



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, August 24, 2023
Selkirk Regional Health Centre – 120 Easton Drive, Selkirk, MB
Meeting Number 04.2023.08.24

MINUTES

Present: Michele Polinuk; Chair
Cyndi Typliski, Vice-Chair
Murray Werbeniuk
Susan Bater
Lynette McDonald

Judith Cameron (*virtual*)
Steven Brennan
Debbie Fiebelkorn
Penny Anne Wainwright
Arnthor Jonasson

Regrets: Tammy Hagyard-Wiebe

Absent:

RHA Staff: Marion Ellis, CEO
Lorianne Kowalyszyn, Regional Lead, Corporate Service and Chief Financial Officer
C. Cole, Executive Assistant (Recorder)

1. Call to Order

M. Polinuk, Chair, called the meeting to order at 12:30 p.m.

2. Welcome

M. Polinuk welcomed everyone to the meeting.

3. Traditional Land Acknowledgement

D. Fiebelkorn addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Red River Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Red River Métis peoples in the spirit of reconciliation.”

4. Adoption of Agenda

The Board reviewed the agenda and there were no additions brought forward.

Moved by C. Typliski, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 04.2023.08.4.0

5. Attendance

M. Polinuk provided roll call.

T. Hagyard-Wiebe sent regrets.

J. Cameron joined virtually. All other Board of Directors attended in person at the Selkirk Regional Health Centre.

Moved by D. Fiebelkorn, seconded by S. Bater

BE IT RESOLVED THAT:

The Board of Directors excused T. Hagyard-Wiebe from the meeting. All Board of Directors are in attendance, in person and virtually at the August 24, 2023 meeting.

MOTION CARRIED: 04.2023.08.5.0

6. Adoption of previous minutes (June 22, 2023)

The June 22, 2023 Board of Directors minutes were reviewed.

Moved by J. Cameron, seconded by A. Jonasson

BE IT RESOLVED THAT:

The minutes from the June 22, 2023 Board meeting be adopted as presented.

MOTION CARRIED: 04.2023.08.6.0

7. Business Arising – None

8. New Business

8.1 2022-2023 Draft Annual Report

The draft 2022-2023 Interlake-Eastern RHA Annual Report was distributed to the Board for review on the progress.

M. Ellis, CEO noted that the Manitoba Health Annual Report call letter was received for our organization's 2022/23 Service Delivery Organization (SDO) Annual Report on July 20, 2023. As per legislation, the 2022/23 SDO annual report submission is due Friday, September 29, 2023. Included with the call letter was

an SDO Annual Report Guidelines that apply to all regional health authorities (RHAs). In addition, there was a checklist to assist the Interlake-Eastern RHA in adhering to the reporting requirements.

Manitoba Health has requested a draft copy to be submitted one month prior to the final report being posted on your website. Key dates are:

- September 15, 2023; submission of a final draft of your annual report and checklist for review and feedback by Manitoba Health. It is not necessary to have the document translated or graphic art complete however the content should be finalized.
- September 29, 2023; the final report must also be submitted to Manitoba Health, as per section 38 of The Health System Governance and Accountability Act.
- October 30, 2023: the final copy of your annual report to be posted on your organization's website in English and French (for bilingual SDOs) and made available to the public.

The Board is required to approve the report prior to submitting to Manitoba Health on September 29, 2023. Final version will be shared at the September 28, 2023 Board meeting.

9. Chair's Report

Michele Polinuk provided her Chair's report:

- On June 23, 2023, to wrap up accreditation week (June 19-23, 2023), there were two feedback sessions that took place.
 - At the first session, feedback was provided from each of the accreditation surveyors to executive and senior leaders.
 - At the second session, a presentation on the preliminary findings was provided to a larger group that included managers and leaders throughout the organization. Each area of the standards that were reviewed there was three strengths and two opportunities provided.

Michele shared with the Board comments that stood out for her regarding Board Governance and other areas of the organization. She noted that she was overwhelmed by the positive comments, and how all the information of strengths and opportunities were received by leadership and managers. We still have lots of work to do, but so much to be proud of!

- The Board Evaluations are completed and summary posted in Diligent.
- The Board skills, training and knowledge matrix will be reviewed through the Education, Policy and Planning Committee to identify skills, knowledge, experience and capabilities desired of a board to enable it to meet both the current and future needs of the IERHA. The matrix will help identify areas where training or experience may be needed as board changes occur and to gauge diversity on the board.
- The CEO Evaluation has been completed with participation from all board members and the Senior Leadership Team. All information received was shared and discussed with our CEO, Marion Ellis, to help set goals for this upcoming year.

10. Chief Executive Officer Report

10.1 August 2023 CEO Report to the Board – Executive Summary

The August 2023 CEO Report to the Board was distributed and reviewed for information.

M. Ellis, CEO, provided a high-level executive summary overview to the Board on progress around the current Provincial initiatives; strategic steering committees; health system transformation, clinical preventative services plan; local community engagement and operational table updates; service delivery organization (SDO) performance management provincial dashboard; and operational program update. Highlights included:

- On July 26, 2023 The Office of the Auditor General (OAG) released its report on the Protection for Persons in Care Office (PPCO). Significant changes to address the issues have already been made and will continue to be made, including changes made to the definitions of abuse and neglect, improvements to investigative processes, hiring of more staff, and elimination of the backlog of current investigations by the end of this fiscal year.
 - OAG Report: [Audit Reports – Office of the Auditor General Manitoba \(oag.mb.ca\)](https://www.oag.mb.ca/audit-reports)
 - Announcement by the Province: <https://news.gov.mb.ca/news/index.html?item=60083&posted=2023-07-26>
- [National Day for Truth and Reconciliation](#) on September 30, 2023 honours the children who never returned home and Survivors of residential schools, as well as their families and communities. Public commemoration of the tragic and painful history and ongoing impacts of residential schools is a vital component of the reconciliation process. To acknowledge this day, Interlake-Eastern Regional Health Authority hosted a contest for youth aged 12 to 18 to submit original artwork they would like our staff members to wear as a pin. This contest was open to eligible family members of Interlake-Eastern RHA staff as well as eligible residents of Interlake-Eastern RHA.
- Manitoba Pain Care program expansion includes a satellite site at Selkirk Regional Health Centre. The Pain Care Clinic is on track for a November 1, 2023 start
- On July 14, 2023 four students successfully graduated from the first IERHA Uncertified Health Care Aid (UHCA) mobile program that was held in Fisher Branch Personal Care Home. These students are now working in Pinawa, Fisher Branch and Ashern. It was and will continue to be a collaborative effort across many internal departments and community partners to make this program happen.
- On July 31, 2023, an announcement took place for the LPN training cohort in Beausejour through Assiniboine Community College, this is set to start in January of 2025.

Opportunity for questions was provided.

11. Committee Reports

11.1 Finance Committee

11.1.1 Approved Finance Minutes

The approved Finance Committee minutes from June 15, 2023 are included in the Board package for information.

11.1.2 Finance Presentation

The Financial statements for April, May and June 2023 were provided in the Finance package. L. Kowaliszyn reviewed in detail the June 30, 2023 the non-consolidated financial statements by expenses by program, expenses by type, forecast to annual budget and the statement of financial position.

Opportunity for questions was provided.

Motion by C. Typliski, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending June 30, 2023 as presented.

MOTION CARRIED: 04.2023.08.11.1.2

11.1.3 Finance Program Update

L. Kowaliszyn provided an update to the Board of Directors on recruitment, accountability & sustainability initiatives that are taking place in the Finance program.

Opportunity for questions was provide.

11.1.4 Stonewall Personal Care Home Design Schematic

Request was to pay the Stonewall Personal Care Home design schematic invoice, for the total of \$589,766.45. Given the amount, Boards approval is required. Email was circulated on July 5, 2023 requesting the Board's review and approval.

Motion was carried by Email on July 5, 2023. Included for minuting purposes only.

Moved by: L. McDonald, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors approves the invoice in the amount of \$589,766.45 for the Stonewall Personal Care Home Design Schematic.

Motion Carried: 04.2023.08.11.1.4

11.1.5 HIROC Invoice

Request was to pay the annual HIROC invoice, for the total of \$805,106 for the renewal of the Interlake-Eastern Insurance. Given the amount, Boards approval is required. Email was circulated on August 3, 2023 requesting the Board's review and approval.

Motion was carried by Email on August 3, 2023. Included for minuting purposes only.

Moved by: C. Typliski, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors approves the invoice from HIROC in the amount of \$805,106 for renewal of insurance.

Motion Carried: 04.2023.08.11.1.5

11.1.6 RM of Grahamdale – Restricted Equity Funds

L. Kowaliszyn noted that the RM of Grahamdale is requesting the release of their restricted equity funds of \$5,169.00 so that they can provide it to the Local Lakeshore Guild, for them to purchase necessary equipment/furniture for the Lakeshore Hospital and/or PCH.

Moved by: P.A. Wainwright, seconded by L. McDonald

BE IT RESOLVED THAT:

The Board of Directors approves the release of the remaining RM of Grahamdale's restricted equity funds of \$5,169.00 to the RM of Grahamdale for the purpose of donating the proceeds to the Local Lakeshore Guild to purchase necessary equipment/furniture for the Lakeshore Hospital and/or PCH.

Motion Carried: 04.2023.08.11.1.6

11.2 Audit Committee

No report. Next meeting is scheduled for September 21, 2023.

11.3 Quality and Patient Safety Committee

No report. Next meeting is scheduled for August 24, 2023.

11.4 Education, Policy and Planning Committee

11.4.1 Approved Education, Policy and Planning Minutes

The approved Education, Policy and Planning minutes from June 15, 2023 are included in the Board package for information.

11.5 Indigenous Health Committee

The approved Indigenous Health Committee minutes from May 18, 2023 are included in the Board package for information.

12. For Information

12.1 IERHA Annual General Meeting Poster

The IERHA Annual General Meeting Poster is included in the package for information.

13. Next Meeting

- Thursday, September 28, 2023 @ 12:30 p.m.
Canalta Hotel – 1061 Manitoba Ave, Selkirk, Manitoba

14. In Camera

L. Kowaliszyn, M. Ellis and C. Cole left the meeting at 2:06 p.m.

In attendance:

M. Polinuk, M. Werbeniuk, J. Cameron, C. Typliski, D. Fiebelkorn, S. Bater, L. McDonald, A. Jonasson, P.A. Wainwright and S. Brennan.

Moved by M. Werbeniuk, seconded by C. Typliski

BE IT RESOLVED THAT:

The meeting moved “in camera” at 2:06 p.m.

MOTION CARRIED: 04.2023.08.14A

Moved by C. Typliski, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The meeting moved “out of camera” at 2:18 p.m.

MOTION CARRIED: 04.2023.08.14B

15. Adjournment

Moved by P.A. Wainwright, the meeting be adjourned at 2:18 p.m.