D. Forbes included in the package a drafted briefing note to request support from the Board to move forward with the ask for capital funding to Manitoba Health, Policy and Planning branch to support the Berens River Housing for Local Renal Health Centre (LRHC) staff.

The issue continues with the inability to maintain renal services in Berens River related to unavailable accommodations for visiting staff and, the IERHA pays mileage or the cost of the flight for staff to travel to Berens River for one day to provide services; however, this is expensive, not fiscally responsible and there are times that trained staff cannot be scheduled for one-off shifts.

Recommendation would be to continue to work with Chief and Council to establish a ready-to-move accommodation structure and request capital funding from Manitoba Health. If approved, the IERHA would put out an RFP and follow capital purchasing processes.

Motion by C. Typliski, seconded by M. Polinuk

BE IT RESOLVED THAT:

The Board of Directors supports and approves the submission of the Berens River Housing for Local Renal Health Centre (LRHC) briefing note to be sent to Manitoba Health, Policy and Accountability department to request approval to continue to work with Chief and Council to establish a ready to move accommodation structure, using capital funding dollars.

MOTION CARRIED: 08.2023.01.10.1.7

10.1.8 Ashern Land Purchase

A. Jonasson declared conflict of interest and excused himself at 2:16 p.m.

D. Forbes included in the package a drafted briefing note to request support from the Board to move forward with the ask for approval from the Manitoba Health, Policy and Accountability

department to support the purchase of the vacant lot adjacent to the Ashern Lakeshore Hospital and Personal Care Home (PCH).

There is a lack of parking spaces available for public, staff, and patients for Ashern Lakeshore Hospital, Personal Care Home, and Primary Care Clinic. Due to the lack of parking staff, patients and visitors, must park on the streets directly adjacent to the site if the current lots are full. The Rural Municipality (RM) has indicated that there were concerns from community members regarding lack of parking available to residents as well as the municipal utility department finds it difficult to conduct seasonal maintenance of these roads due to car volumes around the site.

Current Provincial Clinical Preventative Service Plan (CPSP) project will be eliminating 25 parking stalls on the west side of the site. The west parking lot is currently used by PCH visitors, staff for PCH and the Hospital.

Recommendation is to continue with the purchase of the vacant lot (7 Steenson Drive) from the RM of West Interlake for the amount of \$10,350 in order to construct a 50 – 60 stall parking lot. By doing so, it alleviates the issue of the upcoming reduction of parking stalls during the addition project and will address both current and future parking issues when expansion of clinical programs comes into realization.

Motion by J. Cameron, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The Board of Directors supports and approves the submission of the briefing note to request the purchase of the vacant lot adjacent to Ashern Lakeshore Hospital/PCH to Manitoba Health, Policy and Accountability department for approval to continue with the purchase of the vacant lot (7 Steenson Drive) from the RM of West Interlake for the amount of \$10,350 in order to construct a 50 – 60 stall parking lot, using capital funding dollars.

MOTION CARRIED: 08.2023.01.10.1.8

A. Jonasson rejoined the meeting at 2:22 p.m.

10.2 Audit Committee

The approved Audit Committee minutes from September 15, 2022 are included in the Board package for information.

10.3 Quality and Patient Safety Committee

The approved Quality and Patient Safety Committee minutes from August 25, 2022 are included in the Board package for information.

10.4 Education, Policy and Planning Committee

10.4.1 Approved Education, Policy and Planning Minutes

The approved Education Policy and Planning minutes from November 17, 2022 are included in the Board package for information.

J. Cameron provided a verbal update on discussions that took place at the January 19, 2023 meeting.

- L. McDonald will be lining up training for the Board at the February 2023 meeting. The training will be around understanding Indigenous stakeholder – governance – Red River College – talk about jurisdiction (understanding federal governance, Assembly of Chiefs (AMC), roles and responsibilities of tribal councils and first nation communities).
- J. Cameron will be looking at putting together a presentation on Robert's rules of order, and how we use the rules in the IERHA.
- J. Cameron and M. Polinuk will doing the annual policy review and will bring back any suggested changes to the Education, Policy and Planning Committee for further review.
- M. Ellis is looking into an education session around Jordan's Principles.

10.5 Indigenous Health Advisory Committee

The approved Indigenous Health Advisory Committee minutes from October 20, 2022 are included in the Board package for information.

J. Cameron provided a verbal update from the January 19, 2023 meeting. There was a lot of discussion around services and programs, creative and engaging efforts around increasing membership.

A. Jonasson is interested in joining this committee. Board positions are full at this time, but any Board member is welcome to join as ex-officio. Inaugural meeting is coming up in April and there will be a call out for membership seats.

11. For Information - None

12. Next Meeting

- Thursday, February 23, 2023 @ 12:30 p.m.
Selkirk Regional Health Centre – 120 Easton Drive, Selkirk

C. Cole left the meeting at 2:34 p.m.

13. In Camera

In attendance:

G. West, M. Polinuk, D. Fiebelkorn, M. Werbeniuk, J. Cameron, L. McDonald, C. Typliski, S. Bater, A. Jonasson, and M. Ellis (left at 3:21pm).

Moved by D. Fiebelkorn, seconded by A. Jonasson

BE IT RESOLVED THAT:

The meeting moved "in-camera" at 2:35 p.m.

MOTION CARRIED: 08.2023.01.13A

Moved by C. Typliski, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The meeting moved "out-of-camera" at 3:21 p.m.

MOTION CARRIED: 08.2023.01.13B

14. Adjournment

Moved by L. McDonald, the meeting be adjourned at 3:21p.m.