



Interlake–Eastern Regional Health Authority

Board of Directors Meeting

Thursday, June 22, 2023

Selkirk United Church – 202 McLean Ave., Selkirk, MB

Meeting Number 03.2023.06.22

MINUTES

Present:

Michele Polinuk; Chair	Judith Cameron (<i>virtual</i>)
Cyndi Typliski, Vice-Chair	Steven Brennan
Murray Werbeniuk	Tammy Hagyard-Wiebe
Susan Bater	Penny Anne Wainwright
Lynette McDonald	Arnthor Jonasson
Debbie Fiebelkorn	

Regrets:

Absent:

RHA Staff:

Marion Ellis, CEO
Lorianne Kowaliszyn, Regional Lead, Corporate Service and Chief Financial Officer
Ronda Hogg, Director of Financial Services
C. Cole, Executive Assistant (Recorder)

1. Call to Order

M. Polinuk, Chair, called the meeting to order at 12:30 p.m.

2. Welcome

M. Polinuk welcomed everyone to the meeting.

3. Traditional Land Acknowledgement

J. Cameron addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Red River Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Red River Métis peoples in the spirit of reconciliation.”

4. Adoption of Agenda

The Board reviewed the agenda and there were no additions brought forward.

Moved by D. Fiebelkorn, seconded by P.A. Wainwright

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 03.2023.06.4.0

5. Attendance

M. Polinuk provided roll call.

J. Cameron joined virtually.

All other Board of Directors attended in person at the Selkirk United Church.

Moved by C. Typliski, seconded by S. Brennan

BE IT RESOLVED THAT:

All Board of Directors are in attendance, in person and virtually at the June 22, 2023 meeting.

MOTION CARRIED: 03.2023.06.5.0

6. Adoption of previous minutes (May 25, 2023)

The May 25, 2023 Board of Directors minutes were reviewed.

Moved by S. Brennan, seconded by T. Hagyard-Wiebe

BE IT RESOLVED THAT:

The minutes from the May 25, 2023 Board meeting be adopted as amended.

MOTION CARRIED: 03.2023.06.6

7. Business Arising – None

8. New Business

8.1 2022-2023 Audited Consolidated Financial Statements

Pamela Dupuis, Partner, BDO, was welcomed to the meeting at 12:30 p.m.

P. Dupuis, Partner, BDO reviewed the Independent Auditor's Report that was directed to the Board of Directors of the Interlake-Eastern Regional Health Authority that informs the consolidated financial statements was reviewed and the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Authority as at March 31, 2023, and its consolidated results of operations, its consolidated changes in net debt, and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards. BDO is proposing a report date of today,

June 22, 2023, providing the Board of Directors approves the draft audited consolidated financial statements.

R. Hogg, Director of Financial Services presented and reviewed the Audited Consolidated Financial Statements to include the consolidated statement of financial position; consolidated statement of operations; consolidated statement of changes in net debt; consolidated statement of cash flow, as well as the notes to the financial statements and schedule of expenses by object for the year ended March 31, 2023.

The Audited Consolidated Financial Statement for year ending March 31, 2023 reflects balance operational budget and a capital deficit of approximately \$(2M).

The full Independent Auditors report and the Audited Consolidated Financial Statement was included in the package.

Opportunity for questions was provided throughout the report.

Motion by J. Cameron, seconded by A. Jonasson

BE IT RESOLVED THAT:

The Board of Directors approves 2022-2023 Audited Financial Statements that reflects an operational deficit of \$318, 242.00 and a capital deficit of \$1,686,979.00 for the year ending March 31, 2023 as presented.

MOTION CARRIED: 03.2023.06.8.1

Dr. C. Penner joined at 1:00 p.m.

8.2 IERHA Public Sector Compensation Disclosure

Report distributed for information.

R. Hogg noted that this report is a requirement by the province to disclose compensation to individuals greater than \$75,000 as of December 31, 2023 and is being shared with the Board for information.

It was noted that next year this provincial reporting requirement will be disclosed for individuals greater than \$85,000.

The Board thanked P. Dupuis for joining the meeting today.

R. Hogg and P. Dupuis left the meeting at 1:18 p.m.

8.3 Medical Staff By-law – Rules and Regulations

Dr. C. Penner, IERHA Chief Medical Officer, was welcomed to the meeting.

Dr. C. Penner provided a presentation to the Board of Directors on the IERHA Board By-law for Medical Staff and IERHA Medical Staff Rules and Regulations. Highlights include:

- Medical Staff by-law (Board sections); definitions, objectives, application, categories - rights and duties of Medical Staff, appointments & privileges (inclusion of; temporary, locum tenens,

associate staff, active staff and trainee privileges), performance reviews, Regional Chief Medical Officer, resolution of complaints, timelines, amendments, rules and regulations, and adoption.

- Medical Staff Rules and Regulations (Board sections); general provisions, purpose and application, organizational structure of the Medical Staff - appointment and privileges, performance reviews, complaints, and patient care.

Opportunity for questions was provided throughout the presentation.

Dr. C. Penner was thanked and left the meeting at 1:55 p.m.

9. Chair's Report

Michele Polinuk provided her Chair's report:

- Acknowledgment of thanks to the Board of Directors on their participation at the Accreditation Governance session on Monday, June 19, 2023.
- Acknowledgement of thanks goes out to Breann Zelenitsky for helping the Board prepare for the June 19, 2023 meeting and for lining up the practice session in May.
- Acknowledgment and thanks go out to the senior leadership team, Marion Ellis, CEO and Corrie Cole, Executive Assistant for all their hard work leading up to and including Accreditation week.
- On June 23, 2023 there will be a debrief and Michele noted that she will be sitting in on this.
- The senior leadership team will then continue to work the completion of the Annual Operating Plan that is due June 30, 2023.
- Through invitation by the province, Michele noted that she participated in a Clinical and Preventive Services Plan (CPSP) Steering Committee all day meeting on June 14, 2023. Purpose of the meeting was to participate in meaningful discussion and provide strategic advice on the priority updates.
- Acknowledgement and thanks to the board members who completed the board self-evaluation, those who did the skills, knowledge and training matrix, Board Chair evaluation and the CEO Evaluation. A summary will be shared later in camera.

10. Chief Executive Officer Report

10.1 May 2023 CEO Report to the Board – Executive Summary

The June 2023 CEO Report to the Board was distributed and reviewed for information.

M. Ellis, CEO, provided a high-level executive summary overview to the Board on progress around the current Provincial initiatives; strategic steering committees; health system transformation, clinical preventative services plan; local community engagement and operational table updates; service delivery organization (SDO) performance management provincial dashboard; and operational program update. Highlights included:

- On June 15, 2023, Mental Health and Community Wellness Minister Janice Morley-Lecomte attended the Selkirk Regional Health Centre to announce that the Manitoba government is investing \$2.4 million annually in a newly enhanced program to improve access to mental health assessments and crisis supports in rural and remote areas.
- On June 15, 2023, Manitoba experienced one of the worst tragedies our province has seen in Carberry, Manitoba. The flags at the Legislative Building have been lowered to half-mast out of respect for those we have tragically lost. Dedicated first responders and health-care workers from all the Service Delivery Organizations pulled together to assist. Our thoughts and prayers are with

the families and loved ones of all the lives impacted by the horrific and devastating tragedy near the Town of Carberry.

Opportunity for questions was provided.

J. Cameron left the meeting at 2:40 p.m.

11. Committee Reports

11.1 Finance Committee

11.1.1 Approved Finance Minutes

The approved Finance Committee minutes from May 18, 2023 are included in the Board package for information.

11.1.2 Approved Borrowing – Working Operating Requirements

L. Kowaliszyn included a copy of the approved borrowing for working operating requirements letter received from Manitoba Health. This is authorizing borrowing up to a total of \$11.5M for the Interlake-Eastern Regional Health Authority to assist with working capital requirements.

Currently the approved borrowing is \$9.5M.

Based on the value increase, Board approval is required.

Motion by C. Typliski, seconded by L. McDonald

BE IT RESOLVED THAT:

The Board of Directors approves the increase to \$11.5M for the approved borrowing for working capital operating requirements as presented.

MOTION CARRIED: 03.2023.06.11.1.2

11.1.3 Bank Signing Authority

According to RHA General By-Law No. 1, the Board of Directors may from time to time by resolution appoint any Officers to be a signing authority on behalf of the RHA. Currently, the following are included as signing authorities:

Marion Ellis
Dorothy Forbes
Rhonda Hogg
Kate Hodgson

Propose the following immediate change:

Remove Dorothy Forbes
Add Lorianne Kowaliszyn

Motion by L. McDonald, seconded by A. Jonasson

BE IT RESOLVED THAT:

The Board of Directors approves the following changes to the Interlake-Eastern RHA Bank Signing Authority:

Removal of: Dorothy Forbes, outgoing Regional Lead, Corporate Services and Chief Financial Officer

Addition of: Lorianne Kowaliszyn, incoming Regional Lead, Corporate Services and Chief Financial Officer

MOTION CARRIED: 03.2023.06.11.1.3

11.2 Audit Committee

The approved Audit Committee minutes from March 16, 2023 are included in the Board package for information.

11.3 Quality and Patient Safety Committee

The approved Quality and Patient Safety Committee minutes from February 23, 2023 are included in the Board package for information.

11.4 Education, Policy and Planning Committee

11.4.1 Approved Education, Policy and Planning Minutes

The approved Education, Policy and Planning minutes from May 18, 2023 are included in the Board package for information.

11.4.2 Board Meeting Evaluation Form

M. Polinuk noted that included in the package is the draft short evaluation form. The short meeting evaluation form is a merge of a sample form that J. Cameron created and Southern Health-Santé Sud short evaluation form. Questions were revised so that it would align with our Board structures that are in place.

There is no stipulation on when to use this form, but it is created so that any Chair can use it for any of their meetings and/or build it into their Annual Work Plans.

The short evaluation will be put into SurveyMonkey so that the analysis work will be collated for the Chair requesting to use the evaluation form.

The Chair can request the evaluation to be sent out to the Committee members at the end of the meeting and administration will support the distribution.

The Education, Policy and Planning Committee is recommending that the Board adopt this draft Board meeting evaluation form.

Motion by M. Werbeniuk, seconded by S. Brennan

BE IT RESOLVED THAT:

The Board of Directors approves the Board Meeting Evaluation Form as presented.

MOTION CARRIED: 03.2023.06.11.4.2

A. Jonasson left at 3:00 p.m.

11.5 Indigenous Health Committee

No report. Next meeting is scheduled for August 24, 2023.

12. For Information

12.1 IERHA Board Committee Membership Listing

Included in the package is a copy of the June 2023 revise Board Committee listing for information.

12.2 2023-2024 Board and Committee Meeting Dates

Included in the package is copy of the 2023-2024 Board and Committee Meeting dates for information.

13. Next Meeting

- Thursday, August 24, 2023 @ 12:30 p.m.
Selkirk Regional Health Centre – 120 Easton Dr., Selkirk, MB

14. In Camera

L. Kowaliszyn and C. Cole left the meeting at 3:05 p.m.

In attendance:

M. Polinuk, M. Werbeniuk, C. Typliski, S. Bater, P.A. Wainwright, L. McDonald, S. Brennan, T. Hagyard-Wiebe and M. Ellis (left at 3:15 p.m.).

Moved by P.A. Wainwright, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The meeting moved “in camera” at 3:05 p.m.

MOTION CARRIED: 03.2023.06.14A

Moved by M. Werbeniuk, seconded by S. Bater

BE IT RESOLVED THAT:

The meeting moved “out of camera” at 3:48 p.m.

MOTION CARRIED: 03.2023.06.14B

15. Adjournment

Moved by P.A. Wainwright, the meeting be adjourned at 3:49 p.m.