



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, March 23, 2023
Selkirk United Church – 202 McLean Ave, Selkirk, MB
Meeting Number 10.2023.03.23

MINUTES

Present: Michele Polinuk; Chair
Cyndi Typliski, Vice-Chair
Murray Werbeniuk
Arnthor Jonasson
Debbie Fiebelkorn
Judith Cameron
Tammy Hagyard-Wiebe

Regrets: Susan Bater, Lynette McDonald & Penny Anne Wainwright

Absent:

RHA Staff: Marion Ellis, CEO
C. Cole, Executive Assistant (Recorder)

1. Call to Order

M. Polinuk, Chair, called the meeting to order at 12:32 p.m.

2. Welcome

M. Polinuk welcomed everyone to the last meeting of the fiscal year.

3. Adoption of Agenda

The Board reviewed the agenda and there were no additions brought forward.

Moved by M. Werbeniuk, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 10.2023.03.3.0

4. Traditional Land Acknowledgement

T. Hagyard-Wiebe addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Red River Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to

collaborate in partnership with First Nations, Inuit and Red River Métis peoples in the spirit of reconciliation.”

5. Attendance

M. Polinuk provided roll call.

J. Cameron joined virtually.

S. Bater, L. McDonald and P.A. Wainwright sent regrets. All other Board of Directors attended in person at the Selkirk United Church.

Moved by C. Typliski, seconded by T. Hagyard-Wiebe

BE IT RESOLVED THAT:

The Board of Directors excused S. Bater, L. McDonald and P.A. Wainwright from the meeting. All other Board of Directors are in attendance, in person and virtually at the March 23, 2023 meeting.

MOTION CARRIED: 10.2023.03.5.0

6. Adoption of previous minutes (February 23, 2023)

The February 23, 2023 Board of Directors minutes were reviewed.

Moved by M. Werbeniuk, seconded by J. Cameron

BE IT RESOLVED THAT:

The minutes from the February 23, 2023 Board meeting be adopted as presented.

MOTION CARRIED: 10.2023.03.6.0

7. Business Arising – None

8. New Business

8.1 Jordan’s Principle’s Presentation

Joni Wilson, Southern Chiefs Organization (SCO), Jorden’s Principle & Wellness Service Lead, joined the Board at 12:30 p.m. to provide a presentation on what is Jordan’s Principle, how can the SCO Jordan’s Principle Coordinators help, who is eligible and how to access the service through an intake request. Key highlights include:

- In 2007, the House of Commons passed Jordan’s Principle, a commitment to ensure First Nation children would get the products, services, and supports they need, when they need them. It covers a wide range of health, social, and educational needs. That commitment is still in the process of being fully honoured.
 - Jordan’s Principle is a legal requirement resulting from Canadian Human Rights Tribunal rulings.
 - Jordan’s Principle is a child-first principle that aims to eliminate service inequities and delays for First Nation children.

- Jordan's Principle states that any public service ordinarily available to all other children must be made available to First Nation children without delay or denial.
- The SCO Jordan's Principle Coordinators assist First Nation children and youth (up to 18 years of age) and their families at the Health Sciences Centre Winnipeg – Children's Hospital, the Specialized Services for Children and Youth (SSCY) Centre, and school divisions in southern Manitoba, to access programs, services, and supports to improve health, education, and social outcomes for First Nation children.
- The Coordinators maintain confidentiality in accordance with The Personal Health Information Act to ensure personal health information is kept private, safe, and secure.
- Children and youth who meet one of the following criteria are eligible for Jordan's Principle services:
 - registered or eligible to be registered as a Status First Nations person under the Indian Act
 - has one parent or guardian who is registered or eligible to be registered as a Status First Nations person under the Indian Act
 - recognized by their Nation for the purposes of Jordan's Principle
 - ordinarily resident on reserve
- To apply with SCO Jordan's Principle please fill out the [Intake Request Form found here](#). Applications can be submitted to the SCO JP Intake & Administrative Assistant at jpadmin@scoinc.mb.ca.

The Board thanked Joni for coming to present and providing them some educational background on Jordan's Principle and the services that are provided.

Joni Wilson left the meeting at 1:20 p.m.

8.2 Governance Accreditation Preparation

Breann Zelenitsky, Quality & Accreditation Coordinator and Katherine Podaima, Regional Lead Quality, Patient Safety & Accreditation joined virtually at 2:30 p.m. to provide the Board with an overview of the Governance Standards criteria and the work that has been done by the Board of the Governance Functioning Tool results that will feed into the Action Plan.

The Board provided feedback, comments and suggestion for action to be included in the 2022 Action Plan.

Next steps will be to update the action plan on the Board portal, upload the final 2022 action plan on the Accreditation Surveyor portal, and plan for an annual completion in August of the Governance Tool and Action Plan.

A calendar invite will be distributed to the Board for the June 19, 2023 from 9:15 a.m. – 10:15 a.m. Accreditation Governance meeting. A virtual option will be provided.

Breann Zelenitsky and Katherine Podaima will be joining the Board again in April, to review and approve the populated Governance Tool Action Plan, review findings from June 2019 and revisit the Governance Standards. They will join again in May to review the Governance priority process in preparation for the June 19, 2023 accreditation meeting.

The Board thanked Breann and Katherine for joining, and they left the meeting at 3:11 p.m.

9. Chair's Report

Michele Polinuk provided her Chair's report:

- Glen received his letter of thanks from Manitoba Health on March 7, 2023 and Michele noted that she was appointed by Manitoba Health as the new Board Chair effective March 9, 2023 and Cyndi Typliski was appointed Vice-Chair effective March 9, 2023. Michele, promises to dedicate and continue the hard work that is underway to improve health care and services for our residents.
- Farewell and acknowledgement of thanks to Glen West whose term on the Board has ended. Glen was appointed as a board of director in July of 2017 and became the chair in May of 2020 where he played an instrumental role on the Interlake-Eastern Board. Glen will be missed for his diligence, hard work and commitment to the Board. The Board and Leadership thank him for his service, a donation will be made to the Interlake-Eastern Health Foundation in honor and recognition of his service.
- The April Inaugural meeting is coming up. The meeting will take place prior to the April Board meeting, a separate agenda will be provided. As per policy, nominations will be requested for positions on the Board. Appointment/election of Directors to any committee should take into consideration factors such as equal opportunity to serve, workload, interests, and abilities. Members shall be appointed or elected for a one-year term. Continuity of membership should be considered. Included in the package is the Board Committee slate, this is included for the Board to look at and consider roles they may be interested in, prior to the April Inaugural meeting.
- Health System Transformation, Annual Operating Plan (AOP) meeting was held March 21, 2023, the Chief Executive Officer, Board Chair and members of the Leadership team attended this Provincial meeting. The purpose of this meeting was to share the new 2024/25 Annual Operating Plan guidelines. There will be significant changes coming as this new process will align timelines of all the plans (i.e. capital plan, strategic plan, clinical preventative services plan) to the annual operating plan. More information will follow in the coming months.

10. Chief Executive Officer Report

10.1 March CEO Report to the Board – Executive Summary

M. Ellis, CEO, provided a high-level executive summary overview to the Board, highlights included:

- Deputy Minister of Health, Karen Herd is retiring. Scott Sinclair will be the new Deputy Minister of Health, his start date is scheduled for March 20, 2023. There will be one-week transition.
- Associate Deputy Minister, Silvester Komlodi with the Performance and Oversight Division, Manitoba Health will be transitioning to the Deputy Minister of Finance.
- Endoscopy Services: expansion in Beausejour (2 additional days) effective October 2022, and; expansion at the Selkirk Regional Health Centre (SRHC) (2nd endoscopy suite 5-days/week) effective December 2022. Visiting endoscopists from Winnipeg are working out of SRHC two days a week now. IERHA endoscopists are picking up one additional day a week, as well as available slates.
- A Pain Clinic proposal was submitted to the Diagnostics and Surgery Recovery Task Force (DSRTF). If this is approved and implemented, this will decrease the long waitlist and travel out of region for people seeking Pain Clinics in Winnipeg.
- On February 23, 2023 Physician Recruitment hosted the Medical Student Resident Dinner in Winnipeg. 28 Medical Students and Residents attended along with 12 of our regional physicians. It was a very successful evening with lots of engagement between the two groups with this follow up meetings scheduled.

- International Medical Graduate (IMG) interviews are scheduled for March 13 – 17, 2023. The Physician Recruiter and Medical Services Supervisor are representing the IERHA.
- Physicians across the region were again invited to become a member of a new regional committee for Physician and Health Wellness and provided the Terms of Reference.
- Physicians across the region were sent communications regarding three new initiatives; the Physician Emeritus Award, Physician Performance Conversations, and Getting rid of Administrative Inefficiencies.
- Seniors and Long-term Care Minister, Scott Johnston announced on March 16, 2023, that the Manitoba Government is announcing nearly \$4.5 million in additional investments in six unique programs that offer high-quality services and foster safe, inclusive and accessible communities. This is a commitment to moving the senior's strategy forward quickly to ensure older adults can age in their homes and communities as long as they choose, with convenient access to services that meet their needs and comprehensive supports that enhance their quality of life. To read the full news release click [here](#).
- COVID-19: Manitoba Health, Public Health department released COVID-19 Spring Booster Public Health will continue to have pop up clinics throughout the region. Eligibility for the booster, Manitoba Health recommends is for those at highest risk can choose to receive a spring COVID-19 booster. The COVID-19 vaccine is available from medical clinics, pharmacies and many other locations. To find a convenient location, use the online tool at: <https://manitoba.ca/covid19/vaccine.html#finder>. Vaccine appointments can be made at many locations by calling the vaccine call centre at 1-844-626-8222 or through the online portal at: <https://patient.petal-health.com/login?groupId=6032>. Walk-in vaccinations are also available at many locations.
- SafeWork Manitoba: Last day of the audit for interviews and observations took place on March 7, 2023. SafeWork Audit Certification closeout meeting is taking place on March 30, 2023 with the auditors and IERHA Leadership Team. Once the audit is over, Occupational Safety and Health (OSH) will build an audit plan to address all the recommendations. OSH will work with the organization to support/collaborate to complete the plan for submission within 90-days.

The March 2023 fulsome CEO Report to the Board on progress was included in the package.

Opportunity for questions was provided.

10.2 Strategic Steering Goal 3: Indigenous and Vulnerable Population – Change in name

M. Ellis, CEO is bringing forward on behalf of the strategic steering committee, the request for a name change of the strategic steering goal 3: “Indigenous and Vulnerable Population”. The request is to change the name of the strategic goal to “Indigenous and Aging Population”.

This recommendation comes forward as the definition for “vulnerable” can be defined as a particular group within society that is either oppressed or more susceptible to harm. Aging is inclusive, as it looks at all declining population rates and rising life expectancy.

Motion by J. Cameron, seconded by A. Jonasson

BE IT RESOLVED THAT:

The Board of Directors approves the name change of Strategic Steering Goal 3 to Indigenous and Aging Population as presented.

MOTION CARRIED: 10.2023.03.10.2

11. Committee Reports

11.1 Finance Committee

11.1.1 Approved Finance Minutes

The approved Finance Committee minutes from February 16, 2023 are included in the Board package for information.

11.1.2 Finance Presentation

D. Forbes joined in person at 2:00 p.m.

D. Forbes reviewed the reconciliation to January 31, 2023 financial statements, providing a summary of changes from the preliminary statements to the final consolidated statements & financial statement. All entries are accounting adjustments that are anticipated for year-end.

Motion by C. Typliski, seconded by A. Jonasson

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending January 31, 2023 as presented.

MOTION CARRIED: 10.2023.03.11.1.2

11.2 Audit Committee

The approved Audit Committee minutes from December 14, 2022 are included in the Board package for information.

11.3 Quality and Patient Safety Committee

The approved Quality and Patient Safety Committee minutes from November 24, 2022 are included in the Board package for information.

11.4 Education, Policy and Planning Committee

11.4.1 Approved Education, Policy and Planning Minutes

The approved Education, Policy and Planning minutes from February 16, 2023 are included in the Board package for information.

11.4.2 2023/24 IERHA Board Meeting Dates (March 2023)

J. Cameron noted that the proposed 2023/24 Board Meeting schedule is included in the package. The Education, Policy and Planning Committee had some discussion based off the data analysis that was compiled. The Committee is recommending that we move committee meetings from 2 hours down to 1.5 hours and moving consecutive meetings, to allow optimization of time and resources.

The Board agrees that this will allow for optimization of time and resources.

Opportunity for questions was provided.

11.4.3 Board Policy – Appendix 1: Glossary of Acronyms

J. Cameron outlined the suggested track changes that were included in the package.

11.4.4 Board Policy – Appendix 12: Indigenous Health Terms of Reference (NEW)

J. Cameron noted that the Indigenous Health Committee is a standing meeting of the Board, Appendix 12 – Indigenous Health Terms of Reference is a new policy that requires adoption into the Board policies. This aligns with other Board standing committee Terms of References.

11.4.5 Board Policy – GP. 26: Indigenous Health Terms of Reference (NEW)

J. Cameron noted that the Indigenous Health Committee is a standing meeting of the Board, GP. 26 – Indigenous Health Terms of Reference is a new policy that requires adoption into the Board policies. This aligns with other Board standing committee Terms of References.

11.4.6 Board Policy – GP. 19: Inaugural Meeting

J. Cameron outlined the suggested track changes that were included in the package. Highlights include; the inclusion of the Indigenous Health Committee as a standing committee of the Board, Local Health Involvement Groups consolidation of the East and West/Central tables and the addition of the Physician Health and Wellness Committee.

Motion by C. Typliski, seconded by A. Jonasson

BE IT RESOLVED THAT:

The Board of Directors approves the recommended changes to Appendix 1: Glossary of Acronyms and GP. 19: Inaugural Meeting policies, and the addition of the two new policies, Appendix 12 and GP. 26: Indigenous Health Committee Terms of Reference as presented.

MOTION CARRIED: 10.2023.03.11.4.2 to 11.4.6

11.5 Indigenous Health Advisory Committee

The approved Indigenous Health Advisory minutes from January 19, 2023 are included in the Board package for information.

12. For Information - None

13. Next Meeting

- Thursday, April 27, 2023 @ 12:30 p.m.
Selkirk Regional Health Centre – Multipurpose Rooms – 120 Easton Drive, Selkirk

14. In Camera

D. Forbes and C. Cole left the meeting at 3:42 p.m.

In attendance:

M. Polinuk, M. Werbeniuk, C. Typliski, J. Cameron, D. Fiebelkorn, A. Jonasson, T. Hagyard-Wiebe and M. Ellis (left at 4:28 p.m.).

Moved by D. Fiebelkorn, seconded by T. Hagyard-Wiebe

BE IT RESOLVED THAT:

The meeting moved “in camera” at 3:42 p.m.

MOTION CARRIED: 10.2023.03.14A

Moved by M. Werbeniuk, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The meeting moved “out of camera” at 4:36 p.m.

MOTION CARRIED: 10.2023.03.14B

15. Adjournment

Moved by C. Typliski, the meeting be adjourned at 4:36 p.m.