



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, September 28, 2023
Canalta Hotel – 1061 Manitoba Ave, Selkirk, MB
Meeting Number 05.2023.09.28

MINUTES

Present: Michele Polinuk; Chair
Cyndi Typliski, Vice-Chair
Murray Werbeniuk
Susan Bater
Lynette McDonald

Judith Cameron (*virtual*)
Steven Brennan
Debbie Fiebelkorn
Arnthor Jonasson

Regrets: Tammy Hagyard-Wiebe & Penny Anne Wainwright

Absent:

RHA Staff: Marion Ellis, CEO
Lorianne Kowaliszyn, Regional Lead, Corporate Service and Chief Financial Officer
B. Zelenitsky, Quality, Planning & Accreditation Coordinator
C. Cole, Executive Assistant (Recorder)

1. Call to Order

M. Polinuk, Chair, called the meeting to order at 12:30 p.m.

2. Welcome

M. Polinuk welcomed everyone to the meeting.

3. Traditional Land Acknowledgement

C. Typliski addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Red River Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Red River Métis peoples in the spirit of reconciliation.”

4. Adoption of Agenda

The Board reviewed the agenda and there were no additions brought forward.

Moved by M. Werbeniuk, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 05.2023.09.4.0

5. Attendance

M. Polinuk provided roll call.

T. Hagyard-Wiebe and P.A. Wainwright sent regrets.

J. Cameron joined virtually. All other Board of Directors attended in person at the Selkirk Canalta Hotel.

Moved by S. Bater, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors excused T. Hagyard-Wiebe and P.A. Wainwright from the meeting. All Board of Directors are in attendance, in person and virtually at the September 28, 2023 meeting.

MOTION CARRIED: 05.2023.09.5.0

6. Adoption of previous minutes (August 24, 2023)

The August 24, 2023 Board of Directors minutes were reviewed.

Moved by A. Jonasson, seconded by L. McDonald

BE IT RESOLVED THAT:

The minutes from the August 24, 2023 Board meeting be adopted as presented.

MOTION CARRIED: 05.2023.09.6.0

7. Business Arising – None

P.A. Wainwright joined virtually at 12:43pm.

8. New Business

8.1 2022/2023 Draft Annual Report

The draft 2022/2023 Interlake-Eastern RHA Annual Report was distributed to the Board for review. The Board was asked to read through the report and provide their comments.

B. Zelenitsky noted that the call letter was received for our organization's 2022/23 Service Delivery Organization (SDO) Annual Report on July 20, 2023. As per legislation, the 2022/23 SDO annual report submission is due Friday, September 29, 2023. Included with the call letter was an SDO Annual Report

Guidelines that apply to all regional health authorities (RHAs). In addition, there was a checklist to assist SDOs in adhering to the reporting requirements.

This year Manitoba Health requested a draft copy to be submitted one month prior to the final report being posted on your website. Key dates are:

- September 15, 2023; a draft copy of the annual report for review and feedback by Manitoba Health.
- September 29, 2023; the final copy of the annual report to be sent to Manitoba Health.
- October 30, 2023; the final approved copy of the annual report to be posted on your organization's website and made available to the public.

The Board is required to approve the report prior to submitting to Manitoba Health.

The Board appreciates and thanked B. Zelenitsky and the Communication's team for all the work that went into the excellent and thorough Annual Report.

Opportunity for questions was provided.

Motion by D. Fiebelkorn, seconded by J. Cameron

BE IT RESOLVED THAT:

The Board of Directors approves the 2022/2023 Annual Report for submission to the Minister of Health as presented.

MOTION CARRIED: 05.2023.09.8.1

8.2 2024/2025 Draft Annual Operating Plan

The 2024/2025 draft Annual Operating Plan was included in the package for review.

B. Zelenitsky provided a presentation to the Board on the 2024/2025 drafted Annual Operating Plan that requires approval from the Board prior to submission to Manitoba Health.

The Annual Operating Plan was in the former Regional Health Authorities Act and is now in the new Health System Governance and Accountability Act. Health authorities are required to be in accordance with section 24 of the Act related to strategic and operational planning.

The Annual Operating Plans are refreshed annually and submitted to Manitoba Health to ensure that service delivery organizations (SDOs) remain aligned to local (IERHA Strategic Plan 2021-2028) priorities and demonstrate the intent to progress to system priorities.

The Annual Operating Plan will be a plan for providing the clarity of purpose required, and for; describing how leadership will focus attention on the different challenges, demonstrating alignment with the unique priorities of local populations as well as the system-wide provincial priorities, and setting out the financial strategies that will be used to achieve balanced budgets.

B. Zelenitsky noted that the 2024/2025 the Annual Operating Plan will still be considered as planning advice to the Minister of Health, and therefore it is not a public facing document.

The Board expressed concerns and requested a letter be sent to Manitoba Health indicating, "that the estimated funding increase will not meet inflationary costs and which can result in reductions to services in order to maintain a balanced position".

The Board is required to approve the report prior to submitting to Manitoba Health. Submission deadline is October 15, 2023.

Opportunity for questions was provided.

Motion by J. Cameron, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors approved the 2024/2025 Annual Operating Plan for submission to Manitoba Health as presented.

MOTION CARRIED: 05.2023.09.8.2

9. Chair's Report

Michele Polinuk provided her Chair's report:

- Chairs Award
 - There are four recipients that will be acknowledged for this year's Chair's award for excellent customer service. Michele noted that she will be going out to meet the winners in person to present their awards and letters.
 - All other participants (nominees and nominators) will receive a token of appreciation along with letter of thanks.
- Manitoba Centre for Health Policy (MCHP) Evidence to Action Annual Workshop was held on September 19, 2023 at the Delta Hotel in Winnipeg. Michele noted she and Penny-Anne Wainwright attended in person. Highlights from the workshop:
 - The workshop provided an opportunity for research teams at MCHP to engage with stakeholders in meaningful discussions that have an opportunity to improve the health and wellbeing of Manitobans.
 - Research in the following areas were presented and discussed in assigned table groups:
 - Mental Health and Substance Use in Manitoba – Dr. Jill Hnatiuk
 - Trajectories of First Nations and non-First Nations parents in Child and Family Services and impact on Health
 - Learning from Administrative data regarding older adult care

Decisions should be based on data. Knowledge is only part of the puzzle; we need to do something with this knowledge and information. We need to use the evidence to support our decisions and translate into actions.

- Attended the Bilateral Meeting on September 26, 2023 at the Gimli Hospital with the CEO and the Leadership Team to engage in conversation of improvement and challenges with provincial representatives. Some of the areas discussed: Mental Health and Community Wellness, Patient Flow, ED Access, Patient Transport, Indigenous, Needs of older adults, Finance. There was sharing of information, questions asked, clarifications provided, providing province a "picture" to help them understand the underlying issues and challenges. Michele noted that our leaders were confident, knowledgeable, answered diplomatically. Cohesion was evident, team was evident, passion and care were evident by our staff.
- The Interlake-Eastern Health Foundation Annual General Meeting took place on September 27, 2023 at the Selkirk Regional Health Centre. Virtual option was also provided. Debbie Fiebelkorn and Michele attended in person, and Judith Cameron virtually. Highlights from the Annual General meeting included: clean audit, rebranding - refreshed opportunity with board and new Executive Director, working with IERHA and Community, and a guest speaker from Camp Stepping Stones. For more information on Camp Stepping Stones, please visit [Camp Stepping Stones \(ierha.ca\)](http://ierha.ca).

10. Chief Executive Officer Report

10.1 September 2023 CEO Report to the Board – Executive Summary

The September 2023 CEO Report to the Board was distributed and reviewed for information.

M. Ellis, CEO, provided a high-level executive summary overview to the Board on progress around the current Provincial initiatives; strategic steering committees; health system transformation, clinical preventative services plan; local community engagement and operational table updates; service delivery organization (SDO) performance management provincial dashboard; and operational program update.

- On September 19, 2023 Manitoba Health provided an update to Manitobans about respiratory viruses expected to circulate in the province over the coming months, as well as the provincial plan for COVID-19 and seasonal flu vaccinations.
 - COVID-19, flu and other respiratory viruses will be circulating this fall and winter. Manitobans can take important steps to help protect themselves, their families and their community. This should include vaccination against flu and COVID-19, as well as good handwashing, cough and sneeze hygiene, staying home when sick and choosing to wear a mask.
 - Manitobans are reminded the respiratory virus season is expected to put demands on the health-care system because COVID-19, the flu and other respiratory viruses can result in serious and life-threatening illness for some people. Contingency planning is ongoing in case there is a significantly increased health threat from a new variant or pathogen.

Opportunity for questions was provided.

11. Committee Reports

11.1 Finance Committee

11.1.1 Approved Finance Minutes August 17, 2023

The approved Finance Committee minutes from August 17, 2023 are included in the Board package for information.

11.1.2 Approved JOINT Finance/Audit Minutes June 15, 2023

Both the Finance and Audit Committee have reviewed and approved the June 15, 2023 JOINT Finance/Audit Committee minutes, and are included in the Board package for information.

11.1.3 Finance Presentation

The Financial statements for July 2023 were provided in the Finance package. L. Kowaliszyn reviewed in detail the July 31, 2023 the non-consolidated financial statements by expenses by program, expenses by type, forecast to annual budget and the statement of financial position.

Opportunity for questions was provided.

Motion by S. Brennan, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending July 31, 2023 as presented.

MOTION CARRIED: 05.2023.09.11.1.3

11.1.4 2024/2025 Annual Budget Review

L. Kowaliszyn reviewed in detail the 2024/2025 Annual Budget that was included in the package. Overview of the presentation included in detail; the budget background, operating forecast, overview of the 2024/2025 inclusions (revenue, expenses, balancing initiatives, new inclusions and items removed), summary budget proposal, and the Annual Operating Plan Manitoba Health and Mental Health Statement of operations (net revenue over expenses).

Opportunity for questions was provided.

Again, as this aligns with the Annual Operating Plan submission, the Board expressed their concerns and requested a letter be sent to Manitoba Health indicating, “that the estimated funding increase will not meet inflationary costs and which can result in reductions to services in order to maintain a balanced position”.

Motion by S. Brennan, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors approves the 2024/2025 Annual Budget review as presented.

MOTION CARRIED: 05.2023.09.11.1.4

11.1.5 Finance Program Update

L. Kowaliszyn provided an update to the Board of Directors on ongoing accountability & sustainability initiatives that are taking place in the Finance program.

Opportunity for questions was provide.

11.1.6 CCDC – Provincial Shared Health Project – Lakeshore General & PCH – Generator Power Outage

L. Kowaliszyn noted that we received a construction contract for the Interlake Eastern Regional Health Authority (IERHA) Safety and Security Project #13654-05 Emergency Power Upgrade and Installation – Lakeshore General Hospital and Personal Care Home which requires Board approval and signature.

Please note the project synopsis and resolution below.

Synopsis of the Safety and Security Project IERHA #13654-05 Emergency Power Upgrade and Installation – Lakeshore General Hospital and Personal Care Home

The upgrade and installation of the Emergency Power at the Lakeshore General Hospital and Personal Care Home will allow the site to be more efficient and effective building system to better serve the patients, staff and visitors to the site.

The project was tendered and awarded to Marrbeck Construction Ltd with a low compliant bid of \$2,690,000.00 plus GST, with approval from MHSAL.

The construction contract is the standard CCDC-2, latest edition.

The total cost of the project is \$2,824,500.00.

Moved by: M. Werbeniuk, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern Regional Health Authority enters into a construction contract CCDC 2 2008 with Marrbeck Construction Ltd for the construction price of \$2,690,00.00 plus GST for the IERHA #13654-05 Emergency Power Upgrade and Installation – Lakeshore General Hospital and Personal Care Home.

Motion Carried: 05.2023.09.11.1.6

11.2 Audit Committee

The approved Audit Committee minutes from June 15, 2023 are included in the Board package for information.

11.3 Quality and Patient Safety Committee

The approved Quality and Patient Safety Committee minutes from May 25, 2023 are included in the Board package for information.

11.4 Education, Policy and Planning Committee

11.4.1 Approved Education, Policy and Planning Minutes

The approved Education, Policy and Planning minutes from August 17, 2023 are included in the Board package for information.

11.4.2 Annual General Meeting Agenda

J. Cameron noted that the Annual General Meeting Agenda was included in the package for the Board review and input.

There were no recommended changes brought forward.

11.5 Indigenous Health Committee

No report. Next meeting is schedule for October 19, 2023.

12. For Information - None

13. Next Meeting

- Thursday, October 26, 2023 @ 12:30 p.m.
Selkirk United Church – 202 McLean Ave., Selkirk, MB R1A 0T6

14. In Camera

L. Kowaliszyn, and C. Cole left the meeting at 3:57 p.m.

In attendance:

M. Polinuk, M. Werbeniuk, J. Cameron, C. Typliski, D. Fiebelkorn, S. Bater, L. McDonald, A. Jonasson, P.A. Wainwright, S. Brennan and M. Ellis (left at 4:04 p.m.).

Moved by M. Werbeniuk, seconded by S. Brennan

BE IT RESOLVED THAT:

The meeting moved “in camera” at 3:57 p.m.

MOTION CARRIED: 05.2023.09.14A

Moved by D. Fiebelkorn, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The meeting moved “out of camera” at 4:03 p.m.

MOTION CARRIED: 05.2023.09.14B

15. Adjournment

Moved by L. McDonald, the meeting be adjourned at 4:04 p.m.