



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, November 23, 2023
Selkirk Regional Health Centre – 120 Easton Dr., Selkirk, MB
Meeting Number 07.2023.11.23

MINUTES

Present:	Michele Polinuk; Chair Murray Werbeniuk Susan Bater Lynette McDonald Tammy Hagyard-Wiebe	Judith Cameron (<i>virtual</i>) Steven Brennan Debbie Fiebelkorn Penny Anne Wainwright Arnthor Jonasson
Regrets:	Cyndi Typliski, Vice-Chair	
Absent:		
RHA Staff:	Marion Ellis, CEO Lorianne Kowaliszyn, Regional Lead, Corporate Service and Chief Financial Officer C. Cole, Executive Assistant (Recorder)	

1. Call to Order

M. Polinuk, Chair, called the meeting to order at 12:30 p.m.

2. Welcome

M. Polinuk welcomed everyone to the meeting.

3. Traditional Land Acknowledgement

M. Werbeniuk addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Red River Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Red River Métis peoples in the spirit of reconciliation.”

4. Adoption of Agenda

The Board reviewed the agenda and there were no additions brought forward.

Moved by L. McDonald, seconded by P.A. Wainwright

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 07.2023.11.4.0

5. Attendance

M. Polinuk provided roll call.

J. Cameron joined virtually. C. Typliski sent regrets. All other Board of Directors attended in person at the Selkirk Regional Health Centre.

Moved by D. Fiebelkorn, seconded by J. Cameron

BE IT RESOLVED THAT:

The Board of Directors excused C. Typliski from the meeting. All Board of Directors are in attendance, in person and virtually at the November 23, 2023 meeting.

MOTION CARRIED: 07.2023.11.5.0

6. Adoption of previous minutes

6.1 Regular Board Meeting Minutes (October 26, 2023)

The October 26, 2023 Board of Directors minutes were reviewed.

Moved by S. Brennan, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The minutes from the October 26, 2023 Board meeting be adopted as presented.

MOTION CARRIED: 07.2023.11.6.1

6.2 Special Board Meeting Minutes (November 20, 2023)

The November 20, 2023 Special Board of Directors meeting minutes were reviewed.

Moved by A. Jonasson, seconded by L. McDonald

BE IT RESOLVED THAT:

The minutes from the November 20, 2023 Special Board meeting be adopted as presented.

MOTION CARRIED: 07.2023.11.6.2

7. Business Arising – None

8. New Business

8.1 Pain Clinic Presentation – Board Education

Patti Vandenbossche, Pain Care Clinic Project Lead joined at 12:35p.m. provided the Board with background information and a tour of the Pain Care Clinic that opened November 1st, 2023 at the Selkirk Regional Health Centre (SRHC).

Background:

- The Manitoba Pain Care Program consists of clinics at Pan Am, HSC, Brandon and Thompson.
- There is a need for an increase in pain care services for individuals with chronic and complex pain.
- The Manitoba Pain Care Program submitted a proposal to the Diagnostic and Surgical Recovery Task Force (DSRTF) and received approval to proceed with the expansion of the program.
- The provincial program expansion includes expanding services at existing sites as well as the addition of the Pain Care Clinic at SRHC.

Our Clients:

- People living in the IERHA and potentially those from other regions with long wait times due to backlogs.
- A clinic in Selkirk supports more equitable access to care for underserved communities within our region, including indigenous communities.

Clinic Location and Details:

- Located within the Outpatient Centre SRHC
- Monday to Friday 8:00 a.m. - 4:00 p.m.
- Consists of 5 spaces in total
 - 1 procedure room
 - 2 exam rooms
 - 2 office spaces
- The multidisciplinary Pain Care Clinic team specialize in pain management and currently includes; 5 Anesthetists, 1.5 FTE Nurse, 1.0 FTE Physiotherapist, 2.5 FTE Unit Assistants, 0.5 FTE Radiation Technician, 0.4 Care Team Manager, and a Manitoba Pain Program Psychologist.

Clinic Schedule:

- Clinic Day currently includes; new referral intake, ultrasound guided procedures, trigger point injections, follow up (in person or phone). Behavioral psychology options offered are self directed learning modules, zoom workshops and individual or group sessions.
- Procedure Day currently includes; Fluoroscopy utilizing C-arm (C-arm is a mobile medical imaging device, X-ray guided procedure where the nerve is injected with freezing or steroid, and rhizotomy which is a minimally invasive surgical procedure to remove sensation from a painful nerve by killing nerve fibers responsible for sending pain signals to the brain). If the patient finds this treatment beneficial, it is usually repeated every 3 months.

P. Vandenbossche noted that metric reporting around; new referrals, follow up visits, number of procedures per physician, and waitlist volumes will be provided to Manitoba Health monthly.

Opportunity for questions was provided.

The Board thanked Patti Vandenbossche for coming to present and taking them on a tour of the new Pain Clinic that is located at the Selkirk Regional Health Centre.

Pattie Vandenbossche left the meeting at 1:31p.m.

9. Chair's Report

Michele Polinuk provided her Chair's report:

- November 2, 2023 Board and Senior Leadership Team Strategic Planning Session evaluation summary was shared with the Board and Senior Leadership Team for information.
- Reminder to the Board that they should have received an invite with a virtual link to the November 30, 2023 Strategic Planning Day. Within the invite you would have received a link to the pre-meeting survey for completion. Agenda is shared in the Education, Policy and Planning committee report.
- Met with Minister of Health on November 8, 2023. Michele noted that she had the opportunity to share highlights from our region and briefly touch on our Board. The Minister shared that the primary focus is to bring folks together and move forward in the same direction. Collaboration is important.
- To follow up from the September 28, 2023 Board meeting, a letter of concern was sent to the Province, around "that the estimated funding increase will not meet inflationary costs and which can result in reductions to services in order to maintain a balanced position". The Province did respond and will be arranging for a meeting with the IERHA Executive and Manitoba Health to discuss our proposed actions.
- Manitoba Health sent a request asking if the Board Chair's would approve to having their Regional CEO's receive a copy of Board appointment letters issued by the Minister of Health. Michele noted that she responded that this has been past practice and to please continue to include the CEO for their awareness.

Opportunity for questions was provided.

10. Chief Executive Officer Report

10.1 November 2023 CEO Report to the Board – Executive Summary

The November 2023 CEO Report to the Board was distributed and reviewed for information.

M. Ellis, CEO, provided a high-level executive summary overview to the Board on progress around the current Provincial initiatives; strategic steering committees; health system transformation, clinical preventative services plan; local community engagement and operational table updates; service delivery organization (SDO) performance management provincial dashboard; and operational program update.

Opportunity for questions was provided.

11. Committee Reports

11.1 Finance Committee

11.1.1 Approved Finance Minutes October 19, 2023

The approved Finance Committee minutes from October 19, 2023 are included in the Board package for information.

11.1.2 Finance Presentation

The Financial statements for September 2023 were provided in the Finance package. L. Kowaliszyn reviewed in detail the September 30, 2023 the non-consolidated financial statements by expenses by program, expenses by type, forecast to annual budget and the statement of financial position.

Opportunity for questions was provided.

Motion by S. Brennan, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending September 30, 2023 as presented.

MOTION CARRIED: 07.2023.11.11.1.2

11.1.3 Fiscal Year-End Reporting

L. Kowaliszyn included in the package a copy of the Fiscal Year End Reporting Instructions for 2023-2024 that she received on November 2, 2023, along with a copy of the response letter sent on behalf the Interlake-Eastern RHA that was approved by the Board Finance Committee.

Lorianne discussed with the Board that the Interlake-Eastern RHA is committed to cooperating with the Office of the Provincial Comptroller and delivering on the requested reporting dates, however wanted to share our concerns that the accelerated dates provided may compromise audit quality and result in increased risk to accuracy in our reporting generated.

Based on the awaited response from our letter dated November 16, 2023 to the Office of the Provincial Comptroller requesting their support to extend the date, the Board Finance, Audit and Regular Board meetings may need to be moved up so that appropriate review and approvals are done of the audited financial statements.

Opportunity for questions was provide.

11.2 Audit Committee

No report. Next meeting will be scheduled for December 14, 2023.

11.3 Quality and Patient Safety Committee

No report. Meeting took place November 23, 2023 in the a.m. August minutes will be included in the January package.

11.4 Education, Policy and Planning Committee

11.4.1 Approved Education, Policy and Planning Minutes

The approved Education, Policy and Planning minutes from October 19, 2023 are included in the Board package for information.

11.4.2 Draft Annual Strategic Planning Day Agenda and Invitation Poster

J. Cameron noted that included in the package is a copy of the draft annual strategic planning day agenda and invitation poster for information.

Planned presenters include:

- Indigenous Health Quality Framework - Dr. Marcia Anderson, Vice-Dean, Indigenous Health, Social Justice and Anti-Racism, Rady Faculty of Health Sciences, University of Manitoba and Dr. Amanda Fowler-Woods, Department of Community Health Sciences, Max Rady College of Medicine, Rady Faculty of Health Sciences, University of Manitoba
- Health Equity Panel Discussion - Gwen Traverse, Health Director, Pinaymootang Health Centre and Adam Sanderson, Regional Manager – Indigenous Health, IERHA (former Health Director, Sagkeeng Health Centre)
- Social Prescribing - Connie Newman, Executive Director, Manitoba Association for Senior Communities and Dr. Michael Routledge, Medical Lead, Manitoba Association for Senior Communities - Social Prescribing Project
- CancerCare Manitoba - Dr. Sri Navaratnam, President and CEO, CancerCare Manitoba

11.4.3 Draft Board Meeting Schedule for 2024/25 Fiscal Year

J. Cameron noted that the proposed 2024/25 Board Meeting date schedule is included in the package. The Education, Policy and Planning Committee reviewed the data analysis and feels that the current structure over the past year has worked and has allowed for optimization of time and resources.

Based on the awaited response from the Provincial Comptroller on the Fiscal Year End Reporting for 2023-2024 reporting deadlines, the June Finance, Audit, Joint Finance/Audit and Board meetings may have to be moved up to allow for time to review and approve the Financial Statements. If the timeline is based on our recommendations the meetings will be moved up a week.

The Board Chair recommended that we look at extending the time on our quarterly Board Quality and Patient Safety meetings as we always use the two hours allotted and could use more time as conversations seemed to be rushed. The Board agreed that they would like to have more time for the important soulful discussions. Recommendation is to have the Board Quality and Patient Safety meetings run from ten to twelve thirty and then resume with the regular Board meetings at one.

The Board agrees with moving forward with the recommended schedule presented.

11.5 Indigenous Health Committee

No report. Next meeting will be scheduled for January 18, 2024.

12. For Information

12.1 Board Meeting Evaluation

The Interlake-Eastern RHA Board of Directors understands the importance of reviewing and evaluating the work that it does in order to identify effectiveness, efficiency and cohesiveness. We strive for improvement and continued growth in our governance structures and processes and your input is invaluable in assisting us in this goal.

M. Polinuk noted that administration will be sending out a link following today's meeting. Michele asked that each Board member to please complete the following evaluation on your overall experiences and observations attending the November 23, 2023 Board Quality and Patient Safety and Regular Board meetings. All responses are kept confidential between the Board member and the Chair(s) of the meeting.

13. Next Meeting

- Thursday, January 25, 2024 @ 12:30 p.m.
Selkirk United Church – 202 McLean Ave., Selkirk, MB

14. In Camera

L. Kowaliszyn and C. Cole left the meeting at 2:36 p.m.

In attendance:

M. Polinuk, M. Werbeniuk, J. Cameron, D. Fiebelkorn, S. Bater, L. McDonald, A. Jonasson, P.A. Wainwright, S. Brennan, T. Hagyard-Wiebe and M. Ellis (left at 2:41 p.m.).

Moved by P.A. Wainwright, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The meeting moved "in camera" at 2:36 p.m.

MOTION CARRIED: 07.2023.11.14A

Moved by D. Fiebelkorn, seconded by T. Hagyard-Wiebe

BE IT RESOLVED THAT:

The meeting moved "out of camera" at 2:47 p.m.

MOTION CARRIED: 07.2023.11.14B

15. Adjournment

Moved by S. Bater, the meeting be adjourned at 2:49 p.m.